



**VILLAGE OF WAUSAUKEE
WAUSAUKEE PLAN COMMISSION MEETING**

(Commission members: Ruth Jicha, Mack McKim, Joleen Christ,
June Caine, Dave Messar, and Ray Gordon)*

**WEDNESDAY, MAY 9, 2018
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – Chairperson Ruth Jicha called the meeting to order at 6:00 pm. Members in attendance were Joleen Christ, June Caine, Ray Gordon, and Dave Messar. Also present were Clerk/Treasurer Sara Pullen and Lynelle Caine. Mack McKim was excused.
2. Pledge of Allegiance
3. Approval of Agenda – Christ made a motion seconded by Gordon to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – None.
5. Motion to Approve Minutes of April 11, 2018 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
6. Accept Resignation of WPC Secretary Ray Gordon. – Christ made a motion seconded by Messar to accept the resignation of Ray Gordon as WPC Secretary. Motion carried. Gordon abstained.
7. Designate Village Clerk/Treasurer Sara Pullen to serve as WPC Secretary. – Messar made a motion seconded by Christ to name Village Clerk/Treasurer Sara Pullen as WPC Secretary. Motion carried.
8. Discuss/Consider – Ordinance 2018-13: An Ordinance on Registered Citizens Regarding Proposed Zoning or Comprehensive Plan Changes. Action, if any. – Gordon made a motion seconded by Christ to recommend adoption of Ordinance 2018-13 to the Village Board. Motion carried.
9. Discuss/Consider – Ordinance 2018-14: An Ordinance on Comprehensive Plan Consistency Requirements and Conditional Use Permits. Action, if any. – Christ made a motion seconded by Messar to recommend adoption of Ordinance 2018-14 to the Village Board. Motion carried.
10. Discuss/Consider – Extension request for raze order on building owned by June Caine – parcel #191-01177.001. Action, if any. – The Committee will recommend granting a 90-day extension to Caine to secure bids and decided whether to raze or repair the building. Attorney Boren had expressed to Pullen that he would like to draw up an agreement listing all conditions of the extension if granted. Christ made a motion seconded by Gordon to recommend a 90-day extension of the raze order [from the date of the executed agreement] to the full Board pending a signed agreement drafted by the Village attorney. Motion carried. Lynelle Caine expressed concern that the regular Village Board meeting will be after the 30-day deadline to apply to the circuit court for a restraining order. She will call Pullen tomorrow and let her know whether or not the family will be asking for a Special meeting.

11. Discuss/Consider – Update on condemned buildings – The Committee was informed that progress was being made on both the Polk Avenue and 1st Street properties. The Polk Avenue property is nearly half razed, and the 1st Street property has had several individuals there this week doing inventory and removing items from inside the building.

12. Discuss/Consider – Blighted properties and new unsafe buildings – The Committee compiled a list of properties that have excessive junk accumulation (including unlicensed vehicles) and will recommend to the Board that letters be sent to notify property owners to abate the violation(s). These properties include:

- | | | | |
|----|------------------------|-----------|-------------------|
| a. | 603 Main St | Mosher | Car(s) |
| b. | 810 May St | Willan | Junk |
| c. | 815 May St | Pileggi | Car(s) |
| d. | 412 Harrison Ave | Thorpe | Junk, car(s) |
| e. | 1226 Poplar St | Fugate | Car(s) |
| f. | 1214 Poplar St | Franklin | Junk |
| g. | 1004 Riverside Ave | Thoma | Junk |
| h. | 903 Main St | Keysers | Car(s) |
| i. | 303 1 st St | McClister | Car(s) |
| j. | 124 Cedar St | Parnitzke | Junk, car(s) |
| k. | 150 Cedar St | Parnitzke | Junk |
| l. | 809 Tyler Ave | Russ | Dumpster in alley |

An additional list was compiled of properties that contain dilapidated and/or potentially unsafe buildings. The WPC will recommend to the Village Board that the following properties be inspected by the Building Inspector:

- | | | | |
|----|------------------------|----------------------------------|----------------|
| a. | 1020 Poplar | Rosenberg | Shed |
| b. | 1026 Cty C | Westfield 4 th Street | Garage |
| c. | 1214 Poplar | Franklin | Roof |
| d. | 303 1 st St | McClister | Garage |
| e. | 619 Van Buren | Bartels | Garage |
| f. | 807 3 rd St | Perrault | House |
| g. | 819 Tyler | Duer | Shed |
| h. | 432 Main St | Stumbris | House |
| i. | 302 Elizabeth St | Oster | Garage |
| j. | 516 Butternut Ave | Guarisco | Barn |
| k. | 316 Elizabeth St | JOAS, LLC | Shed |
| l. | 412 Harrison Ave | Thorpe | Trailer, fence |

13. Motion to Adjourn – Messar made a motion seconded by Christ to adjourn the meeting at 7:48 pm. Motion carried.

Submitted by SP