



**VILLAGE OF WAUSAUKEE
PERSONNEL COMMITTEE MEETING**

*(Committee members: *JoAnn Polomis, Pat Tracy, and Mack McKim)*

**WEDNESDAY, SEPTEMBER 18, 2019
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

4:00 PM

MINUTES

1. Call to Order – Chair JoAnn Polomis called the meeting to order at 4:03 pm. Committee members in attendance were Pat Tracy and Mack McKim. Also present were President Hilbert Radtke, Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., and WWTP OIC Jeff Mayou.
2. Pledge of Allegiance
3. Approval of Agenda – Tracy made a motion seconded by McKim to approve the agenda as printed. Motion carried.
4. Discuss/Consider – Hire a seasonal Public Works employee for Main Street groundskeeping. Action, if any. – Tracy made a motion seconded by McKim to recommend hiring a seasonal groundskeeper for the Main Street streetscape starting in 2020. The position will be up to 24 hours per week from May 1st – November 1st. Compensation will be dependent on qualifications. Motion carried.
5. Discussion – Ordinance #2019-12: A Charter Ordinance Abolishing the Village Clerk-Treasurer Position and Creating a Consolidated Village Administrator-Clerk-Treasurer Position. – McKim made a motion seconded by Tracy to recommend adopting Ordinance #2019-12 creating a consolidated Village Administrator-Clerk-Treasurer position. Motion carried.
6. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85 (1) (c) to discuss employee evaluations. Action, if any. – Tracy made a motion seconded by McKim to convene to closed session per Wis. Stats. 19.85 (1) (c) to discuss employee evaluations. A roll call vote was performed. Mack McKim, yes; Hilbert Radtke, yes; JoAnn Polomis, yes; and Pat Tracy, yes. Motion carried.
7. Reconvene in open session to consider possible follow up to closed session. – As a result of closed session, Tracy made a motion seconded by McKim to recommend 3% raises for all permanent part-time and full-time employees including Jane Huempfer, Jeff Mayou, Barb Pociask, Sara Pullen, Randy Stumbris, Tylor Stumbris, and Dennis Whitton. In addition, they will recommend a \$.50 merit raise for Mayou, Pullen, and Whitton. All raises will be effective January 1, 2020. Motion carried.
8. Motion to Adjourn – McKim made a motion seconded by Tracy to adjourn the meeting at 6:10 pm. Motion carried.

Submitted by SP