



VILLAGE OF WAUSAUKEE

VILLAGE BOARD MEETING

WEDNESDAY, APRIL 18, 2018

WAUSAUKEE VILLAGE HALL

428 HARRISON AVENUE

6:00 PM

MINTUES

1. Call to Order – President Radtke called the meeting to order at 6:02 pm. Trustees in attendance were Joleen Christ, Mack McKim, Ray Gordon, and Randy Schmidt. Trustee Pat Tracy appeared by telephone. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP OIC Jeff Mayou, WWTP OIT Tylor Stumbris, Trista Hobbs with U.P. Engineers, Jim Frymark with Cedar Corporation, Wausaukee Business Association President Kim Marsolek, Wausaukee Planning Commission President Ruth Jicha, 36th Assembly District State Representative Jeff Mursau, June Caine, Roger Jicha, Ron Christ, Diane Christ, Darryll Schmidt, Kyle Stumbris, and Jim and Maria Knepel.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Christ made a motion seconded by Gordon to approve the agenda with the amendment that items 14 (e), (f), (g), and (h) be moved ahead of item 4. Motion carried.
4. Audience Anyone Wishing to Speak – Darryll Schmidt asked the Board if the American Legion could use the Village Hall for their meetings. Pullen instructed him to call the office to schedule the use of the hall.

Three residents expressed opposition to the proposed upgrades in Evergreen Park and Campground at this time. They offered support of the plan to replace well #1 which was shut down in April of 2017 for exceeding maximum nitrate levels.

5. Business with Guest
 - a. Discuss/Consider – Wausaukee Rescue Squad requesting a short-term lending agreement with the Village for \$60,000. Action, if any. – Tom Arthur, Wausaukee Rescue Squad, called the Clerk's office earlier in the day to withdraw his request for a lending agreement with the Village stating arrangements have been made with their bank.
 - b. Discussion – Kim Marsolek, Wausaukee Business Association, to update the Board on recent activities and upcoming farmer's market. – Marsolek stated that WBA is working to secure membership in the Connect Communities – a program dedicated to support downtown community development in the state of Wisconsin. She continued that Connect Communities can assist in securing grants, housing development, and attracting industry. The WBA will be notified on May 11th whether or not their application was accepted. Marsolek stated that the WBA has been active in hosting community activities such as winter fest and an Easter egg hunt. They would like to sponsor a Village-wide rummage sale on Memorial Day weekend, and possible activities in the alley behind SNBT during the 4th of July celebration. The WBA will again host a Farmer's Market this summer; location and starting date are to be determined.

State Representative Jeff Mursau addressed the Board and provided updates at the state level including an innovative company that creates fuel from recycled chip bags, and the passage of an industrial hemp bill. He also mentioned that Village may want to consider the BCPL State Trust Fund Loan Program for upcoming projects adding that the application process is extremely simple, and the interest rates are low.

6. Motion to Approve Minutes
 - a. Regular Board meeting – 3/21/18 – Schmidt made a motion seconded by Christ to approve the minutes as printed. Motion carried.
 - b. Parks Committee – 4/6/18 – Gordon made a motion seconded by McKim to approve the minutes as printed. Motion carried.

7. Village Street Report – The Board reviewed the Street Report as submitted by Whitton.
8. Utility Report – The Board reviewed the Utility Report as submitted Mayou.
9. Motion to Approve Bills – Gordon made a motion seconded by Schmidt to approve the bills. Motion carried.
10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as prepared by Pullen.

11. Committee Reports

- a. Wausaukee Plan Commission updates – Ruth Jicha stated that the WPC has been working on compiling a list of both blighted and unsightly properties. She stated that she will work with Pullen to remove anyone that has already received a letter from the Village regarding excessive junk accumulation and have a recommendation for the Board at the next meeting.
- b. Park’s Committee
 - i. Discuss/Consider – Recommendation to submit the Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application. Action, if any. – Christ made a motion seconded by Schmidt to postpone the submission of the grant application for the improvements in Evergreen Park due to the following reasons:
 1. The Board does not know what the cost of the new well will be and what the final cost to the Water and Sewer Utility is at this time.
 2. There has been little financial planning for a new fire truck which the Wausaukee Fire Department plans to purchase in 2025, which may have a cost to the Village taxpayers of an additional \$150,000 if not more.
 3. The improvements to Evergreen Park are not emergency improvements. The grant can be applied for in 2019 or 2020 after monetary financial planning for other projects has been resolved.
 4. The Village Board should put their efforts into researching and developing additional housing in the Village, which will bring more users to the Water and Sewer Utility and additional tax revenue.
 5. Such improvements to Evergreen Park with the possible cost of \$300,000 to the local taxpayers should be addressed to the electors of the Village for their approval. A question should be put to the general electors in November for approval for such an expenditure.

