



**VILLAGE OF WAUSAUKEE**  
**FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: \*JoAnn Polomis, Mack McKim, and Derrick McGee)*

**TUESDAY, SEPTEMBER 15, 2020**

**WAUSAUKEE VILLAGE HALL**

**428 HARRISON AVENUE**

**5:00 PM**

**MINUTES**

1. Call to Order – Chair JoAnn Polomis called the meeting to order at 5:04 pm. Committee members in attendance were Mack McKim and Derrick McGee. Also present were President Pat Tracy, Administrator/Clerk/Treasurer Sara Pullen, and Streets Supervisor Dennis Whitton, Jr.
2. Pledge of Allegiance
3. Approval of Agenda – McKim made a motion seconded by McGee to approve the agenda as printed. Motion carried.
4. Discussion – 2021 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2021 budget. The list included items that were tabled from previous budget years, items that were discussed in 2020 to be budgeted for 2021, and items provided by Whitton for streets and parks. The Committee began to develop a working budget which included:
  - Fund balance contribution in 2021 as follows:
    1. \$3,000 into the Village Equipment fund for the future purchase of a lawn mower
  - Parks
    1. Apply for a \$600,000 State Trust Fund Loan (20 years at 4% interest) to cover the Village’s portion of the Evergreen Park Improvement Project. On top of the Village’s share of \$542,000 that the loan will cover, the Committee will recommend purchasing the following:
      - a. Approximately 32 trees
      - b. 22 picnic tables to replace all old ones
      - c. Kitchen appliances for the new enclosed pavilion
      - d. Wi-fi installationQuotes will need to be gathered for all items.
    2. \$2,500 for a semi load of woodchips for SSSMP  
This was a 2020 budgeted expense that could not be done due to the wet conditions of the trails.
    3. \$1,800 for two semi loads of woodchips for Evergreen Park walking trails.  
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  - Public Works
    1. \$627 for a Stihl KombiSystem with attachments
    2. \$449 for a Round-up sprayer
    3. \$7,000 for an equipment trailer

4. \$25,000 for storm sewer repairs
  5. \$1,500 for pallet racking
  6. \$11,000 for a leaf vac unit
  7. MSIP-LT substitution to use the \$14,300 award on either Milwaukee, Marinette, or Monroe. Whitton will gather quotes.
  8. \$30,000 for street maintenance
  9. The Committee will recommend forgoing the \$31,500 expenditure to overlay County C next year in favor of doing a seal coat in 2020 in the amount of \$9,200. This amount includes shouldering.
- Routes to Recovery Grant – Pullen stated that \$200 million dollars in CARES Act funds have been allocated to Wisconsin local governments to bring relief for unbudgeted expenditures incurred this year due to the COVID-19 pandemic. The Village's allocation is \$9,234, but funds must be spent before November 1<sup>st</sup>. The Committee will recommend purchasing the following:
    1. New laptop for the Clerk's office
    2. 60" smart TV for the Board room
    3. Voting booths
    4. Touchless soap and hand towel dispensers for all park restrooms
    5. New phone system to allow for teleconferencing
    6. Additional monitor
    7. Drop box

Another meeting will be scheduled at the next regular Board meeting.

5. Adjourn – McGee made a motion seconded by McKim to adjourn the meeting at 7:05 pm. Motion carried.

Submitted by SP