

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, OCTOBER 21<sup>st</sup>, 2015  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Radtke called the meeting to order at 6:00 p.m. Board members present were John Ranallo, Jason Figas, Mack McKim, Raymond Gordon, Rosie Figas and Bradley Taylor. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Street Supervisor Dennis Whitton Jr., Water/Sewer Operator Lonnie Bamberg, Lisa Wainwright, Becky and Marie Maye, Lynelle Caine, Mary McKim and a reporter from the Peshtigo Times.
2. Approve/Amend the Agenda – 11c was moved as item 4B. With that change Ranallo made a motion seconded by J. Figas to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – none
4. Business with Guest

- a. Judge Jim Morrison to discuss Marinette County Drug Court. – Marinette County is sadly afflicted with the explosion of illegal drugs that has hit the entire country. As a result of this, crime and loss of life has greatly increased in recent years. The County has taken aggressive steps to deal with this problem with excellent drug enforcement and prosecution. Morrison added that unfortunately we cannot incarcerate our way out of this problem. However, the problem is not hopeless. In conjunction with effective law enforcement and very stiff sentences where appropriate, the County has worked very hard to establish a drug court where appropriate persons who genuinely want treatment and are willing to meet the rigorous program of addiction recovery can become and remain drug free.

Marinette County has been operating the drug court for more than a year and has had very good results. Not a single one of their participants has failed.

Morrison added this is a long term problem and there will be bumps in the road but it is important that the surrounding communities continue to support and reinforce their success. This problem affects every community in our County and has touched almost every family in some way.

- b. (11c) Discuss/Consider – Finalize and approve Streetscape Plans. Action, if any. – Caine explained the location of the gateway monuments still will need to be finalized. She pointed out \$50,000 of the WisDOT CSD funds were allocated for the gateway monuments and it is important to make use of those funds.

Some of planting beds were relocated due to lighting conflicts and the planting bed by Fairgrounds Road was increased in size.

Clerk Ranallo explained during her CDBG training she learned that if the Village needs to apply for more funds in case of something unexpected, the Village could apply up to \$500,000. The Village was awarded \$225,182.

Clerk Ranallo asked Caine if she knew of any foreseen Stantec costs for the upcoming year. Lynelle explained that Stantec has completed their scope of work in the contract. However, the Village can expect \$8,267 for project oversight costs. This amount was already included in the CDBG application for engineering to be used as a match. Clerk Ranallo further explained any engineering costs acquired from May 2014 thru the life of the project can also be used as a match.

Caine explained the grant administration will take a lot of work and it only makes sense to have Clerk Ranallo manage it to save additional costs with contracting out for the services. She added Clerk Toshia has already been to the CDBG training and did a great job on the CDBG application.

Caine stated that she spoke with WPS and the Village will need to sign off on a final lighting permit. The Village can expect it from Cheryl Baranek after the first of the year.

Caine stated that she and Clerk Ranallo will continue to pursue other grant opportunities to match the CDBG funds.

R. Figas made a motion seconded by Taylor to approve the final streetscape plans. Motion carried.

5. Motion to Approve Village Street and Utility Report – McKim made a motion seconded by Taylor to approve the reports. Motion carried.
6. Motion to Approve Minutes
  - a. Regular Board Meeting – 9/21/15 – Gordon made a motion seconded by Taylor to approve the minutes as printed. Motion carried.
  - b. Finance Committee Meeting – 9/24/15; 10/7/15 – Taylor made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - c. Parks Committee Meeting – 9/30/15 – Ranallo made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - d. Water & Sewer Committee Meeting – 10/1/15 – R. Figas made a motion seconded by McKim to approve the minutes as printed. Motion carried.
7. Motion to Approve Bills – Gordon made a motion seconded by Taylor to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – Ranallo made a motion seconded by Taylor to approve the Treasurer’s Report as printed. Motion carried.
  - a. Budget Hearing scheduled for Tuesday, November 24, 2015 at 6:00 p.m.
9. Committee Reports
  - a. Water & Sewer Committee – The committee continued to work on the 2016 Water/Sewer budget.
  - b. Finance Committee
    1. Discuss/Consider – Revise Meal Reimbursement Resolution. Action, if any. – J. Figas made a motion seconded by Taylor to approve Resolution 2015-06 Meal Reimbursement. Motion carried.
    2. Discuss/Consider – Revise Fee Schedule Resolution. Action, if any. – Gordon made a motion seconded by Taylor to approve Resolution 2015-07 Fee Schedule. Motion carried.
  - c. Parks Committee
    1. Discuss/Consider – Constructing showers in Evergreen Park restroom building. Action, if any. – The committee came up with the idea to add showers in the existing restroom building by eliminating the sinks and moving them to the outside of the building and then enclosing that section. In the meantime, Whitton found out that option would not be handicap accessible. It was determined to pursue a grant for a new restroom/shower facility to be located in the lower campground.
    2. Discuss/Consider – Upper and lower campground modifications. Action, if any. – Whitton is waiting on a quote from Inlet Electric for needed electrical upgrades. Tabled.
    3. Discuss/Consider – Security cameras for parks. Action, if any. – The board reviewed a quote for both parks. The ballfield quote was \$2,354 and the Evergreen Campground quote was \$2,834.47. Clerk Ranallo stated she had given Town Supervisor Bob Jicha a copy of the ballfield quote to be presented at the Town’s budget workshop. Jicha then contacted

Clerk Ranallo and said the Town would budget \$1200 for the ballfield cameras. The Finance Committee will discuss putting the remaining balance in next year's budget. Tabled.

