



www.VillageofWausaukee.com

Village of Wausaukee

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***Variance/Conditional
Use application fee
\$175.00 – Please
return with completed
application**

CONDITIONAL USE PERMIT APPLICATION Village of Wausaukee Zoning Code – Title 13, Article E

Date: _____

Property Information

Tax Parcel #: _____ Current Zoning Classification: _____

Street Address or Location Description: _____

Contact Information

Applicant Name: _____

Street Address: _____ City, ST, Zip: _____

Mailing Address: _____

Telephone: _____ Cell: _____ Email: _____

Property Owner (if different from above): _____

Street Address: _____ City, ST, Zip: _____

Mailing Address: _____

Telephone: _____ Cell: _____ Email: _____

To whom should the permit be issued? _____

Telephone: _____ Cell: _____ Email: _____

Current Use: _____

Proposed Use: _____

Is use allowed as a conditional use in the district? YES _____ NO _____

**VILLAGE OF WAUSAUKEE
CONDITIONAL USE PERMIT APPLICATION
STANDARDS - SUBSTANTIAL EVIDENCE**

All answers must be supported by substantial evidence (actual examples, technical data or hard facts) where appropriate.

1. Will the establishment, maintenance, or operation of the conditional use be a detriment to or endanger the public health, safety, morals, comfort, or general welfare?
2. Will the uses, values and enjoyment of other property in the neighborhood for purposes already permitted be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use, and is the proposed use compatible with the use of adjacent land?
3. Will the conditional use impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district?
4. Have or will adequate utilities, access roads, drainage, and other necessary site improvements be provided?
5. Will adequate measures be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets?
6. Will the conditional use conform to all applicable regulations of the district in which it is located?
7. Will the proposed use violate flood plain regulations governing the site?
8. Have or will measures be taken to prevent and control water pollution, including sedimentation, erosion, and runoff?
9. Is the proposed use in harmony with the Comprehensive Plan, the zoning ordinance, and/or any other plan, program or ordinance adopted by the Village?

Applicant Signature

By signing and dating below, I:

1. Reviewed and understand the Village of Wausaukee's zoning ordinance and its standards of approval related to this application.
2. Submitted an application that is true, correct, and complete to the best of my knowledge.
3. Acknowledge that Village officials and/or employees may, in the performance of their functions, enter upon the subject property to inspect or gather information necessary to process this application.
4. Understand that further information and/or substantial evidence in meeting requirements and conditions established by the Village may be required.
5. Understand that all meeting dates are tentative and may be postponed by the Village for the reason of incomplete submittals or other administrative reasons.
6. If this application is approved, agree to abide by this application, approved plans, and required conditions associated with the plan approval in the development of the subject property.
7. Understand that the Village's zoning ordinance and/or the conditions of development approval may specify timeframes within which I must take certain actions related to the development of the subject property, or risk having the approval being nullified.

Applicant Signature

Date: _____

Printed Name

Items Required with Application

- \$175.00 non-refundable application fee. Please make checks payable to the Village of Wausaukee.
 - A written statement on why the conditional use is being applied for and what use is intended for the property.
 - Site Development Plan which shall include and address:
 - Location of all buildings on lots, including both existing and proposed structures.
 - Location and number of existing and proposed parking spaces.
 - Vehicular circulation.
 - Dimension Plan which shall include and address:
 - Lot dimensions and area.
 - Dimensions of proposed and existing structures.
 - Setbacks of all buildings located on property in question.
 - Architectural elevations.
 - Grading Plan which shall include and address:
 - Existing contour.
 - Proposed changes in contour.
 - Drainage configuration.
 - In order to secure information upon which to base its determination, the Plan Commission and /or Village Board may require the applicant to furnish additional information including:
 - Contours; Soil Types
 - Location of Buildings; Parking Areas
 - Building and Utility Plans
 - Filling/Grading Plan
 - Other information necessary to determine if the proposed use meets the requirements of Village Ordinance Sec. 13, Article E.
 - A map of the subject property indicating names and addresses of property owners in whole or in part situated within one hundred (100) feet of the boundaries of the subject property.
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Village Ordinances can be found online at <https://villageofwausaukee.com/ordinances/>

To view the Village's Comprehensive Plan, please visit <https://villageofwausaukee.com/about-us/> and click on 'Volume 1' and 'Volume 2' under 'Future Development'.