



**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, NOVEMBER 14, 2018
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Mack McKim, Ray Gordon, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP OIC Jeff Mayou, WWTP OIT Tylor Stumbris, Trista Hobbs with U.P. Engineers, Ruth Jicha, Roger Jicha, Joellen Simpson, Pat Brien, Vernon Schroeder, Patricia Schroeder, John Christ, Diane Christ, Darryll Schmidt, and Rosie Figas. Trustees Joleen Christ, Randy Schmidt, and Kyle Stumbris were excused.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – The Board agreed to recognize members of the audience for comment during discussions regarding a planning grant and upgrades to Evergreen Park.
5. Motion to Approve Minutes
 - a. Regular Board meeting – 10/17/18 – Tracy made a motion seconded by McKim to approve the minutes as printed. Motion carried.
 - b. Personnel Committee – 10/29/18 – Tracy made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
 - c. Finance Committee – 11/5/18 – Gordon made a motion seconded by McKim to approve the minutes as printed. Motion carried.
6. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.
7. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.
8. Motion to Approve Bills – Gordon made a motion seconded by Tracy to approve the bills as printed. Motion carried.
9. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.
10. Committee Reports
 - a. Personnel Committee
 - i. Discuss/Consider – Recommendation to add a \$150 annual clothing reimbursement for Public Works part-time employees to the employee handbook. Action, if any – McKim made a motion seconded by Gordon to add a \$150 annual clothing reimbursement for Public Works part-time employees to the employee handbook. Motion carried.
 - b. Wausaukee Planning Commission
 - i. Discuss/Consider – Recommendation to pursue a planning grant for a feasibility study for the old SNBT building. Action, if any – Gordon made a motion seconded by Tracy to pursue a planning grant for a feasibility study for the old SNBT building. Motion carried.
11. President’s Report
 - a. Presentation of the proposed 2019 Village budget – Pullen presented the proposed 2019 budget to the Board.
 - b. Budget hearing scheduled for Tuesday, November 27, 2018 at 5:30 pm.

- c. Radtke noted the winter parking ban will take effect on November 15, 2018 and run through April 1, 2019. Parking on any street or highway between the hours of 2 a.m. and 6 a.m. is prohibited to allow for safe and optimal snowplowing and snow removal.
- d. Radtke reminded residents that they are responsible for shoveling their sidewalks and encouraged everyone to keep fire hydrants on or near their property shoveled out.
- e. Radtke prepared a statement regarding the new well as follows:
The Village was awarded a \$500,000 grant for a new well. We will seek financing for our portion of the expense (\$500,000) through the Safe Drinking Water Loan Program with possible principal forgiveness of up to 30%. By law, the Village's fiscal responsibility for the new well project cannot go on the tax roll and cannot be paid for by tax dollars. This project will not increase your taxes in any way, shape or form. The project will be paid for by rate payers over a period of years.
- f. Radtke prepared a statement regarding the Evergreen Park Improvement project as follows:
I have heard many stories around town. By coming to the meeting tonight, you will understand [the Evergreen Park improvements project] better. The Village has received a grant for \$295,000 to improve the Park. The Village has also established a line of credit at SNBT for up to \$300,000 to cover our portion of the expense. The line of credit can be repaid over the course of several years. The proposed income of \$60,000 a year at half capacity is REAL. Marinette County parks were at or near capacity this year reporting revenues of \$50,000 more than last year. The new design and amenities at [Evergreen Park] will give us the potential to welcome seasonal campers as we'll offer sewer and water hook-ups, 50 amp electric service, ADA compliant shower and restroom facilities, and a fishing platform on a great trout stream. A park in the woods within walking distance of a Village that offers food, shopping, and entertainment has much to offer campers who seek a county-type setting but don't want to forgo the conveniences of home. In addition, we are centrally located for tourists looking to take part in the waterfall tours or visit the numerous lakes and rivers. We anticipate that the increased camping fees alone will pay the loan – NOT tax dollars. Remember, someone may visit our Village, decide they like it here and build a home, buy a house or start a business. I always thank Ed Townsend for coming to Wausaukee and starting Décor Products.

The Board heard comments from members of the audience offering their opinions of pursuing a planning grant for possible reuse of the SNBT building, construction of a new well, housing development, and improvements to Evergreen Park.

12. Old Business

- a. Discuss/Consider – Approve 2019 Wausaukee Fire District budget. Action, if any – Tracy made a motion seconded by Gordon to approve the 2019 Wausaukee Fire District budget of \$29,172.50. Motion carried.
- b. Discuss – Review the Wausaukee Fire District quarterly report. – The Board reviewed the Wausaukee Fire District quarterly report.

13. New Business

- a. Discuss/Consider – U.P. Engineers proposal for engineering services related to Evergreen Park Improvements. Action, if any – Gordon made a motion seconded by Tracy to approve U.P Engineers' proposal for engineering services related to Evergreen Park Improvements. Motion carried. The Board will consider a resolution at the December Board meeting declaring their intent to pay for all park improvements with campground/park revenues, not tax dollars.
- b. Discuss/Consider – Renewal of Nature's Edge Inspection Agency contract for building inspection services. Action, if any – Gordon made a motion seconded by McKim to renew the Nature's Edge Inspection Agency contract for building inspection services effective January 1, 2019 to December 31, 2019. Motion carried.
- c. Discuss/Consider – Schedule the Christmas decoration competition and select judges. Action, if any – McKim made a motion seconded by Gordon to hold the Christmas decoration competition on Thursday, December 13, 2018; judges will be Gordon, Tracy, and Pullen. Motion carried.

- d. Discuss/Consider – Establish a prize amount for the Wausaukee Lights for Christmas drawing. Action, if any – Gordon made a motion seconded by Tracy to award two (2) \$25.00 vouchers to randomly selected winners of the Wausaukee Lights for Christmas drawing. Motion carried.
- e. Discuss/Consider – Schedule the 2019 Independence Day Celebration for Saturday, July 6, 2019. Action, if any – Tracy made a motion seconded by Gordon to schedule the 2019 Independence Day Celebration for Saturday, July 6, 2019. Motion carried.

14. Additional Business

- a. Discuss/Consider – Convene to closed session per State Statute 19.85(1) (c) to discuss employee evaluations and consider possible raises/promotions. Roll call vote. Action, if any – Gordon made a motion seconded by McKim to convene to closed session per State Statute 19.85(1) (c) to discuss employee evaluations and consider possible raises/promotions. A roll call was performed. McKim, yes; Hilbert, yes; Gordon, yes; Tracy, yes. Motion carried.
- b. Reconvene in open session to consider follow-up to closed session – Tracy made a motion seconded by Gordon to approve 3% raises for all employees effective January 1, 2019. Motion carried.

15. Adjourn – McKim made a motion seconded by Tracy to adjourn the meeting at 8:05 pm. Motion carried.

Submitted by SP