



**VILLAGE OF WAUSAUKEE
SPECIAL VILLAGE BOARD MEETING
WEDNESDAY, NOVEMBER 1st, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:03 pm. Trustees in attendance were Joleen Christ, Mack McKim, Ray Gordon and Randy Schmidt. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Laura Olson, and Joellen Simpson. Trustee Pat Tracy was absent. Trustee Kyle Stumbris was excused.
2. Approval of Agenda – Gordon made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
3. Discuss/Consider – Electrical upgrades (variable frequency drives) at the WWTP. Action, if any. – Tabled. The Board unanimously agreed to move forward with the electrical upgrades to the WWTP and instructed Pullen to have WWTP Operator Lonnie Bamberg gather quotes for the upgrades.
4. Discuss/Consider – Sewer base and usage rate increase of 1% effective January 1, 2018. Action, if any. – Gordon made a motion seconded by Schmidt to approve a 1% increase to the sewer base and usage rates effective January 1, 2018. Motion carried.
5. Discuss/Consider – Village charter ordinance 2017-06 changing the composition of the Village Board from 7 members to 5 members. Action, if any. – McKim made a motion seconded by Christ to approve Village charter ordinance 2017-06 changing the composition of the Village Board from 7 members to 5 members. Motion carried, none opposed.
6. Discuss/Consider – Village ordinance 2017-07 changing the composition of the Planning Commission from 7 members to 5 members. Action, if any. – Christ made a motion seconded by Gordon to approve Village ordinance 2017-07 changing the composition of the Planning Commission from 7 members to 5 members. Motion carried, none opposed.
7. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85 (1) (c) to discuss the following:
 - a. Employee evaluations.
 - b. Hire a permanent part-time Public Works Assistant.Roll call vote. Action, if any. – Christ made a motion seconded by Schmidt to convene to closed session per Wis. State Statute 19.85 (1) (c) to discuss employee evaluations and hiring a permanent part-time Public Works Assistant. A roll call vote was performed. Joleen Christ, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; and Randy Schmidt, yes. Motion carried.
8. Reconvene in open session to consider possible follow up to closed session.
 - a. Discuss/Consider – Employee evaluations. Action, if any. – As a result of closed session, Christ made a motion second by Schmidt to give a \$.75 raise to Deputy Clerk/Treasurer Laura Olson effective January 1, 2018. Motion carried. Olson will be reevaluated on her 1-year anniversary date of hire in April 2018.
 - b. Discuss/Consider – Hire a permanent part-time Public Works Assistant. Action, if any. – As a result of closed session, Christ made a motion seconded by Gordon

to change Randy Stumbris' classification from seasonal groundskeeper to permanent part-time Public Works Assistant; hours were set as follows:

- Up to 20 hours per week from November 1 – March 31
- Up to 25 hours per week from April 1 – October 31

Motion carried.

9. Motion to Adjourn – Christ made a motion seconded by Gordon to adjourn the meeting at 7:25 pm. Motion carried.

Submitted by SP