



**VILLAGE OF WAUSAUKEE  
BUILDINGS, PARKS AND GROUNDS  
COMMITTEE MEETING**

*(Committee members: \*Mack McKim, Randy Schmidt, and Pat Tracy)*

**FRIDAY, FEBRUARY 1, 2019  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**10:00 AM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 10:05 am. Committee members in attendance were Pat Tracy and Randy Schmidt. Also present were Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., Trista Hobbs with U.P. Engineers, Darryll Schmidt, and JoAnn Polomis. Committee member Mack McKim was absent.
2. Pledge of Allegiance
3. Approval of Agenda – Tracy made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
4. Discussion – Evergreen Park Improvement project scope and design changes/finalization. – Hobbs presented several detailed design drawings of the park upgrades for the Committee’s inspection including electrical upgrades, water and sewer utilities, bathroom facilities, ADA accessible fishing platform, overflow/visitor parking lot, and the pavilion expansion. Most of the drawings were created based on input and design change suggestions from previous meetings and required no additional changes. The bathroom facility, however, was discussed at great length and Hobbs will incorporate the following changes to the existing design:
  - 1 ADA compliant shower stall complete with benches in both the changing area and the shower. The other 3 will be large, but not technically considered ADA accessible.
  - A recessed vending area will separate the ADA shower from the other three for more aesthetic appeal.
  - All showers and restrooms will have occupancy sensors for the lights.
  - Counters and additional outlets will be added to each restroom for convenience to users.
  - Baby changing stations will be added to both restrooms.
  - All sinks will be push button.
  - Each bathroom will have one push button air hand dryer and one paper toweling dispenser.
  - Toilets will be separated with metal partitions.

The Committee will meet on their own to discuss the exterior façade including whether to use split face block, ground face block or a combination of both. They will also need to make final decisions on the color of each. The roof will be a forest green to match the

existing pavilion in the upper park. In addition, the Committee will need to decide how much to charge for the coin-op showers. Whitton stated that he will call around to local campgrounds and get prices.

Hobbs spoke briefly about a design change in the pavilion expansion. Originally, the sides of the new warming shelter were going to be garage doors. However, she explained that with five garage doors in total (2 on each side and 3 in the front), they were running out of space. She suggested that the side doors be sliding barn doors to eliminate this problem; the Committee agreed to the change. Whitton asked that a floor drain be added to the plans. Hobbs also informed the Committee that the DNR has granted permission to run a sewer line from the new pavilion expansion to the existing septic as long as the system passes an inspection.

Hobbs stated that the designs need to go to the HVAC and electrical engineers for final specifications. After that, the plans will be sent to the state for review. This process takes approximately two months. The project can go out for bids as soon as state approved plans are received.

5. Adjourn – Tracy made a motion seconded by Schmidt to adjourn the meeting at 11:50 am. Motion carried.

Submitted by SP