



**VILLAGE OF WAUSAUKEE
ANNUAL REORGANIZATIONAL MEETING**

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**VILLAGE BOARD MEETING
MONDAY, MAY 21, 2018
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Mack McKim, Ray Gordon, Randy Schmidt and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP OIC Jeff Mayou, WWTP OIT Tylor Stumbris, Jim Frymark with Cedar Corporation, Marinette County Circuit Court Judge James Morrison, Wausaukee Planning Commission President Ruth Jicha, Tanya Charltry, Ed TenBruin, Joellen Simpson, Sharon Kantner, Kyle Stumbris, and Shirley Pruhdomme from the Peshtigo Times.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Schmidt made a motion seconded by Gordon to approve the agenda with the following changes:
 - a. Move items, 9(b), 17(d) and 17(f) in front of item 9(a).Motion carried.
4. Oath of Office of Newly Elected Board Members
 - a. Randy Schmidt
 - b. Pat TracyOaths were taken by Schmidt and Tracy.
5. Discuss/Consider – Appointment to fill newly created Trustee seat effective May 27, 2018. Action, if any. – Tracy made a motion seconded by Christ to appoint Kyle Stumbris to fill the newly created Trustee seat effective May 27, 2018. Motion carried.
6. Discuss/Consider – Elect a Village Trustee to serve as President Pro Tem (per Village Ordinance 2-2-13). Action, if any. – Schmidt made a motion seconded by McKim to elect Trustee Ray Gordon to serve as President Pro Tem. Motion carried.
7. Discuss/Consider – Appoint a Weed Commissioner to a one-year term to begin May 1st, 2018 and administer Oath of Office (per Village Ordinance Sec. 2-3-9). Action, if any. – Gordon made a motion seconded by Schmidt to appoint Dennis Whitton, Jr. to serve as Weed Commissioner for a one-year term to begin May 1st, 2018. Motion carried. Whitton took the oath of office.
8. Audience Anyone Wishing to Speak – None.
9. Business with Guest
 - a. Jim Frymark, Cedar Corporation, to update the Board on the progress of the CDBG grant application for the construction of a new municipal well. – Frymark informed the Board that the CDBG Public Facilities Grant application is complete and will be sent out Tuesday, May 22nd. He stated that the grant awards are expected to be announced in early August 2018.
 - b. Discuss/Consider – Adopt Resolution 2018-08: Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations. Action, if any. – Gordon made a motion seconded by Christ to adopt Resolution 2018-08: Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations. Motion carried.

- c. Discuss/Consider – Adopt Resolution 2018-10: Residential Anti-Displacement and Relocation Assistance Plan. Action, if any. – Tracy made a motion seconded by Schmidt to adopt Resolution 2018-10: Residential Anti-Displacement and Relocation Assistance Plan. Motion carried.
- d. Marinette County Circuit Court Judge James Morrison to update the Board on the progress of the drug court. – Judge Morrison updated the Board on several issues happening within the justice system in Marinette County. He stated that there are a record number of juvenile cases this year, the vast majority of which are drug related. In comparison, there are more cases thus far in 2018 than there were by the end of September last year. Morrison stated that more needs to be done to get the word out to children at the elementary and middle school levels about the dangers of drugs. Morrison spoke about the continued successes of the drug court. He explained that the program focuses on treating people within their own communities – treatment, sponsors, and work – and because of this, their chances of success are exponentially higher than just putting them in prison. He stated that this year alone, five babies were born to clean and sober mothers; this is significant as each child born addicted to drugs costs the system nearly \$1,000,000. He invited all in attendance to attend a session of the drug court which is held every Monday, except the second Monday of the month.
Morrison also spoke about the County’s plan to implement a mental health court in the near future. This system would focus on individuals who need medication, due to medical conditions, but refuse to take them often resulting in arrests for low level crimes.
Morrison also mentioned the CASA (Court Appointed Special Advocates) Program. CASA volunteers advocate for abused and neglected children who are under the legal protection of the court system until the case is closed and they have found a safe, nurturing and permanent home. They visit the child weekly and submit reports to the judge on the safety and well-being of the child to help the judge make important decisions on the child’s future. He encouraged anyone interested to become a volunteer in the program. Requirements are a minimum one-year commitment and completion of a training program.