It was determined that Christ erroneous made a motion, when in fact she only intended to state her opinion for the record. The motion was withdrawn.

Tracy made a motion seconded by Gordon to submit the Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application. A roll call vote was performed. Christ, no; McKim, yes; Radtke, yes; Gordon, yes; Schmidt, no; and Tracy, yes. Motion carried.
 - ii. Discuss/Consider – Recommendation to approve Resolution 2018-03: An Authorizing Resolution for Outdoor Recreation Grant Application. Action, if any. – Gordon made a motion seconded by McKim to approve Resolution 2018-03: An Authorizing Resolution for Outdoor Recreation Grant Application with a change in the third paragraph amending ‘*budgeted a sum*’ to read ‘*secured a line of credit.*’ A roll call vote was performed. Christ, no; McKim, yes; Radtke, yes; Gordon, yes; Schmidt, no; and Tracy, yes. Motion carried.

12. President’s Report

- a. President Radtke addressed all those in attendance regarding the winter storm over the weekend. He stated that a snow emergency was declared County wide, and everyone was ordered not to be on the roads. Thus, he instructed his plow drivers not to begin plowing until the storm subsided, unless there was an emergency. Radtke added that plowing this time of year is very difficult as the frost is out of the ground, and significant damage is likely to unpaved alleys and shoulders.
- b. Municipal Treasurers Appreciation Week Proclamation – President Radtke recognized the week of April 15-21, 2018 as Municipal Treasurer’s Appreciation Week and extended his thanks to Pullen and Pociask.

- c. Citizen participation meeting, Thursday, April 19th at 6 pm at the Village Hall, regarding proposed application for Community Development Block Grant – Public Facilities Program (CDBG-PF) funds.
- d. Open Book will be held on Tuesday, May 22nd, 2018 from 10:00 a.m. – 12:00 p.m.
- e. Board of Review will be held on Wednesday, June 6th, 2018 from 3:00 p.m. – 5:00 p.m.
- f. Appointment of the Board of Review – President, Clerk, and three (3) Trustees – President Radtke appointed Trustees Ray Gordon, Joleen Christ and Mack McKim to the Board of Review along with himself and Clerk/Treasurer Sara Pullen.
- g. 2017 CCR (Consumer Confidence Report) is available for inspection in the Clerk’s office and online at www.VillageofWausaukee.com.
- h. Reminder – Monthly meetings to be held on the 3rd Monday of the month starting in May
- i. Appoint representatives for Wausaukee Fire District Commission (Incumbents Mack McKim and Jim Figlewicz) to another 2-year term. – Radtke appointed McKim and Figlewicz to serve another 2-year term on the Wausaukee Fire District Commission.
- j. Dog licenses required annually – Radtke reminded residents that dog licenses are required annually in the Village of Wausaukee. Proof of rabies vaccination is required.
- k. Accumulation of junk on private property prohibited – Radtke stated that the Village does not allow junk accumulation on private properties. Violators will be cited.
- l. Brush Pick-up Week is May 14 – 18, 2018
- m. Spring Clean-up Day is Saturday, May 19th from 8 am to noon only.
- n. Appointment of Jeff Mayou to full-time WWTP Operator in Charge – Gordon made a motion seconded by Christ to approve the appointment of Jeff Mayou to full-time WWTP OIC effective 4/16/18. Motion carried.
- o. Volunteers to organize the 4th of July parade – Radtke stated that volunteers are needed to organize the 4th of July parade with the absence of the American Legion. Interested parties should contact the Village Clerk.

13. Approval of Permits/Licenses

- a. Discuss/Consider – Temporary Retailer’s License for the Wausaukee Recreation Association May 1 – October 1, 2018. Action, if any. – Christ made a motion seconded by Gordon to approve the temporary retailer’s license for the WRA. Motion carried.

