



**VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: *Ray Gordon, Randy Schmidt, and Joleen Christ)*

MONDAY, SEPTEMBER 17, 2018

**WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

10:00 AM

MINUTES

1. Call to Order – Chairman Ray Gordon called the meeting to order at 10:13 am. Committee members in attendance were Randy Schmidt and Joleen Christ. Also present were President Hilbert Radtke and Clerk/Treasurer Sara Pullen.
2. Pledge of Allegiance
3. Approval of Agenda – Schmidt made a motion seconded by Christ to approve the agenda as printed. Motion carried.
4. Discussion – 2019 Budget Workshop – The Committee continued their discussion from the previous meeting on a list of items to be considered for the 2019 budget. These items included:
 - a. Education and training – Budget \$2,000 for Village and \$1,000 for Public Works.
 - b. Increase crime insurance coverage to include 9 insuring agreements for \$682.
 - c. AED machine – \$1,700. Pullen was instructed to contact the Village’s insurance company and ask if there is any additional liability coverage needed if the Village has an AED on premises.
 - d. Meal / mileage reimbursement resolutions – No change to the resolutions for 2019. Mileage reimbursements will be equal to the federal mileage rate released in December.
 - e. Donations – \$200 each to Menominee Animal Shelter, Wausaukee Back-to-School Program, Crivitz Food Pantry, and Wausaukee Summer Swim Program.
 - f. Raises – Pullen will develop a working budget using 3% wage rate increases. Personnel will meet in October to perform employee evaluations and set final wage rates.
 - g. Park cameras – Budget \$1,000 for the addition of 4 cameras – 2 at Evergreen, and 2 at SSSMP.
 - h. Add \$5,000 to the Street Repairs and Maintenance budget (bringing the total to \$65,000) for a heavy single seal coat on Poplar Street.
 - i. Budget \$5,000 for a furnace for the small PW storage shed.
 - j. Village Hall repairs – Install 2 exterior doors this year; front door must have an ADA compliant threshold. Contact Grandaw Construction, Rick Buetow, Dave Messar, and Ken Gocht for quotes on installing 7 interior doors, upgrading the bathrooms including sinks, toilets and flooring, painting the hallways, Clerk’s office, both bathrooms and Board room, and installing new trim/baseboards. The Finance Committee suggested assigning the project to the Buildings and Grounds Committee to see it through to completion.
 - k. New Evergreen Park sign – \$3,000. Radtke stated that the current sign, although nicely done, is not visible to traffic from the highway. The Committee suggested

contacting Ken Wallace to construct a new, high visibility sign.

5. Adjourn – Christ made a motion seconded by Schmidt to adjourn the meeting at 12:07 pm.
Motion carried.

Submitted by SP

**Indicates Committee Chair*