



VILLAGE OF WAUSAUKEE
WATER & SEWER UTILITY COMMITTEE MEETING
*(Committee members: *Mack McKim, Steve Stumbris, and JoAnn Polomis)*
THURSDAY, SEPTEMBER 12, 2019
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

2:00 PM

MINUTES

1. Call to Order – Chairman Mack McKim called the meeting to order at 2:11 pm. Committee members in attendance were Steve Stumbris and JoAnn Polomis. Also present were President Hilbert Radtke, Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., and WWTP Operator Jeff Mayou.
2. Pledge of Allegiance
3. Approval of Agenda – Stumbris made a motion seconded by Polomis to approve the agenda as printed. Motion carried.
4. Discussion – 2020 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2020 budget. The list included items that were tabled from previous budget years, items that were discussed in 2019 to be budgeted for 2020, and new expenditures as provided by W/S Department heads; tentative decisions made on these items are as follows:
 - a. Curb stop replacement - \$5,000
 - b. Hydrant installation - \$13,000. This expenditure includes four new ISO valves at approximately \$750 each.
 - c. Water main breaks - \$5,000
 - d. Education and training - \$2,000
 - e. Creation of a Meter Replacement Fund - \$3,000. Per the WI PSC, meters need to be replaced every 20 years. Meter replacements will need to begin again in 2034 with an estimated cost of \$60,000.
 - f. Hydrant meter purchase - \$1,500
 - g. Hand-held meter reading device - \$10,000
 - h. Creation of a well rehab inspection fund – Whitton informed the Committee that the well is subject to a full rehab inspection every 10 years. The last inspection was performed 5 years ago. The Committee would like to see \$2,000 put into a new fund to cover the upcoming expenditure.
 - i. Engineering fees for the construction of well #4 - \$50,000
 - j. Testing services - \$3,300 water; \$1,500 sewer; RPZ backflow testing – unknown.
 - k. Annual equipment calibrations - \$450
 - l. Jetting sewers - \$8,000. Mayou stated that Crivitz may be selling their jetter this year. He suggested that the Village rent the unit this year to see if they like it, and then possibly purchase the jetter dependent on the price. The \$8,000 can be used for this purchase or be placed in a fund for the future purchase of a jetter. Mayou will report back to the committee on price and ability to rent at the next meeting.

- m. Sewer rate increase – The Committee will recommend a 1% increase on both base rates and usage rates effective 1/1/20.
- n. \$5,000 to WWTP Replacement Fund
- o. Main lift station auto transfer switch and upgrades to the blower motor and wiring – Mayou will get estimates and report back at the next meeting.
- p. Raises – The Committee agreed to schedule a Personnel meeting to discuss raises for employees.

Pullen will contact the W/S Committee after additional estimates are received, the Personnel Committee has set raises, and Pullen creates a working budget.

- 5. Adjourn – Stumbris made a motion seconded by Polomis to adjourn the meeting at 4 pm. Motion carried.

Submitted by SP