



**VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: *Hilbert Radtke, Mack McKim, and Pat Tracy)*

MONDAY, OCTOBER 14, 2019

**WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

1:00 PM

MINUTES

1. Call to Order – Chair Hilbert Radtke called the meeting to order at 1:12 pm. Committee members in attendance were Mack McKim and Pat Tracy. Also present were Trustee JoAnn Polomis and Clerk/Treasurer Sara Pullen.
2. Pledge of Allegiance
3. Approval of Agenda – Tracy made a motion seconded by McKim to approve the agenda as printed. Motion carried.
4. Discussion – 2020 Budget Workshop – The Committee continued their discussion from the previous meeting on a list of items to be considered for the 2020 budget. These items included:
 - a. Fee Schedule Review – The Committee will recommend increasing the cost of commercial building permits as follows:

i. New construction (up to 5,000 ft ²)	\$200
ii. New construction (over 5,000 ft ²)	\$200 plus \$.04 per ft ²
iii. Remodel / Addition (up to 5,000 ft ²)	\$100
iv. Remodel / Addition (over 5,000 ft ²)	\$200
v. The sewer rates were changed to reflect the 1% increase effective 1/1/20.	
 - b. The monthly insurance premium reimbursement limit was raised to \$500 for full-time employees.

Pullen provided the Committee with a working budget for review. She stated that she included all the ‘wish list’ items discussed at previous meetings which yielded a net loss of \$13,890. The Committee made the following changes to balance the proposed budget:

- a. Set the ‘Parks – Other’ budget at \$13,600 (a reduction of \$9,400). This expenditure includes 10 new picnic tables for Evergreen Campground, woodchips for SSSMP and Evergreen, and occupancy sensors for both park restrooms and the Evergreen pavilion.
- b. Increase insurance reimbursements by \$1,200 in both Public Works and General Administration (\$600 Clerk and \$600 Treasurer).
- c. Eliminate the \$7,000 expenditure for a new trailer for Public Works.
- d. Increase ‘Public Works: Repairs and Maintenance’ by \$110.

Pullen informed the Committee that the levy amounts for the taxing jurisdictions have not yet been received, thus mill rates cannot be determined at this time. The 2020 tentative budget was prepared with the maximum allowable levy amount. Another meeting will be scheduled when the information is received.

5. Adjourn – Tracy made a motion seconded by McKim to adjourn the meeting at 3:08 pm. Motion carried.

Submitted by SP