



**VILLAGE OF WAUSAUKEE**  
**VILLAGE BOARD MEETING**  
**WEDNESDAY, OCTOBER 17, 2018**  
**WAUSAUKEE VILLAGE HALL**  
**428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, and Randy Schmidt. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, WWTP OIT Tylor Stumbris, Ruth Jicha, Sharon Kantner, Joellen Simpson, and Kim Marsolek with the Wausauke Business Association. Trustee Pat Tracy was absent.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – No comments.
5. Business with Guest
  - a. Discuss/Consider – Wausauke Business Association requesting the following in association with their annual Winter Fest to be held in January 2019:
    - i. Approval to have a parade and close 1<sup>st</sup> Street – Christ made a motion seconded by Gordon to approve closing 1<sup>st</sup> Street from Monroe to Tyler for a parade contingent on the time and date. Motion carried.
    - ii. Approval to burn trees in old school site – Stumbris made a motion seconded by Schmidt to approve burning trees on the old school site. Motion carried.
    - iii. Approval to have a skating rink – Gordon made a motion seconded by Stumbris to approve the construction of a skating rink at the old school site. The WBA will be responsible for contacting the Wausauke Fire Department for assistance. Motion carried.
  - b. Discussion – Kim Marsolek, WBA President, to update the Board on the Christmas in the Park event. – Marsolek indicated the initial response to the Christmas in the Park event was strong. Applications to decorate a tree can be obtained from Ranger City Marketplace, Ranger City Restaurant, or the Chippewa Bar. The cost of decorating a tree is \$20.00. Marsolek stated that any organization in need of a sponsor to cover the cost should contact her as there are parties interested in sponsorship. Marsolek also noted that all trees must be decorated in a family-friendly manner and must be equipped with a timer to run the lights from 4:00 pm to 11:00 pm.
6. Motion to Approve Minutes
  - a. Regular Board meeting – 9/17/18 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - b. Finance Committee – 10/10/18 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - c. Water/Sewer Committee – 10/3/18 – Schmidt made a motion seconded by Gordon to approve the minutes as printed. Motion carried.

Christ compiled three questions in writing and requested that they be included in the official minutes. The Board agreed to allow her submission to be recorded in the minutes. The questions are as follows:

- Regarding the motion to approve engineering services provided by Cedar Corporation related to commercial development in the Village, do we want to include the amount of \$4,765.50, which is the amount of the check processed and paid on June 5, 2018 and approved by the Board on June 18, 2018?

- Is the Village Board going to receive a report of these engineering services or did we already receive it dated May 10, 2018?
- What benefit did the taxpayers of the Village of Wausaukee receive for this expenditure of \$4,765.50?

7. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.

8. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.

9. Motion to Approve Bills – Stumbris made a motion seconded by Gordon to approve the bills as printed. Motion carried. Christ opposed.

10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.

#### 11. Committee Reports

- Finance Committee – McKim stated that the Committee is still working on the 2019 budget. They will reconvene after the levies are received for all taxing jurisdictions, and the Village’s assessed value is received from the state.
- W/S Committee
  - Presentation of the 2019 proposed Water & Sewer Utility budget – The Board reviewed the proposed 2019 Water & Sewer Utility Budget as presented by the Water/Sewer Committee.
- Wausaukee Planning Commission
  - Discuss/Consider – Recommendation to have 615 Church Street examined by the Building Inspector for possible condemnation. Action, if any. – Christ made a motion seconded by McKim to recommend that the Building Inspector examine the structure at 615 Church Street for possible condemnation. Motion carried.
  - Discuss/Consider – Resolution 2018-13: Preliminary Resolution to Vacate Kennedy Street and Fugate Road in the Village of Wausaukee. Action, if any – Gordon made a motion seconded by Stumbris to approve Resolution 2018-13. Motion carried. A public hearing has been scheduled for November 27, 2018 at 5:00 pm at the Village Hall to take formal action on the vacation and discontinuance of portions of Kennedy Street and Fugate Road.

