



**VILLAGE OF WAUSAUKEE
BUILDINGS, PARKS AND GROUNDS
COMMITTEE MEETING**

*(Committee members: *Pat Tracy, JoAnn Polomis, Hilbert Radtke)*

**THURSDAY, MAY 9, 2019
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

4:00 PM

MINUTES

1. Call to Order – Chair Pat Tracy called the meeting to order at 4:00 pm. Committee members in attendance were JoAnn Polomis and Hilbert Radtke. Also present were Clerk/Treasurer Sara Pullen, Street Supervisor Dennis Whitton, Jr., Trustee Mack McKim, and Trista Hobbs with U.P. Engineers and Architects.
2. Pledge of Allegiance
3. Approval of Agenda – Polomis made a motion seconded by Radtke to approve the agenda as printed. Motion carried.
4. Discussion – Evergreen Park Improvement project scope and design changes/finalization. – Hobbs informed the committee that construction cost estimates are coming in 20 - 40 percent over the original budgeted figures. She provided a preliminary cost breakdown as follows:

• Shower building with lift station	\$292,220
• Vault toilet demolition	\$ 10,000
• Warming shelter / trail head	\$ 58,376
• Lower campsite grading and utilities	\$179,700
• Trail upgrades	\$ 2,400
• Trail to Stumbris Park	\$ 12,810
• Fishing platform	\$ 25,450
• Gravel visitor parking lot	\$ 14,800
• Design and construction admin	\$100,000
Total	\$695,756

Considering the projections, Hobbs suggested that the project be bid in sections as opposed to one large project. She stated that the lower campground could be the base bid, and the everything else could be included as additive alternates. The bid advertisement will state that the lower campground must be completed by April 10, 2020, and the add-ons by August 30, 2020. This would allow the Village to reject pieces of the project now and bid them out later this year for construction in the spring/summer of 2020. The additives are also smaller projects that may entice local, more affordable contractors to bid. Hobbs warned that the project needs to be completed as stated in the grant or the Village runs the risk of losing their funding so eliminating anything is not an option. The bid advertisement will be posted the week of May 20th with a bid opening date of June 14, 2019 at 2 pm. A pre-bid meeting will be held at the park on May 29, 2019 at 2 pm.

5. Adjourn – Radtke made a motion seconded by Polomis to adjourn the meeting at 5:29 pm.

Submitted by SP