14. New Business

- a. Discuss/Consider – Marinette County Sheriff Deputy presence for 4th of July celebration. Action, if any. – Gordon made a motion seconded by McKim to request deputy presence for the 4th of July celebration. Motion carried.
- b. Discuss/Consider – Quotes for pumping sludge tower. Action, if any. – Christ made a motion seconded by Schmidt to accept the quote from Harding Portables, LLC for \$.03 per gallon for pumping the sludge tower. Motion carried.
- c. Discuss/Consider – Review updates to the Citizen Participation Plan and Adopt Resolution 2018-05: An Authorizing Resolution for a Citizen Participation Plan. Action, if any. – Christ made a motion seconded by Schmidt to adopt Resolution 2018-05. Motion carried.
- d. Discuss/Consider – Adopt Ordinance 2018-09: An Ordinance Regarding Fair Housing. Action, if any. – Christ made a motion seconded by Gordon to adopt ordinance 2018-09. Motion carried.
- e. Discuss/Consider – Adopt Resolution 2018-04: A Resolution Authorizing the Submission of a CDBG Grant Application. Action, if any. – Christ made a motion seconded by McKim to adopt Resolution 2018-04 stating that this is an activity that is identified in our Water and Sewer Utility Capital Improvements Program. Motion carried.
- f. Discuss/Consider – Agreement to hire Cedar Corporation to prepare a 2018 Community Development Block Grant [CDBG] application for a Public Facilities Grant. Action, if any. – Gordon made a motion seconded by Christ to accept the agreement as presented to hire Cedar Corporation to prepare a 2018 CDBG application for a Public Facilities grant. Motion carried.
- g. Discuss/Consider – Agreement to hire Cedar Corporation to undertake a study/analysis for a new well and pumphouse. Action, if any. – McKim made a motion seconded by Schmidt to accept the agreement as presented to hire Cedar Corporation to undertake a study/analysis for a new well and pumphouse. Motion carried.

- h. Discuss/Consider – Agreement to hire Cedar Corporation to prepare a 2019 Safe Drinking Water Loan Program application for a new well and pumphouse, and to administer the loan. Action, if any. – Christ made a motion seconded by Gordon to accept the agreement as presented to hire Cedar Corporation to prepare a 2019 Safe Drinking Water Loan Program application for a new well and pumphouse, and to administer the loan. Motion carried.
 - i. Discuss/Consider – Establish an open line of credit of \$500,000 at SNBT contingent on a CDBG grant award. Action, if any. – Gordon made a motion seconded by Schmidt to establish an open line of credit of \$500,000 at SNBT contingent on a CDBG grant award. Motion carried.
 - j. Discuss/Consider – Adopt Resolution 2018-06: An Authorizing Resolution to Commit Match Funds. Action, if any. – McKim made a motion seconded by Gordon to adopt Resolution 2018-06. Motion carried.
 - k. Discuss/Consider – Name Deputy Clerk/Treasurer, Barb Pociask, as a signatory on all checking accounts at Stephenson National Bank & Trust. Action, if any. – Christ made a motion seconded by McKim to add Deputy Clerk/Treasurer, Barb Pociask, as a signatory on all checking accounts at Stephenson National Bank & Trust. Motion carried.
 - l. Discuss/Consider – Pay raise for Tylor Stumbris due to OIT designation. Action, if any. – Schmidt made a motion seconded by Christ to increase Tylor Stumbris’ pay rate to \$14 per hour due to his OIT designation. Motion carried.
 - m. Discuss/Consider – Insurance premium reimbursement for Jeff Mayou. Action, if any. – Radtke explained that Mayou’s health insurance company is not accepted through the Zane Benefits Program. He stated that a motion would need to be made and passed to allow Mayou to receive his monthly premium reimbursement outside of the Zane Benefits program. Christ made a motion seconded by McKim to approve an insurance premium reimbursement for Mayou outside of the Zane Benefits program. Motion carried.
 - n. Discuss – Review the Wausaukee Fire District quarterly report. – The Board reviewed the report as provided by the Wausaukee Fire District.
15. Adjourn – Gordon made a motion seconded by Schmidt to adjourn the meeting at 8:08 pm. Motion carried.

Submitted by Sara Pullen, Clerk/Treasurer