#### 12. President’s Report

- Radtke thanked resident Ruth Jicha for her efforts in securing a grant to purchase lights for households for the Wausaukee Lights for Christmas program. He also thanked Thrivent for the grant. Radtke announced that all households who display lights will be eligible to win a gift certificate during the Village’s Holiday Lights Competition in December.
- Radtke stated that anyone wishing to receive their Water/Sewer bills via email may do so beginning 1/1/19. Residents should call the Village Hall and sign up for the new e-billing service. Residents wishing to continue receiving their Water/Sewer bills by mail do not need to take any action.
- Radtke noted that the Wausaukee Fall Festival was a great success and thanked all the volunteers, vendors, and Village staff for their hard work. He also thanked Darryl Newingham, Patty Jensen, and the high school students who participated in putting up the decorations along Main Street.
- Radtke announced the winners of the Fall Festival business decoration contest. They were Northwoods Traditions, 1<sup>st</sup> place; S&S Glass, 2<sup>nd</sup> place, and Stephenson National Bank & Trust, 3<sup>rd</sup> place.
- Radtke reminded residents that the Leaves and Brush pick up is scheduled for the week of October 22 - 26, 2018. Residents are requested to put all dry leaves (only) in plastic bags and put them by the curb. Brush will be picked up only if they are 4’ to 5’ in length and tied together. Anything left loose on the curb will not be picked up.
- Radtke stated that the 2019 budget hearing will be Tuesday, November 27, 2018 immediately following the public hearing for the vacation of Kennedy and Fugate.
- Radtke noted that the winter parking ban will take effect on November 15, 2018 and run through April 1, 2019. Parking on any street or highway between the hours of 2 a.m. and 6 a.m. is prohibited. This is to allow for safe and optimal snowplowing and snow removal.
- Radtke reminded residents that if they have a sidewalk that abuts their property they are responsible for shoveling it. He also asked residents who have a fire hydrant on or near their property to please shovel it out stating, “You may be the one who needs it!”

- i. Radtke was pleased to announce that the Village has been awarded a \$295,000 grant for upgrades to Evergreen Park and Campground.
- j. Radtke stated that Eric Burmeister, Highway Commissioner, is still working on the turnover of County Road C to Marinette County.

### 13. Old Business

- a. Discuss/Consider – Lease agreement for American Legion’s use of the old library building. Action, if any – No action taken.

### 14. New Business

- a. Discuss/Consider – Façade Grant application for S&S Glass, 402 Main Street. Action, if any – Christ made a motion seconded by McKim to approve the Façade Grant application from S&S Glass. Motion carried.
- b. Discuss/Consider – Adopt Ordinance 2018-21: An Ordinance Regarding Sexual and other Unlawful Harassment. Action, if any – Christ made a motion seconded by Schmidt to adopt Ordinance 2018-21 and set up an employee in-service to explain the new regulations. Motion carried.
- c. Discuss/Consider – Approval for Clerk Pullen and Chief Election Inspector Ruth Jicha to administer an election presentation at Wausaukee High School on Friday, October 19, 2018. Action, if any – Gordon made a motion seconded by Christ to approve Clerk Pullen and Chief Election Inspector Ruth Jicha to administer an election presentation at Wausaukee High School on Friday, October 19, 2018. Motion carried.
- d. Discuss/Consider – Change regular Board meeting days to the 3<sup>rd</sup> Monday of the month year-round. Action, if any – No action taken.
- e. Discuss/Consider – Approve 2019 Wausaukee Fire District budget. Action, if any – Tabled.
- f. Discuss – Review the Wausaukee Fire District quarterly report. – Tabled

### 15. Additional Business

- a. Discuss/Consider – Convene to closed session per State Statute 19.85(1) (f) for consideration of personnel issue. Roll call vote. Action, if any – Christ made a motion seconded by Gordon to convene to closed session per State Statute 10.85(1)(f) for consideration of personnel issue. A roll call was performed. Christ, yes; Stumbris, yes; McKim, yes; Radtke, yes; Gordon, yes; Schmidt, yes. Motion carried.
- b. Reconvene in open session to consider follow-up to closed session. – Stumbris made a motion seconded by Gordon to approve the resolution as discussed and approved in closed session. Motion carried.  
Radtke stated that Trustee Christ resigned from the Personnel Committee.  
Radtke appointed Gordon to fill the vacancy on the Personnel Committee. Schmidt made a motion seconded by McKim to accept President Radtke’s nomination of Gordon to fill the vacancy on the Personnel Committee. Motion carried.
- c. Schedule a Personnel Committee meeting – A Personnel Committee meeting was scheduled for October 29, 2018 at 10:00 am at the Village Hall.

16. Adjourn – McKim made a motion seconded by Schmidt to adjourn the meeting at 9:06 pm. Motion carried.

Submitted by SP