



**VILLAGE OF WAUSAUKEE**  
**VILLAGE BOARD MEETING**  
**MONDAY, MAY 15, 2017**  
**WAUSAUKEE VILLAGE HALL**  
**428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 6:02 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Streets Supervisor Dennis Whitton, WWTP Operator Lonnie Bamberg, WWTP Assistant Tylor Stumbris, Dean Zanon with Cedar Corporation, Mike & Lisa Tracy, Ruth Jicha, Joellen Simpson, and Shirley Prudhomme with the Peshtigo Times.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – None.
5. Business with Guest
  - a. Discuss/Consider – Dean Zanon, Cedar Corporation, to discuss Village water supply options. Action, if any. – Zanon stated that he took an overall look at distribution system to collect data, pump capacities, etc. He said that Well #3 is sufficient to pump enough water to the system without exceeding its capacity; the pumps are designed to pump 8 hours a day. Zanon told the Board that there are no codes that require the municipality to have a second well, but it is highly recommended. Moving forward, he suggested the following actions to the Board:
    - i. Well exploration – Zanon suggested drilling test wells in late summer or early fall to determine the best site for a new well. Some suggested sites were near Well #1, as well as, the school property near Well #3.
    - ii. Submit an ITA and PERF by October 31, 2017. Zanon stated that Cedar Corporation, if hired, would take care of both application submissions for the Village.
    - iii. Cost Effective Evaluation / Engineering Report – A cost-effective evaluation is a requirement of the DNR and would again be taken care of by Cedar Corp if hired by the Village. This study would aid the Village in determining the most economical solution to replacing Well #1.Schmidt stated that the interior painting of the water tower may need to be postponed with the loss of Well #1. Zanon agreed stating that Well #3 would need to pump nearly 24 hours a day which would greatly exceed its capacity.
  - b. Discuss/Consider – Lisa Tracy, 1128 County C, to discuss storm water run-off issue. Action, if any. – Tracy stated that storm water, due to rain showers or melting snow, runs down County C and straight into her yard causing significant flooding. She continued that the run-off brings with it large amounts of dirt and gravel which must be shoveled out of her yard and driveway. She urged the Board members to drive by her home this week (due to heavy rains expected) to view the problem. Several Board members asked about the culvert under County C at the intersection of Division Street. Schmidt stated that the culvert is plugged. Whitton will work on removing debris to allow water flow. Tracy will readdress the Board, if needed, after the completion of the County C reconstruction.
6. Motion to Approve Minutes
  - a. Public Hearing – 4/19/17 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - b. Regular Board meeting – 4/19/17 – Schmidt made a motion seconded by Stumbris to approve the minutes as printed. Motion carried.

- c. Personnel Committee – 4/24/17, 5/1/17 – Christ made a motion seconded by Tracy to approve the minutes of 4/24/17 as printed. Motion carried. Tracy made a motion seconded by Christ to approve the minutes of 5/1/17 as printed. Motion carried.

7. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr.

8. Utility Report – The Board reviewed the Utility Report as presented by Lonnie Bamberg. Bamberg stated that he would like to attend Wastewater Treatment Processes, BNR and Troubleshooting WW Problems training on 6/8/17 in Hilbert, WI. There is no registration fee and he will receive 6 WW CEC's.

9. Motion to Approve Bills – Gordon made a motion seconded by Tracy to approve the bills as printed. Motion carried.

10. Treasurer's Report – The Board reviewed the Treasurer's Report as presented by Sara Pullen.

#### 11. Committee Reports

##### a. Personnel Committee

- i. Discuss/Consider – Approve revisions to the employee handbook. Action, if any. – Christ made a motion seconded by Gordon to approve the revisions to the employee handbook as recommended by the Personnel Committee. Motion carried. McKim, Tracy, and Radtke opposed.

