



**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, JANUARY 16, 2019  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:03 pm. Trustees in attendance were Kyle Stumbris, Mack McKim, Randy Schmidt and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP OIC Jeff Mayou, WWTP OIT Tylor Stumbris, WPC President Ruth Jicha, Jason Figas with Carfair Composites, Madison Vine, Joellen Simpson, and Roger Jicha. Trustee Ray Gordon was excused. Trustee Joleen Christ was absent.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Schmidt made a motion seconded by McKim to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak
5. Business with Guest
  - a. Discuss/Consider – Jason Figas, Carfair Composites, to discuss changes to the upcoming warehouse lease renewal. Action, if any. – Figas addressed the Board about the financial state of Carfair Composites saying that ‘it was not a great year.’ He stated that several changes were made including letting some staff go and transferring business to competitors. Despite the changes, Carfair ended the year in the red, and they are looking to save money anywhere they can. He asked the Board to consider reducing the warehouse lease payment by a third which would save the company around \$5,000 a year. McKim made a motion seconded by Tracy to reduce the warehouse lease rate for Carfair Composites by a third (\$1.28 per sq<sup>2</sup>) and prorate the electric bill in winter months. The lease shall be effective as of February 1, 2019 for a period of three years. Motion carried.
6. Motion to Approve Minutes
  - a. Regular Board meeting – 12/19/18 – Tracy made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
  - b. Parks Committee – 1/4/19 – Tracy made a motion seconded by McKim to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.
8. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.
  - a. Discuss – 2018 year-end WWTP report. – Mayou compiled a report summarizing the preventative maintenance, repairs, and upgrades to the sanitary sewer system and the WWTP for 2018 for Board review.
9. Motion to Approve Bills – Tracy made a motion seconded by Schmidt to approve the bills as printed. Motion carried.
10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen. Additionally, Pullen presented the Board with a 2018 year-end review packet highlighting the significant over/under budgeted accounts, year-end designated fund balances, and profit/loss bottom line figures from both the General Fund and the Water/Sewer Utility Fund.

## 11. Committee Reports

- a. Parks Committee – McKim updated the Board on the design changes to the lower campground, restroom/shower building location, tree removal to allow for easier grading, and the possibility of running the electric underground.
- b. Wausaukee Planning Commission
  - i. Discuss/Consider – Submit review of Marinette County Hazard Mitigation materials. Action, if any. – Tracy made a motion seconded by Schmidt to accept the WPC recommendations for amending the Marinette County Hazard Mitigation Plan as follows:
    - Exercise #1
      - Add the library as an ‘Institutional/Government Facility’
      - Add the bridge on Décor Drive
      - Add Décor Tool, Décor Products, and DeLaet Enterprises to the ‘Hazmat’ listing
    - Exercise #2
      - Sign and accept, as written, the mitigation actions presented by the County
    - Exercise #3
      - Add ‘Dam Failure’ with a high priority score as the mitigation strategy specific to the Village of Wausaukee. Mitigations actions to include dam failure warning systems and emergency plans, dredging of the pond, and upgrading the existing fire suppression system to Carfair Composites, Inc. Estimated timeline of 7 – 10 years.

Motion carried.
  - ii. Discuss/Consider – Approval for WPC Chair Ruth Jicha and Clerk/Treasurer Sara Pullen to attend the Zoning Board of Adjustment and Appeals Workshop, February 13, 2019 in Green Bay, WI. Action, if any. – Schmidt made a motion seconded by Tracy to approve Pullen and Jicha’s attendance at the Zoning Board of Adjustment and Appeals Workshop in Green Bay on February 13, 2019. Motion carried.

## 12. President’s Report

- a. Thank you to Roger Jicha for Community Service – President Radtke thanked Roger Jicha, as well as other community members, for driving the elderly through Evergreen Park to view the Christmas lights.
- b. Businesses encouraged to attend the next meeting of the Wausaukee Business Association February 6, 2019 at 6 pm at Evergreen Plaza.
- c. Citizen participation meeting, Monday, January 21<sup>st</sup> at 6 pm at the Village Hall, regarding proposed application for Community Development Block Grant – Planning Grant funds.
- d. Discuss/Consider – Submit letter in opposition to closing of Wausaukee Medical Center. Action, if any. – Schmidt made a motion seconded by Tracy to submit a letter to the Dickinson County Hospital Board of Directors on behalf of the Village Board in opposition to the closing of the Wausaukee Medical Center. Motion carried.
- e. Radtke stated that Christmas in the Park was a great success and he hopes to see it continue and grow in the future.
- f. Radtke informed everyone in attendance that the Wausaukee Fire Department is in the process of constructing an ice rink at Evergreen Park.
- g. Radtke reminded residents that the Winterfest parade will be held Saturday, January 19<sup>th</sup> at 2 pm. The parade will begin at the intersection of Cedar and Fair grounds Road and continue down Cedar Street into Evergreen Park. Festivities include music, hot dogs, hot cocoa, Christmas tree burn, and skating rink.
- h. Radtke stated that he spoke with a representative of Trout Unlimited who showed interest in the upgrades at the campground, particularly the ADA fishing platform. He said that the group has stocked trout in the stream before, but he will work on getting a project started to stock more trout in conjunction with our park project in an effort to make the stream a great place to fish.

### 13. New Business

- a. Discuss/Consider – Resolution declaring intent to not use tax dollars to pay for park project. Action, if any. – McKim made a motion seconded by Tracy to adopt Resolution 2018-15 declaring the Board’s intent to not use tax dollars to pay for the park project. Motion carried.
  - b. Discuss/Consider – Extension of raze order request by Ann Rosenberg, 1020 Poplar Street, parcel 191-01093.000. Action, if any. – McKim made a motion seconded by Tracy to approve an extension of the raze order until 11:59 pm on June 1, 2019 for Ann Rosenberg. Motion carried.
  - c. Discuss/Consider – Approve purchase of ten 80 watt LED wall pack light fixtures for warehouse building; purchase is eligible for Focus on Energy reimbursement. Action, if any. – Schmidt made a motion seconded by Stumbris to approve the purchase of ten 80 watt LED wall pack light fixtures for the warehouse building. Motion carried.
  - d. Discuss/Consider – Bid opening for scissors lift attachment for Bobcat. Action, if any. – Tracy made a motion seconded by Schmidt to accept the Schrage Brothers, Inc. quote for a skit lift attachment for the Bobcat in the amount of \$9,500. Motion carried.
  - e. Discuss/Consider – Bid opening for sanding unit attachment for Bobcat. Action, if any. – Stumbris made a motion seconded by Tracy to accept the bid from Bobcat of De Pere for a sanding unit attachment in the amount of \$2,999. Motion carried. This was not the low bid, but the quote from Bobcat of Madison did not include delivery.
  - f. Discuss/Consider – Bid opening for plow truck chassis. Action, if any. – Tracy made a motion seconded by McKim to accept the bid from L&S Truck for a 2019 Ford 550 XL (cab chassis only) in the amount of \$39,703. Motion carried.
  - g. Discuss/Consider – Bid opening for snow plow package for truck. Action, if any. – McKim made a motion seconded by Schmidt to accept the bid from Monroe Truck Equipment for Snowfighter Package in the amount of \$55,857. Motion carried.
  - h. Discuss – Review the Wausaukee Fire District quarterly report. – Tabled.
14. Adjourn – McKim made a motion seconded by Stumbris to adjourn the meeting at 7:49 pm. Motion carried.

*Submitted by SP*