



VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, NOVEMBER 16, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also in attendance were Clerk-Treasurer Sara Pullen, Streets Supervisor Dennis Whitton, Jr., WWTP Operator Lonnie Bamberg, Joellen Simpson, and Shirley Prudhomme with the Peshtigo Times. Joleen Christ was excused.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Stumbris to approve the agenda as printed. Motion carried.
4. Audience to Anyone Wishing to Speak – Joellen Simpson commended Pullen for her efforts in reorganizing the election process. She stated that everything ran smoothly and efficiently. Simpson also suggested that the Board consider a ribbon cutting ceremony to celebrate the new highway during the 4th of July activities – specifically, at the start of the parade. Pat Tracy commented that the light taken down at the Village limits on Perch Lake Road presents a safety hazard and he would like to see it put back. The Board agreed that additional research should be done on all the lights in the Village, and potential issues will be added to the December agenda for discussion.
5. Motion to Approve Minutes
 - a. Regular Board meeting – 10/19/16 – Gordon made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
 - b. W/S Committee meeting – 10/25/16 – Schmidt made a motion seconded by McKim to approve the minutes as printed. Motion carried.
 - c. Finance Committee meeting – 10/26/16 – McKim made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
6. Village Street Report – The Board reviewed the Street Report as prepared by Dennis Whitton, Jr., Streets Supervisor. Gordon pointed out that the “No Parking” signs on Main Street also have a “Parking” sign beneath them with two arrows pointing in opposite directions. He stated that this is confusing for drivers and should be removed, but questioned whether or not that would be allowed by the DOT. Whitton informed the Board that DOT Project Manager, Paul Zoellner, was very clear in stating that the signs were the responsibility of the Village once placed by the DOT. Whitton will remove the bottom signs (Parking with arrows) to eliminate the confusion, and look into having new custom signs made that better instruct drivers how/where to access off-street parking.
7. Utility Report – The Board reviewed the Utility Report as prepared by Lonnie Bamberg, WWTP Operator. Bamberg informed the Board that he passed both of his water exams. He also stated that spreading should begin next week.
8. Motion to Approve Bills – Gordon made a motion seconded by McKim to approve the bills. Motion carried.
9. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Clerk-Treasurer, Sara Pullen. Pullen informed the Board that the Village is unable to receive the \$10,000 MSIPLT award for Monroe due to the fact that the bid advertising guidelines weren’t followed. She stated that the Village could still receive the award if a substitution application was filed for a different street. The Board decided to add this item to the Streets Committee meeting for the spring of 2017.

10. Committee Reports

a. Water & Sewer Committee

- i. Discuss/Consider – Transfer \$10,000 from the unused portion of the sewer repairs and maintenance budget and move it to ‘Capital Purchases: Hydrants’ to purchase 4 hydrants in 2016. Action, if any. – Gordon made a motion seconded by Stumbris to transfer \$10,000 from the unused portion of the sewer repairs and maintenance budget and move it to ‘Capital Purchases: Hydrants’ to purchase 4 hydrants in 2016. Motion carried.
 - ii. Presentation of the 2017 proposed Water & Sewer Utility budget. – Pullen presented the W/S Utility Budget to the Board.
- b. Finance Committee – Pullen informed the Board that the levy for the Village for 2017 will be \$250,146 which is a decrease of \$824 from 2016. She stated that in an effort to keep the mill rate the same for 2017, the levy had to be lowered slightly since the assessed value for the Village decreased.

11. President’s Report

- a. Presentation of the proposed 2017 Village budget. – Pullen presented the 2017 Village Budget
- b. Budget hearing scheduled for Tuesday, November 22, 2016 at 5:30 pm.
- c. Winter parking bans. – President Radtke reiterated that parking bans are in affect for all Village Streets from November 15th through April 1, 2017 to allow for snow removal.