#### 12. President's Report

- a. Wausaukee Plan Commission Appointments – Radtke appointed citizens Ron Christ and June Caine to the Planning Commission, along with Board members Joleen Christ and Mack McKim. Existing members are citizens Dave Messar and Ruth Jicha, and Board member Ray Gordon.
- b. Randolph Stumbris was hired on 4/24/17 as the seasonal groundskeeper.
- c. Local Government Essentials training sessions. – Radtke informed the Board about upcoming training sessions sponsored by the League of Wisconsin Municipalities. Interested Board members should contact Pullen for registration.
- d. Radtke announced that the Village is looking for volunteer gardeners or master gardeners to help with the upkeep of the new planting beds along Main Street.
- e. Radtke reminded residents and businesses along Main Street that the grass in the terraces is the responsibility of the property owner.
- f. Radtke thanked the Wausaukee Recreation Association (WRA) for hosting the youth baseball tournament at Steve Stumbris Sr. Memorial Park last weekend. He stated that approximately 500 people visited Wausaukee, many of whom patronized our businesses and camped at Evergreen Campground. He continued that the WRA has made the ballfield a 1<sup>st</sup> class facility with improvements to the dugouts, backstops, sound system, and bathrooms – all at no cost to the Village or Town. Radtke also thanked Whitton for cutting the grass in the outfield on his own time.
- g. Radtke stated that a resident would like to place a memorial rock in the terrace in front of Krist Oil in memory of Ann Schuller. Board members urged him to make sure that the DOT will allow the rock to be placed in their right-of-way.
- h. Radtke stated that the original plans for the north gateway monument, as drafted by Stantec, had plantings placed around the sign, but the DOT plans do not show any. He informed the Board that the Village can place plantings around the sign at our expense. The Board elected to plant grass around both signs.

#### 13. Old Business

- a. Discuss/Consider – Front end loader. Action, if any. – No action taken.

#### 14. New Business

- a. Discuss/Consider – Notice of Violation Enforcement Conference, May 24, 2017 at 1:00 pm, WI DNR Green Bay Service Center. Action, if any. – Christ made a motion seconded by Tracy to disconnect Well #1 from the distribution system. Motion carried.
- b. Discuss/Consider – Adopt Ordinance 2017-03 establishing the position of Village Constable. Action, if any. – Gordon made a motion seconded by Schmidt to adopt Ordinance 2017-03. Motion carried. Pullen will contact Ordinance Attorney Alan Harvey about including the position of Constable in Sec. 2-3-2 as referenced in the new ordinance.

- c. Discuss/Consider – Adopt Ordinance 2-6-1 relating to the creation of a joint municipal court. Action, if any. – Christ made a motion seconded by McKim to adopt Ordinance 2-6-1. Motion carried.
- d. Discuss/Consider – Approve the Intergovernmental Agreement for the Operation of the Near North Municipal Court. Action, if any. – Tracy made a motion seconded by Gordon to approve the Intergovernmental Agreement for the Operation of the Near North Municipal Court. Motion carried.
- e. Discuss/Consider – Approval for Pullen to attend 2017 Payroll Law training on July 21, 2017 at the Radisson Inn in Green Bay, WI. Action, if any. – Christ made a motion seconded by Schmidt to approve the training. Motion carried.
- f. Discuss/Consider – Driveway permit for the WI Department of Natural Resources, contractor Commonwealth Construction Corp., at 1150 W Railroad Street. Action, if any. – Tracy made a motion seconded by Schmidt to approve the driveway permit for the WI DNR. Motion carried.
- g. Discuss/Consider – Façade Improvement Grant application for Tammy Schlies, Northeast Tax Accounting Service. Action, if any. – According to the Façade Improvement program guidelines, a property is only eligible for a grant award once every five years. This property was awarded a grant on 1/22/14 and is, therefore, ineligible. No action taken.
- h. Discuss/Consider – Appoint Parade Marshall(s). Action, if any. – Gordon made a motion seconded by Schmidt to appoint Jerry and Darlene Wojcik as this year’s Parade Marshalls. Motion carried. Joellen Simpson was named alternate.

15. Adjourn – Christ made a motion seconded by Tracy to adjourn the meeting at 8:26 pm. Motion carried.