



VILLAGE OF WAUSAUKEE

VILLAGE BOARD MEETING
MONDAY, JULY 17, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:02 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Laura Petersen, Streets Supervisor Dennis Whitton, Sharon Kantner, Kim Marsolek, Mike Dunlap, Joellen Simpson, and Ruth Jicha.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Christ to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – Ruth Jicha commended the Board on keeping the meetings running in a timely fashion as of late.
Joellen Simpson commented that Main Street looks wonderful, as well as the new welcome signs on either end of the Village. She asked the Board if they would consider a new door knob for the women’s bathroom at the Village Hall as a recent experience found her stuck in the restroom.
Sharon Kantner asked the Board if there were any updates on the drainage issue in the alley behind her store. She added that there was over three feet of water in the basement of the store again after this last storm. Kantner also pointed out that she feels there is an issue with the drain by the Family Dollar as the water seems to go around it instead of into it. Whitton stated that he moved some of the gravel by Lund’s house as discussed at the last Board meeting. He added that MJB has been too busy to come out and inspect the drainage issue. Whitton asked that the Board consider hiring an engineering firm to survey the area. The Board agreed to look into hiring a firm.
Trustee Pat Tracy asked the Board to consider changing monthly meetings to Monday’s year-round. The Board asked that the item be placed on the August agenda for discussion.
5. Business with Guest
 - a. Discuss/Consider – Mike Dunlap, 306 Church Street, to request sewer credit. Action, if any. – Christ made a motion seconded by Tracy to issue a credit in the amount of \$132.27. Motion carried. The credit was based on an overage (in excess of the 2-year average) of 51,900 gallons. It was determined that the excess water entered the sanitary sewer system due to a leaky toilet, and thus, a 50% usage credit was issued.
 - b. Discuss/Consider – Kim Marsolek requests permission to hold a farmer’s market in Payant Park. Action, if any. – Tracy made a motion seconded by McKim to grant permission to Marsolek to hold a farmer’s market in Payant Park; this is a Village authorized event. Motion carried.
 - c. Discuss/Consider – Michael Johnson, Card Concepts, to discuss a new credit card system. Action, if any. – No action taken.
6. Motion to Approve Minutes
 - a. Regular Board meeting – 6/19/17 – Tracy made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
 - b. Personnel Committee – 6/22/17, 7/13/17 – Tracy made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as prepared by Dennis Whitton, Jr. Christ instructed Whitton to wear protective goggles and mask when spraying Round-Up.
 - a. Discuss/Consider – Quote for tree removal on Elizabeth Street. Action, if any. – Christ made a motion seconded by Schmidt to hire Panske Trim-a-Tree Service to remove two trees by the Van Buren Apartments on Elizabeth Street for \$1,400. Motion carried. The Board stated that the removal of the remaining trees in that area should be add to the 2018 budget.

8. Utility Report – The Board reviewed the Utility Report as prepared by Lonnie Bamberg.
9. Motion to Approve Bills – Gordon made a motion seconded by Tracy to approve the bills as printed. Motion carried.
10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Pullen.
11. Committee Reports
 - a. Personnel Committee Recommendations
 - i. Discuss/Consider – Hire a Village Constable. Action, if any. – Christ made a motion seconded by Tracy to hire David Oginski as the part-time Village Constable at a rate of \$30 per hour. Motion carried.
 - ii. Discuss/Consider – Purchase a bond in the amount of \$5,000 to cover the Village Constable per Sec. 2-3-7. Action, if any. – Christ made a motion seconded by Tracy to bond the Constable in the amount of \$5,000 at a cost of \$100 per year. Motion carried.
 - iii. Discuss/Consider – Set penalty amounts for ordinance violations where specific amounts are not listed. Action, if any. – Christ made a motion seconded by Stumbris the set penalty amounts as follows:
 1. Where there is a range, the penalty shall be 50% of the listed maximum penalty for the first offense.
 2. The second and each subsequent offense shall be 100% of the maximum listed penalty.
 3. Where there is not a range, 100% of the maximum listed penalty shall be issued.Motion carried.
12. President’s Report – Radtke thanked residents for taking care of their yards.

He reminded all business and residents that building permits are required for all improvements. Radtke stated that the Village Constable has been hired to enforce the Village Ordinances. He stated that we did not hire a cop.

Radtke stated that the ribbon cutting ceremony during the 4th of July parade went well. He provided a copy of his speech to those Trustees not present for the ceremony.

Radtke stated that he feels the farmer’s market is a wonderful idea and good for our Village.
13. Approval of all Licenses:
 - a. Temporary Class B Retailer’s License
 - i. Marinette County Fair Association 8/24/17 – 8/27/17 – Christ made a motion seconded by Tracy to approve the Temporary Class B Retailer’s license for the Marinette County Fair Association 8/24/17 – 8/27/17. Motion carried.
14. New Business
 - a. Discuss/Consider – Marinette County Fair Board requests ‘No Parking’ signs be posted on Fairground Road and Cedar Street. Action, if any. – Christ made a motion seconded by Tracy grant permission to the Marinette County Fair Board to post ‘No Parking’ signs on Fairgrounds Rd and Cedar Street during the Fair. Motion carried.
 - b. Discuss/Consider – Marinette County Fair Board requests sweeping of the walkways on the grounds. Action, if any. – Gordon made a motion seconded by Schmidt to allow sweeping of the walkways in the grounds. Motion carried.
 - c. Discuss/Consider – Municipal Judge’s salary. Action, if any. – No action taken.
 - d. Discuss/Consider – Donation request from the Crivitz Food Pantry. Action, if any. – Christ made a motion seconded by Gordon to donate \$100 to the Crivitz Food Pantry. Motion carried. The Board would like this item added to the 2018 budget.
 - e. Discuss/Consider – Review the 2nd quarter Wausaukee Fire District report. Action, if any. – The Board reviewed the 2nd quarter Wausaukee Fire District report.
 - f. Discuss/Consider – Award propane bids. Action, if any. – Christ made a motion seconded by McKim to accept CountryStyle Propane’s 2017-2018 contract price of \$.97 / gallon. Motion carried.

15. Additional Business

- a. Discuss/Consider – Convene to closed session per State Statute 19.85(1) (c) to consider employee 60-day performance reviews. Action, if any. Roll call vote. – Christ made a motion seconded by Tracy to convene to closed session per State Statute 19.85(1) (c) to consider employee 60-day performance reviews. A roll call vote was performed. Joleen Christ, yes; Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; and Pat Tracy, yes. Motion carried.
- b. Reconvene in open session per State Statute 19.85(1) (c) to consider employee 60-day performance reviews. Action, if any. – As a result of closed session, Schmidt made a motion seconded by Christ to give raises in the amount of \$.25 / hour to part-time employees Tylor Stumbris, Randy Stumbris, and Laura Petersen. Motion carried.

16. Adjourn

Submitted by SP