

**VILLAGE OF WAUSAUKEE  
SPECIAL VILLAGE BOARD MEETING  
MONDAY, JULY 20, 2015  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**5:00 p.m.**

**MINUTES**

1. Call to Order – President Hilbert Radtke called the meeting to order at 5:03 pm. Board members in attendance were John Ranallo, Mack McKim, Ray Gordon and Rosie Figas. Trustee Jason Figas arrived at 5:30 pm. Also present were Treasurer Sara Pullen, WPS representatives Julie Green and Paul Deloria, Lynelle Caine from Stantec, Mary McKim and Zach Rastall from the Peshtigo Times.
2. Approval of Agenda – Gordon made a motion seconded by McKim to approve the agenda as printed. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Discuss/Consider – WPS lighting contract options. Action if any. – Julie Green presented the Board with two lighting contract options. The first was for 26 LED lights on wooden poles for a total cost of \$55,751.03. The second was for 28 LED lights on decorative fiberglass poles at a total cost of \$127,661.59, which includes a one-time maintenance fee of \$12,846.87. The monthly billing rate in both contract options was \$18.23 per light. Ranallo asked about additional lighting outside the downtown corridor. Green stated that only the continuous lighting is included in the contract options, but additional lights can be added outside the downtown corridor at any time. Paul Deloria stated that there would be no upfront cost if wood poles needed to be added as they would include it in the monthly billing at a rate of \$5.00 per pole. Additional lights would be charged at \$18.23 per light. Caine stated that she will talk to Toshia about pursuing an agreement with the DOT that they are committing to the \$47,000 for lighting. Radtke stated that if the Board opts for the decorative poles, WPS will run the underground lines this fall. There will be a stub and conduit 6” off the curb in all 28 locations slated for decorative poles. Green explained that the Village, not WPS, is responsible for the exposed stub and conduit until the poles are placed in 2016. When asked how much it would cost to repair a damaged stub, Green stated that she would gather that information and follow up with the Board. Green discussed an option to eliminate 2 lights from the decorative pole design for an estimated cost savings of \$10,000.00. She stated that by reducing 2 lights, the spacing would be pushed out which would potentially create some darker spots along the corridor, but DOT standards for foot candles would still be maintained. The Board agreed that they would like the continuous lighting to be on one side of the street only. Deloria will revise the contract to include two less LED lights, and revise the lighting design to have all the continuous lighting on one side of the street.
5. Discuss – Streetscape plan updates. – Caine stated that the landscape architect and the DOT recommend wood mulch as opposed to rock mulch around the plantings for maintenance purposes. She said that given the information, the plans do not include any special provisions for plantings, but rather the standard DOT tree planting method. Caine

stated that she will send over the most recent cost estimates with a breakdown of which items are CSD funded, which ones are 80/20, and which ones are 100% Village costs. The DOT recommended including enough CSD items to maximize the potential award. They did say that when the bids come back, the Village can pull out items as needed to stay within budget. Caine presented the Board with different welcome sign options and materials. They decided to go with a capped monument with a large, precast logo in granite. For the sign, the Board chose cast metal lettering (color to be determined) on a cedar panel. The Board discussed the possible locations for the gateway monuments at both the north and south ends, but stated that more information is needed before these sites are absolute.

6. Motion to Adjourn – R. Figas made a motion seconded by Ranallo to adjourn the meeting at 6:33 pm. Motion carried.