



VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, MARCH 21, 2018
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Barb Pociask, Public Works Supervisor Dennis Whitton, Jr., WWTP Operator in Charge Jeff Mayou, Trista Hobbs with U.P. Engineers, Jim Frymark and Dean Zanon with Cedar Corporation, Dan Peterson with SNBT, Tom Arthur with the Wausaukee Rescue Squad, Ruth Schroeder, Pat Brien, Karen Kortbein, Lance Rowley, Ruth Jicha, and Joellen Simpson.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – Tom Arthur, Wausaukee Rescue Squad (WRS), asked the Board to consider a short-term (3 year) lending agreement to pay off an existing loan held by WRS of approximately \$60,000. To repay the debt, the WRS would make monthly payments to the Village equal to the amount of their current payment on the loan. They would also waive the annual contract fee for the next two years, with the third and final year cut in half. The Board agreed to add this item to next month's agenda for discussion.
5. Business with Guest
 - a. Discuss/Consider – Corey Severin, 416 Harrison Avenue, requesting the installation of a storm drain at the corner of his property. Action, if any. – Radtke stated that this issue has been resolved.
 - b. Discussion – Trista Hobbs, U.P. Engineers, to update the Board on the grant application progress for park upgrades. – Hobbs informed the Board on the Park's Committee's progress to date. She continued that she is finalizing the grant application and would like to set another meeting with the Committee to review the application before submission. A Park's Committee meeting was set for Friday, April 6, 2018 at 10 am.
 - c. Discussion – Dan Peterson, President of Stephenson National Bank & Trust, to discuss future changes at SNBT. – Peterson informed the Board that SNBT is purchasing the current Great North Bank facility upon their closure in April. He stated that they are currently working to find an interested party to occupy their current 5,000 sq² facility before they move out, and stressed they are open to any discussions or proposals. He expressed SNBT's continued commitment to Wausaukee.
 - d. Discussion – Dean Zanon, Cedar Corporation, to update the Board on the PERF results. – Zanon informed the Board that the Safe Water Drinking Loan Program (SWDLP) released the Project Priority Listing, and the Village of Wausaukee scored 392 – third from the top. He explained that the ranking qualifies the Village for principal forgiveness (up to 60%) as well as a low interest, possibly zero interest, loan through the SWDLP to install a new well. Zanon continued that the Village is also eligible to apply for another CDBG grant as a second funding source. He suggested having Cedar Corporation begin the application process for a CDBG grant which would be due by May 24, 2018. In addition, the Board would need to pass two resolutions at their next monthly meeting – one to commit match funds for the CDBG application, and one to update the Fair Housing Ordinance. Zanon stated that he will prepare and agreement for the next meeting that will allow Cedar Corporation to begin an Engineering Study/Report, as well as write the CDBG grant application.
6. Motion to Approve Minutes
 - a. Regular Board meeting – 2/21/18 – Gordon made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.