#### 10. President's Report

- a. Leaves & brush pick up day October 26<sup>th</sup> – 30, 2015. Whitton will look into purchasing biodegradable bags for next year.
- b. Lois Dunn sent a thank you card for the work done to prevent flooding near her driveway on Cedar Street.
- c. Jeff Townsend would like to increase his parking lot that borders the Village gravel pit. He will attend the regular board meeting in November for further details.
- d. President Radtke mentioned the report prepared by Clerk Ranallo. It summarized the CDBG training she and Trustee John Ranallo attended in Madison. Trustee Ranallo stated that he wished someone other than himself would have attended so that the rest of the Board realizes how much work is required in complying with the grant. He stated ten percent of the work is done compared to what needs to be completed.

#### 11. Unfinished Business

- a. Discuss/Consider – Steve Stumbris Sr. Memorial Park agreement. Action, if any. – Ranallo made a motion seconded by Taylor to approve the revised agreement. Motion carried.
- b. Discuss/Consider – Old library repairs. Action, if any. – The Board reviewed a letter from Mike Gavigan with the American Legion explaining that the Legion would provide the labor if the Village provided the material to replace the roof and porches. Jason Figas stated that he believes the repairs need to be done but it is his opinion that if the Village sticks money into the building then the Village should get something out of it rather than loan it to an organization. President Radtke stated the roof is not leaking currently and suggested removing the porches and putting in new steps then leave it go for a period of time. Jason Figas stated that he wouldn't put new steps in and said if the Legion wants to use the building then it should be on their own material dime. He added, otherwise take the steps off, lock the doors and let it sit there. Nobody needs to go in or out so there is no use for steps. Rosie Figas suggested putting the building up for sale to be moved by the purchaser. Gordon agreed and stated an advertisement should be put in the paper. Radtke stated that he would contact Mike and suggest that he contact Kenny Gocht to see if he would take the porches off for the Legion. The Board decided not to replace the roof this year. The Board will discuss selling the building to be moved at the next meeting.

#### 12. New Business

- a. Discuss/Consider – Adopt Fair Housing Resolution #2015-07. Action, if any. – R. Figas made a motion seconded by Gordon to approve Resolution 2015-07 Fair Housing guidelines. Motion carried.
- b. Discuss/Consider – Temporary construction easement for WisDOT regarding highway improvement purposes. Action, if any. – Ranallo made a motion seconded by Taylor to approve the temporary easements. Motion carried.
- c. Discuss/Consider – Abandoning alley near Tyler Avenue. Action, if any. – R. Figas clarified that it is not an alley but it is actually an extension of Third Street. She remembers previous discussions once upon a time about finishing Third Street. She stated that she is leery about giving it away because if the Village ever decides to expand and develop lots on the hill then the Village would need that street. McKim stated that he believes the resident on Third Street has been in negotiations to purchase the lots on the other side of Third Street. Previously, the Board asked the property owners to contact the lot owner to see if they could purchase those lots and then move the street over to one of the lots. This way the Village would still have their street and the property owner would

be able to build their garage. Jason Figas asked Clerk Ranallo to contact the property owner and tell them to make sure they don't purchase the lots with the assumption that the Village is guaranteeing they will abandon the street. He added that there will be engineering costs involved with moving the street and the Village should not be responsible for those costs. J. Figas stated that the resident should be contacted to be made aware there are more costs involved other than the cost of the lots. Whether it is surveying, engineering, etc.

- d. Discuss/Consider – 2016 - 2017 Local Road Improvement Program. Action, if any. – Figas made a motion seconded by Ranallo to apply for the program for Monroe Avenue from HWY 141 to Merrill Street. Motion carried.
- e. Discuss/Consider – Approval of Fire Department 2015 quarterly report. Action, if any. – Gordon made a motion seconded by McKim to approve the report. Motion carried.
- f. Discuss/Consider – Approve 2016 Wausaukee Fire District budget. Action, if any. – Ranallo made a motion seconded by Taylor to approve the 2016 Wausaukee Fire District budget for \$70,095. The Village's portion is \$29,397.50. Motion carried.
- g. Discuss/Consider – Award snow removal bid. Action, if any. – One bid was received from Richlen Excavating. It was the consensus of the board to explore other options for snow removal. Whitton will contact the Town of Wausaukee to see if they are able to help with the snow removal.

### 13. Additional Business

- a. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Action if any. Roll call. – J. Figas made a motion seconded by Gordon to convene in closed session. Motion carried. A roll call vote was performed. John Ranallo yes, Jason Figas yes, Mack McKim yes, Hilbert Radtke yes, Raymond Gordon yes, Rosie Figas yes and Bradley Taylor yes.
- b. Discuss/Consider – Reconvene to open session per Wis. State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Action if any. Roll call. – J. Figas made a motion seconded by Taylor to reconvene in open session. Motion carried. A roll call vote was performed. John Ranallo yes, Jason Figas yes, Mack McKim yes, Hilbert Radtke, Raymond Gordon yes, Rosie Figas yes and Bradley Taylor yes. As a result of closed session, no action was taken.

14. Adjourn – J. Figas made a motion seconded by Gordon to adjourn at 10:35 p.m. Motion carried.

Submitted by (TR)

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS
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