10. Motion to Approve Minutes

- a. Regular Board meeting – 4/18/18 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
- b. Personnel meeting – 5/14/18 – Tracy made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
- c. Special Board meeting – 5/15/18 – Christ made a motion seconded by McKim to approve the minutes as printed. Motion carried.

11. Village Street Report – The Board reviewed the street report as presented by Dennis Whitton, Jr.

- a. Discuss/Consider – Replacement tire(s) for the Bobcat. Action, if any. – No action taken. The tires have already been purchased.

12. Utility Report – The Board reviewed the utility report as presented by Jeff Mayou.

- a. Discuss/Consider – Fats, Oil and Grease (FOG) Inspection Program. Action, if any. – Christ made a motion seconded by Schmidt to approve the FOG Inspection Program as developed by Mayou. Motion carried.
- b. Discuss/Consider – Septic/holding fee schedule and policy changes. Action, if any. – Gordon made a motion seconded by Christ to approve changes to the septic/holding fee schedule (including porta-john waste) and waste hauler acceptance policy. Motion carried.

13. Motion to Approve Bills – Christ made a motion seconded by Gordon to approve the bills. Motion carried.

14. Treasurer’s Report – The Board reviewed the Treasurer’s report as presented by Sara Pullen.

15. Committee Reports

- a. Wausaukee Planning Commission
 - i. Discuss/Consider – Recommendation to adopt Ordinance 2018-13: An Ordinance on Registered Citizens Regarding Proposed Zoning or Comprehensive Plan Changes. Action, if any. – Christ made a motion seconded by Tracy to adopt Ordinance 2018-13: An Ordinance on Registered Citizens Regarding Proposed Zoning or Comprehensive Plan Changes. Motion carried.

- ii. Discuss/Consider – Recommendation to adopt Ordinance 2018-14: An Ordinance on Comprehensive Plan Consistency Requirements and Conditional Use Permits. Action, if any. – Christ made a motion seconded by McKim to adopt Ordinance 2018-14: An Ordinance on Comprehensive Plan Consistency Requirements and Conditional Use Permits.
 - iii. Discuss/Consider – Recommendation to send notices to owners of unsightly properties per the listing in the WPC minutes of 5/9/18. Action, if any. – Christ made a motion seconded by Schmidt to send notices to owners of unsightly properties per the listing in the WPC minutes of 5/9/18. Motion carried.
 - iv. Discuss/Consider – Recommendation to have Village Building Inspector Jane Meissner inspect dilapidated buildings per the listing in the WPC minutes of 5/9/18. Action, if any. – Christ made a motion seconded by McKim to have Village Building Inspector Jane Meissner inspect dilapidated buildings per the listing in the WPC minutes of 5/9/18. Motion carried.
- b. Personnel
- i. Discuss/Consider – Recommendation to adjust wage scale per the minutes of the 5/14/18 Personnel meeting. Action, if any. – Christ made a motion seconded by McKim to adjust the wage scale per the minutes of the 5/14/18 Personnel meeting. Motion carried.
 - ii. Discuss/Consider – Recommendation to offer a gift card in lieu of a raise to Randy Stumbris. Action, if any. – Christ made a motion seconded by Schmidt to offer a \$100 gift card in lieu of a raise to Randy Stumbris. Motion carried.