Additional remarks from President Radtke:

- i. The Highway was opened back up to south bound traffic on Halloween.
- ii. Radtke stated that he has noticed increased foot traffic on the newly renovated sidewalks.
- iii. The 1” trees were replaced with the 1 1/2” trees as originally ordered.
- iv. The DOT will be here in the spring of 2017 to resurface the detour route. There are three culverts that will need replacing at that time.
- v. During the final walkthrough of the final project, the DOT saw a sign attached to a DOT sign post. Radtke reminded residents that no signage of any kind is allowed on DOT property.
- vi. Radtke reminded all property owners that they are responsible for snow removal on any sidewalk that abuts their property. He continued that ATV’s/UTV’s are allowed on the sidewalks to aid in removal, but trucks are not.
- vii. The Village has recently removed several mid-block light poles as a cost saving measure. They added a light at an intersection that was deemed unsafe. A resident in the Village acquired Board permission to put up a private light in the Village right-of-way; the resident will pay the bill for that service.
- viii. Radtke addressed the fill that was put in the ditch by his house. He stated that several people had offered to take the fill as the contractor wanted to get rid of it. Radtke said that his house was the closet to where they were working, and thus, his house was the site chosen by the contractor.
- ix. A Public Hearing is scheduled for November 30, 2016 to discuss the Highway Project. The public is encouraged to attend.

12. New Business

- a. Discuss/Consider – Christmas decoration competition. Action, if any. – Gordon made a motion seconded by McKim to hold the Christmas decoration competition on December 14, 2016. Motion carried. Residents and businesses that want to participate are asked to have their lights on from 6 pm to 9pm for judging.
- b. Discuss/Consider – Schedule the 2017 Independence Day Celebration for Saturday, July 1, 2016. Action, if any. – Gordon made a motion seconded by McKim to schedule the 2017 Independence Day Celebration for Saturday, July 1, 2016. Motion carried.
- c. Discuss/Consider – Approve the Stantec change order for an additional \$5,000 for construction inspections, tree and plant staking locations, and final construction inspection. Action, if any. Gordon made a motion seconded by Stumbris to deny the Stantec change order. Motion carried.
- d. Discuss/Consider – Ordinance 2016-08 regarding compensation of elected officials. Action, if any. – McKim made a motion seconded by Stumbris to adopt Ordinance 2016-08. Motion carried.
- e. Discuss/Consider – Ordinance 2016-09 regarding Village Board meetings and meeting attendance. Action, if any. – No motion was made.

- f. Discuss/Consider – Resolution 2016-05, preliminary resolution to vacate the alleyway between adjacent parcels 191-1432 & 191-1431, and parcel 191-597.1. Action, if any. – Stumbris made a motion seconded by Gordon to pass resolution 2016-05, preliminary resolution to vacate the alleyway between adjacent parcels 191-1432 & 191-1431, and parcel 191-597.1. Motion carried.
 - g. Discuss – Schedule Public Hearing for December 28, 2016 at 5:00 p.m. – A Public Hearing to pass Resolution 2016-06 was scheduled for December 28, 2016.
 - h. Discuss/Consider – Direct sellers permit fees. Action, if any. – Gordon made a motion seconded by Stumbris to reinstate all direct sellers permit fees for all festivals/celebrations within the Village. Motion carried.
 - i. Discuss/Consider – Approval of WRWA Winter Operations training for Dennis Whitton, Jr. and Lonnie Bamberg on Thursday, December 8, 2016 in Plover, WI. Action, if any. – Gordon made a motion seconded by Schmidt to send Whitton and Bamber to the WRWA Winter Operations training on Thursday, December 8, 2016, in Plover, WI. Motion carried.
13. Discuss/Consider – Convene into closed session per State Statute 19.85(1) (c) to consider the following:
- a. Hire a part-time snowplow driver. Roll call vote. Action, if any. – Gordon made a motion seconded by McKim to convene to closed session per State Statute 19.85(1) (c) to consider hiring a snow plow driver. A roll call vote was performed. Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.
14. