



**VILLAGE OF WAUSAUKEE**  
**VILLAGE BOARD MEETING**  
**WEDNESDAY, JANUARY 17, 2018**  
**WAUSAUKEE VILLAGE HALL**  
**428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Hilbert Radtke called the meeting to order at 6 pm. Trustees in attendance were Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., WWTP Operator Jeff Mayou, WWTP Assistant Tylor Stumbris, Jared Deschane and Katey Ambrose (Wausaukee School District), Kim Marsolek and Janine Severson (Wausaukee Business Association), Marcia Barbier (Peshtigo Times), and Joellen Simpson. Trustee Joleen Christ was excused.
2. Pledge of Allegiance
3. Amend or Approve Agenda – President Radtke requested moving item 8 after item 4. With that change, Gordon made a motion seconded by McKim to approve the agenda. Motion carried.
4. Audience Anyone Wishing to Speak – Joellen Simpson stated that Logan Gruszynski will be joining the National Guard, and thus, will not be here during the Concert in the Park series. She said that Gruszynski will line up all the entertainment, and she will oversee the series in his absence.
5. Utility Report – The Board reviewed the Utility Report as prepared by Tylor Stumbris and Jeff Mayou.
  - a. Discuss/Consider – Review Annual Preventative Sanitary Sewer checklist. Action, if any. – Mayou presented the Board with the checklist for calendar year 2017 for review. He pointed out that there was no jetting, cleaning, or televising done in 2017, but there were also no back-ups or customer complaints prompting such action. He advised that the trouble spots (places known to have build up or tree roots) should be jetted annually to prevent problems.
  - b. Discuss/Consider – Review Annual WWTP Preventative Maintenance report. Action, if any. – Mayou stated that he and T. Stumbris had developed a calendar for daily, weekly, monthly, quarterly, semi-annual, and annual maintenance at the WWTP.
6. Business with Guest
  - a. Discuss/Consider – Wausaukee Business Association requests closing First Street on Saturday, February 3, 2018 for a parade. Action, if any. – Schmidt made a motion seconded by Gordon to close First Street from Perch Lake Road north to the old school site on Saturday, February 3, 2018 at 4 pm for a parade. Motion carried. Kim Marsolek informed the Board that the WBA is sponsoring a Winterfest from 12 pm to 4 pm which will include vendors, a band, skating rink, and a tree burn. Most of the activities are to take place at the site of the old school. Pullen will call the insurance company to make sure that there aren't any liability issues with the festivities taking place on Village property.
  - b. Discussion – Jared Deschane Jr./Sr. High School Principal, and Katey Ambrose, Elementary Principal, to deliver a 'State of the School' address to the Board. – Deschane and Ambrose prepared a power point presentation for the Board that highlighted the growth and progress that the school district has made over the last ten years. One key point Deschane emphasized was the increase in the fund balance since the referendum was passed ten years ago. Figures presented showed a fund balance of \$(129,401) in the 2007-2008 school year compared to a \$5.7 million fund balance in 2017. Some other notable improvements include:
    - New roof
    - Replaced the elementary gym floor
    - Replaced classroom flooring
    - Updated, energy efficient lighting
    - New energy efficient boilers
    - New playground equipment

- Upgraded technology
- Contract with Lamers Bus Lines
- Partnership with NWTC
- Increased extracurriculars offered
- Addition of the Little Learners Center

7. Motion to Approve Minutes

- a. Personnel Committee meeting – 12/14/17 – Gordon made a motion seconded by McKim to approve the minutes as printed. Motion carried.
- b. Regular Board meeting – 12/20/17 – Stumbris made a motion seconded by Gordon to approve the minutes as printed. Motion carried.

8. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.

9. Motion to Approve Bills – Gordon made a motion seconded by Schmidt to approve the bills. Motion carried.

10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.

11. President’s Report

- a. Upgrades to street lighting – Radtke informed the Board that WPS has agreed to replace 11 high pressure sodium lights with LED lights this year.
- b. Radtke reminded residents that all dogs 6 months old and older must be licensed with the Village. Proof of rabies vaccination is required. Dogs at large will be taken to the Menominee Animal Shelter unless they are licensed; in that case, the Village will contact the owner.
- c. Radtke reiterated that clearing sidewalks of ice and snow is the responsibility of the abutting property owner. The Village will come through and clean them up only after all the streets have been plowed. Employees are not allowed to clean sidewalks on overtime.
- d. Radtke stated that he had a questionnaire that he would like to give to residents and visitors in the Village. He gave a copy to each Board member, and a copy to the WBA, and asked for their input as to what questions should be asked. The idea of the survey is to better understand the wants and needs of our residents and visitors, which will aid in future development.

12. Old Business

- a. Discuss/Consider – Quotes for electrical upgrades to the WWTP (VFD’s). Action, if any. – Tabled.

13. New Business

- a. Discuss – Review the Wausaukee Fire District quarterly report. – The Board reviewed the report.
- b. Discuss/Consider – New computer for Clerk/Treasurer’s office. Action, if any. – Schmidt made a motion seconded by Tracy to accept a quote of \$999.99 from Orbit Technology for a new desktop for the Clerk/Treasurer’s office. Motion carried.
- c. Discuss/Consider – Quote for new tables and chairs for Board room. Action, if any. – Gordon made a motion seconded by Tracy to purchase 4 tables at \$108 each, and 30 chairs at \$8 each from Miller’s Action Office Supply. Motion carried.

14. Additional Business

- a. Discuss/Consider – Convene in closed session per State Statute 19.85(1) (c) to consider hiring a Deputy Clerk/Treasurer. Action, if any. Roll call vote. – Stumbris made a motion seconded by Gordon to convene in closed session per State Statute 19.85(1) (c) to consider hiring a Deputy Clerk/Treasurer. A roll call vote was performed. Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.
- b. Discuss/Consider – Reconvene in open session per State Statute 19.85(1) (c) to consider hiring a Deputy Clerk/Treasurer. Action, if any. – As a result of closed session, Gordon made a motion seconded by Schmidt to hire Barb Pociask as the Deputy Clerk/Treasurer at \$14 per hour, not to exceed 20 hours per week, except with the President’s approval. Motion carried.

15. Adjourn – Gordon made a motion seconded by McKim to adjourn the meeting at 7:50 pm. Motion carried.