16. President's Report

- a. Discuss/Consider – Approve appointments to the following Standing Committees (per Ordinance Sec. 2-2-4 (a)):
- i. Streets & Sanitation - *Randy Schmidt, Ray Gordon, Mack McKim
 - ii. Water & Sewer Utility - *Mack McKim, Randy Schmidt, Kyle Stumbris
 - iii. Buildings/Parks/Grounds - *Mack McKim, Ray Gordon, Pat Tracy
 - iv. Finance & Purchasing – *Ray Gordon, Randy Schmidt, Joleen Christ
 - v. Health and Safety - *Kyle Stumbris, Ray Gordon, Pat Tracy
 - vi. Personnel - *Pat Tracy, Joleen Christ, Mack McKim
 - vii. Smart Growth - *Joleen Christ, Kyle Stumbris, Randy Schmidt

Action, if any. – Gordon made a motion seconded by McKim to approve the President Radtke's appointments to the Standing Committees as listed above. Motion carried.

As per Village Ordinance Sec. 2-2-4, President Radtke designated the chairperson of each standing committee as indicated above with an asterisk.

- b. NE WI Housing Rehabilitation CDBG Loan Program informational meeting for local residents will be held on Wednesday, May 23rd at 6 pm at the Village Hall. – President Radtke encouraged all residents to attend this informational session to learn how they could qualify for 0% interest loans for repairs to their homes including roof repair/replacement, lead paint and asbestos remediation, door/window replacement, plumbing/electrical/HVAC repairs, siding repair/replacement, and accessibility improvements for individuals with disabilities. Landlords also qualify for 0% interest loans for rental unit repairs provided the unit is or will be rented to tenants who are low or moderate income.
- Radtke stated that there are still far too many vehicles exceeding the speed limit in the Village. Radtke mentioned that the Spring Clean-up was very successful.
- Radtke stated that the Village of Wausaukee is no longer a 'sanctuary city' for dogs. All residents must have their dogs registered annually.

17. New Business

- a. Discuss/Consider – Adopt Ordinance 2018-10: An Ordinance regarding Electronic Records Preservation Authorization. Action, if any. – Gordon made a motion seconded by Schmidt to adopt Ordinance 2018-10: An Ordinance regarding Electronic Records Preservation Authorization. Motion carried.
- b. Discuss/Consider – Adopt Ordinance 2018-11 or 2018-12: Ordinances regarding Online Ordering & Curbside Pickup of Alcoholic Beverages. Action, if any. – Christ made a motion seconded by

McKim to adopt ordinance 2018-12: Ordinance regarding Online Ordering & Curbside Pickup of Alcoholic Beverages. Motion carried.

- c. Discuss/Consider – Adopt Resolution 2018-07: Declaration of Official Intent [to reimburse expenditures for water quality improvements project]. Action, if any. – Gordon made a motion seconded by Christ to adopt Resolution 2018-07: Declaration of Official Intent [to reimburse expenditures for water quality improvements project]. Motion carried.
- d. Discuss/Consider – Adopt Resolution 2018-09: Compliance Maintenance Resolution. Action, if any. – Christ made a motion seconded by Gordon to adopt Resolution 2018-09: Compliance Maintenance Resolution. Motion carried.
- e. Discuss/Consider – Purchase an emergency shower/eyewash station. Action, if any. – Christ made a motion seconded by Schmidt to purchase the Speakman SE-697 emergency eyewash/shower station for \$551.61. Motion carried.
- f. Discuss/Consider – Purchase a flammable liquids storage cabinet. Action, if any. – Christ made a motion seconded by McKim to purchase a 45-gallon flammable liquids storage cabinet for a price not to exceed \$745. Motion carried.
- g. Discuss/Consider – Repair/replace the Village of Wausaukee billboard south of Crivitz. Action, if any. – Tabled.
- h. Discuss/Consider – WWTP field rental. Action, if any. – No action taken.
- i. Discuss/Consider – Appoint Parade Marshall. Action, if any. – Christ made a motion seconded by Schmidt to appoint Ray Gordon as the Parade Marshall for the 2018 4th of July parade. Motion carried.

18. Adjourn – Christ made a motion seconded by McKim to adjourn the meeting at 8:15 pm. Motion carried.

Submitted by SP