



**VILLAGE OF WAUSAUKEE
BUILDINGS, PARKS AND GROUNDS
COMMITTEE MEETING**

*(Committee members: *Pat Tracy, JoAnn Polomis, Steve Stumbris)*

**WEDNESDAY, OCTOBER 9, 2019
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

1:00 PM

MINUTES

1. Call to Order – Chair Pat Tracy called the meeting to order at 1:00 pm. Committee member Steve Stumbris was in attendance. Also present were President Hilbert Radtke, Trustee Mack McKim, Clerk/Treasurer Sara Pullen, Trista Hobbs with U.P. Engineers and Architects, and Ruth Jicha. Committee member JoAnn Polomis was excused.
2. Pledge of Allegiance
3. Approval of Agenda – Stumbris made a motion seconded by Radtke to approve the agenda as printed. Motion carried.
4. Discussion – Evergreen Park Improvement project. – Hobbs asked the Committee how they would like to proceed with the project since the lone bid came in over budget and construction in 2019 did not take place. They agreed that the project should be bid again this fall without modifications to the original design. Hobbs stated that she will modify the project to be bid as one large base as opposed to the original bid alternates but will ask that all sub costs are broke out in the bid. She will include a project completion date of November 1, 2020. Hobbs also stated that additional funding sources will need to be secured soon as the project will likely come in over budget.
The Committee agreed to put the project back out for bids on October 23, 2019 with a pre-bid meeting to be held Wednesday, November 6, 2019 at 2 pm at the Village Hall. The bid opening will be scheduled for December 11, 2019 at 2 pm.
5. Discuss/Consider – Review RFQ’s for design of a bicycle/pedestrian path and application for MSL grant funds. Action, if any. – The Committee reviewed RFQ’s from MSA, U.P. Engineers and Architects, and Ayres Associates. After careful consideration, Stumbris made a motion seconded by Radtke to recommend U.P. Engineers be hired to design a bicycle/pedestrian path and apply for MSL grant funds. Motion carried.
6. Adjourn – Stumbris made a motion seconded by Radtke to adjourn the meeting at 2:08 pm. Motion carried.

Submitted by SP