

**VILLAGE OF WAUSAUKEE  
SPECIAL VILLAGE BOARD MEETING  
MONDAY, DECEMBER 1, 2014  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**5:30 PM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 5:30 p.m. The following Board members present were Ann Hartnell, Jason Figas, Kyle Stumbris, Debra Stumbris, Rosie Figas and Bradley Taylor. Also in attendance were Clerk Toshia Ranallo, Pam Heritsch and Michelle Pilkington.
2. Approval of Agenda – Taylor made a motion seconded by R. Figas to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Discuss/Consider – Review Laboratory Evaluation (10/9/2014) and Notice of Non-Compliance. Action, if any. – A laboratory audit was conducted on October 9, 2014. The report served as a formal Notice of Non-Compliance (NON). The NON was issued to the laboratory because of the exceptionally large number of deficiencies identified and the failure to recognize and take corrective action for chronic BOD blank, GGA and reporting failures. The auditor stated in the report that in his expert opinion based on 41 years of environmental chemistry experience, he firmly believes the deficiencies identified are due to the lack of understanding of the test methods which is a direct result of inadequate training of the analysts. The laboratory must take immediate steps to provide appropriate analyst training to ensure these issues are resolved. In addition, Water Sewer Operator Pam Heritsch was directed to resolve, and provide a response for each deficiency identified in this report. The initial response must be received by December 19, 2014.
5. Discuss/consider – Convene into closed session per State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: employee evaluations. Action if any. – Hartnell made a motion seconded by J. Figas to convene into closed session. Motion carried. Roll call. Hartnell-yes, J. Figas-yes, K. Stumbris-yes, D. Stumbris-yes, R. Figas-yes, Taylor-yes. Clerk Ranallo was excluded from closed session and Ann Hartnell was appointed to take minutes in the Clerk’s absence. Radtke left before closed session convened but returned at 7:15 p.m. Bradley Taylor left at 7:35 p.m.
6. Discuss/consider – Reconvene to open session per State Statute 19.85(2), action if any. – MOTION (Hartnell/R. Figas) to return to open session per Wis. State Statute 19.85(2): No action was taken.
7. Motion to Adjourn – R. Figas made a motion seconded by J. Figas to adjourn the meeting at 8:25 p.m. Motion carried.

Submitted by TR

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.
---