



**VILLAGE OF WAUSAUKE**  
**VILLAGE BOARD MEETING**  
**MONDAY, SEPTEMBER 17, 2018**  
**WAUSAUKE VILLAGE HALL**  
**428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP OIC Jeff Mayou, WWTP OIT Tylor Stumbris, Sharon Kantner, Joellen Simpson, Vernon Schroeder, Cole Couvillion, and Sue King-Couvillion with the American Legion, Carrie Brazeau, Laura Lynch and Chantel Grosso with Family Dollar, and Joel Rennie with Johnson & Rennie, LLC.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – No comments.
5. Business with Guest
  - a. Discuss/Consider – Carrie Brazeau to address the Board regarding her campaign for Marinette County Clerk of Circuit Court. – Brazeau addressed those in attendance regarding her campaign platform for Marinette County Clerk of Circuit Court.
  - b. Discuss/Consider – 2017 audit presentation with Joel Rennie. – Joel Rennie presented the 2017 audit to the Board and facilitated questions. Rennie offered an unmodified opinion of the 2017 financial statements.
  - c. Discuss/Consider – Family Dollar to request permission to place dumpsters on Village property. – McKim made a motion seconded by Schmidt to permit Family Dollar to place a dumpster on the west end of the public parking lot on Main Street and Harrison Avenue, and allow placement of two 28’ storage trailers on Village property (behind the Village Hall) for the period of October 1, 2018 to October 10, 2018. Motion carried.
6. Motion to Approve Minutes
  - a. Regular Board meeting – 8/20/18 – Christ requested that item 13(j) be amended to include the amount of the Cedar Corporation Administration Services Agreement of \$24,500. McKim made a motion seconded by Christ to approve the minutes as amended. Motion carried.
  - b. Finance Committee – 9/5/18 – Christ made a motion seconded by McKim to approve the minutes as printed. Motion carried.
  - c. Water/Sewer Committee – 9/6/18 – Gordon made a motion seconded by Tracy to approve the minutes as printed. Motion Carried.
  - d. Buildings, Parks, & Grounds Committee – 7/25/18 – Tracy made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.
8. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.
9. Motion to Approve Bills – Gordon made a motion seconded by Tracy to approve the bills as printed. Motion carried. Christ opposed.
10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.

## 11. Committee Reports

### a. Finance Committee

#### i. Discuss/Consider – 2018 budget amendments as follows:

1. Transfer \$10,000 to the Fire Department Fund from the General Fund
2. Transfer \$20,000 to the Streets Fund from the General Fund

Action, if any – Christ made a motion seconded by Schmidt to transfer \$10,000 to the Fire Department Fund and \$20,000 to the Streets Fund from the General Fund. Motion carried.

### b. Water/Sewer Committee

#### i. Discuss/Consider – Purchase of e-billing interface for the utility billing program. Action, if any – Stumbris made a motion seconded by McKim to purchase an e-billing interface for the utility billing program for \$595. Motion carried.

#### ii. Discuss/Consider – Withdraw \$50,000 from Replacement Fund CD for repairs and maintenance at the WWTP. Action, if any – Christ made a motion seconded by Schmidt to approve the withdrawal of \$50,000 from the Replacement Fund CD and deposit it into the Money Market at SNBT for repairs and maintenance at the WWTP. Motion carried.

#### iii. Discuss/Consider – Sewer usage and base rate increase of 1% effective January 1, 2019. Action, if any – Gordon made a motion seconded by McKim to increase the sewer usage and base rates by 1% effective January 1, 2019. Motion carried. Tracy opposed.

## 12. President's Report

- a. Radtke observed that more residents have been mowing the ditches along their property lines. He reminded all residents that mowing terraces is the responsibility of the abutting property owner. He continued that snow removal on sidewalks is also the responsibility of the abutting property owner. Radtke asked Pullen to include reminders in the 3<sup>rd</sup> quarter water bills about property owner's responsibilities regarding mowing grass and snow removal.
- b. Radtke reported that the Village received a \$250 grant from Thrivent to purchase Christmas lights for residents in the Village for the "Wausaukee Lights for Christmas" project. He would like to see every property owner display at least one string of lights during the holiday season. One free set of lights will be distributed per property owner after November 1, 2018. He thanked Village resident Ruth Jicha for her efforts in applying for and securing the grant on behalf of the Village.

## 13. New Business

- a. Discuss/Consider – Resolution 2018-12: Strategic Transportation Aids Resolution. Action, if any – Gordon made a motion seconded by Schmidt to adopt Resolution 2018-12. Motion carried.
- b. Discuss/Consider – Ordinance 2018-19: An Ordinance Regarding Authorized Professional Consultations. Action, if any – McKim made a motion seconded by Tracy to adopt Ordinance 2018-19. Motion carried.
- c. Discuss/Consider – Ordinance 2018-20: An Ordinance Regarding Disbursements from Village Treasury. Action, if any – Stumbris made a motion seconded by Tracy to adopt Ordinance 2018-20. Motion carried.
- d. Discuss/Consider – Lease agreement for American Legion's use of the old library building. Action, if any. – Tabled.
- e. Discuss/Consider – Renewal of the CD currently held at Great North Bank (12-month term). Action, if any – McKim made a motion seconded by Tracy to renew the add-on CD at Great North Bank for a 12-month term. Motion carried.
- f. Discuss/Consider – Approve 2019 Wausaukee Rescue Squad contract. Action, if any – Tracy made a motion seconded by Christ to approve the 2019 Wausaukee Rescue Squad contract in the amount of \$16,308.29. Motion carried.
- g. Discuss/Consider – Approve the 2019 – 2021 R&R Assessing Services Maintenance Assessment Contract. Action, if any – Christ made a motion seconded by Gordon to approve the 2019-2021 R&R Assessing Services Maintenance Assessment Contract in the amount of \$4,920 per year. Motion carried.

## 14. Additional Business

- a. Discuss/Consider – Convene to closed session per State Statute 19.85(1) (e) for discussion of conducting public business and possible expenditure of funds when competitive and bargaining

reasons exist. Action, if any. – Christ made a motion seconded by Stumbris to convene to closed session per State Statute 19.85(1) (e) for discussion of conducting public business and possible expenditure of funds when competitive and bargaining reasons exist. A roll call vote was performed. Christ, yes; Stumbris, yes; McKim, yes; Radtke, yes; Schmidt, yes; Tracy, yes; and Ray Gordon, yes. Motion carried.

b. Reconvene in open session.

c. Discuss/Consider – Engineering services related to commercial development in the Village. Action, if any – Gordon made a motion seconded by Tracy to approve engineering services provided by Cedar Corporation related to commercial development in the Village. Motion carried. Christ opposed.

15. Adjourn – McKim made a motion seconded by Tracy to adjourn the meeting at 9:00 pm. Motion carried.

Submitted by BP & SP