



**VILLAGE OF WAUSAUKEE
BUILDINGS, PARKS AND GROUNDS
COMMITTEE MEETING**

*(Committee members: *Mack McKim, Ray Gordon, and Pat Tracy)*

**FRIDAY, JANUARY 4, 2019
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

11:00 AM

MINUTES

1. Call to Order – Chair Mack McKim called the meeting to order at 11:04 am. Committee member Pat Tracy was present. Also in attendance were Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., and Trista Hobbs with U.P. Engineers. Committee member Ray Gordon was excused.
2. Pledge of Allegiance
3. Approval of Agenda – Tracy made a motion seconded by McKim to approve the agenda as printed. Motion carried.
4. Discussion – Evergreen Park Improvement project scope and design changes. – Hobbs presented two potential lower campground layouts for the Committee to review. The layout chosen has 32 total sites; 19 back-in RV sites; 10 pull-through RV sites, 2 tent sites, and 1 tent/small pop-up site. Three of the sites are ADA accessible to meet compliance standards.
The restroom/shower facility will be located on the east side (Cedar Street) of the campground near the walk-through gate. The building will be split face block with a metal roof. The Committee decided not to heat the restroom, but to insulate the roof to maintain some heat allowing for camping in early May and late October. Four ADA compliant showers will face west (into the campground), and the men’s and women’s bathroom entrances will be located on the north and south sides of the building. A change machine will be mounted to the west side of the building for the coin-operated showers.
The water line will be run from North Avenue to the restroom building and run throughout the campground from there. This will allow the meter to be housed inside the building so that an additional structure won’t have to be constructed.
The playground will remain in the middle of the campground near the site of the existing pit toilets. The Committee discussed finding funding to upgrade that equipment upon completion of the project.
Existing trees in the camping area will be removed to allow for easier grading. The Committee would like to see new trees planted in the park as funding allows.
Hobbs updated the Committee on the tentative approval from the DNR to run the gray water from the warming shelter to the existing septic system. The system must pass an inspection by a licensed master plumber.
The Committee expressed their desire to have the electric run underground if possible. Hobbs will contact WPS and report back at the next meeting.
5. Adjourn – Tracy made a motion seconded by McKim to adjourn at 12:10 pm. Motion carried.

Submitted by SP