- b. Parks Committee meeting – 2/23/18, 3/9/18 – Tracy made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
 - c. Finance Committee meeting – 3/16/18 – Schmidt made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Village Street Report as presented by Dennis Whitton, Jr.
8. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou. Mayou informed the Board that the WWTP lab was recertified as of Friday, March 16th. He added that Tylor Stumbris, Operator in Training, passed both of his exams.
- a. Discuss/Consider – WWTP lab inspection checklist. Action, if any. – Schmidt made a motion seconded by McKim to approve the lab inspection checklist created by Mayou. Motion carried.
 - b. Discuss/Consider – WWTP lab inspector training schedule. Action, if any. – Gordon made a motion seconded by Stumbris to schedule the first lab inspector training session for March 27th at 5 pm. Motion carried. Pullen will post a Notice of Possible Quorum for the training session.
9. Committee Reports
- a. Parks Committee – None.
 - b. Finance Committee
 - i. Discuss/Consider – Resolution 2018-02 designating public depositories. Action, if any. – Tracy made a motion seconded by McKim to approve Resolution 2018-02 designating public depositories. Motion carried.
 - ii. Discuss/Consider – Designate new depository for add-on CD due to Great North Bank closure. Action, if any. – Tabled. The Board will revisit this issue in August when the CD is nearing maturity.
10. Motion to Approve Bills – Tracy made a motion seconded by Gordon to approve the bills. Motion carried.
11. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.
12. President’s Report
- a. Village snow removal policy – Radtke stated that he has received complaints regarding how/when snowplowing is done in the Village. He stated that there has been a policy in place for over 20 years, and the Streets Department has followed those procedures with every winter storm.
 - b. Brush pick-up week will be May 14 - 18, 2018
 - c. Spring Clean-Up day is set for May 19, 2018
 - d. Road bans – Radtke stated that he had complaints regarding truckers on County C while road bans are on. He spoke with the trucking company, and they agreed to stay off the road until the ban is lifted.
 - e. Posting location changes per Wis. Stats. 985.02 (2) (a) – Radtke informed the public that per changes in the state statues, notices are no longer posted in three public places, but rather one public place (Village Hall) and electronically on the Village website.
 - f. Radtke stated that dogs at large are becoming a problem in the Village and noted that only 10 licenses have been issued in 2018. He announced that unlicensed dogs that are seized by the Village will not be returned until they are licensed with the Village Clerk.
 - g. Radtke stated that the Village will try and sweep sand before the rains start to avoid clogging the storm sewers with dirt and debris.
 - h. Radtke asked the Board to consider whether the Village should hire a seasonal groundskeeper this year.
 - i. Radtke announced that Master Gardeners are still wanted to maintain the new flower/planting beds along the Highway 141 corridor. Interested parties should contact the Clerk’s office.
13. New Business
- a. Discuss/Consider – Appointment of Wausaukee Housing Authority Representative: Incumbent Pat Tracy. Action, if any. – Gordon made a motion seconded by McKim to appoint Pat Tracy to another 5-year term on the Wausaukee Housing Authority Board. Motion carried.
 - b. Discuss/Consider – Quote(s) for insulating attic and sheeting outside of brick storage building. Action, if any. – Stumbris made a motion seconded by McKim to accept the bid from Grandaw

Construction for \$7,750 pending the submission of an itemized quote to include treated lumber, coil flashing on top of walls, white steel, and a completion date of October 2018. A roll call vote was performed. Joleen Christ, no; Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.

- c. Discuss/Consider – Quote for replacement parts for motor in oxidation ditch. Action, if any. – Schmidt made a motion seconded by Gordon to approve the quote from Lakeside Equipment Corporation for replacement parts for the motor in the oxidation ditch. Motion carried.
- d. Discuss/Consider – Clean-up of old school property. Action, if any. – No action taken. Radtke stated that he spoke with Wausaukee Business Association President, Kim Marsolek, and was informed that they plan on cleaning up the area once the frost is out of the ground.
- e. Discuss/Consider – Ordinance 2018-07: An Ordinance Relating to Restitution and Traffic Forfeitures. Action, if any. – Gordon made a motion seconded by Stumbris to adopt Ordinance 2018-07. Motion carried.
- f. Discuss/Consider – Charter Ordinance 2018-08: A Charter Ordinance Changing the Composition of the Village Board. Action, if any. – Tracy made a motion seconded by McKim to approve Charter Ordinance 2018-08: A Charter Ordinance Changing the Composition of the Village Board from 5 members to 7 members. Motion carried. None opposed.
- g. Discuss/Consider – Increase the SNBT open line of credit to \$300,000 and renew for another 1-year term. Action, if any. – McKim made a motion seconded by Gordon to increase the SNBT open line of credit from \$200,000 to \$300,000 and renew for another 1-year term. Motion carried.

14. Additional Business

- a. Discuss/Consider – Convene in closed session per State Statute 19.85(1) (c) to discuss employee compensation. Action, if any. Roll call vote. – Gordon made a motion seconded by McKim to convene to closed session per State Statute 19.85(1) (c) to discuss employee compensation. A roll call vote was performed. Joleen Christ, yes; Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.
- b. Reconvene in open session to consider follow up to closed session:
 - i. Discuss/Consider – Employee compensation. Action, if any. – As a result of closed session, no action was taken.

15. Adjourn – McKim made a motion seconded by Tracy to adjourn the meeting at 9:30 pm. Motion carried.

Submitted by SP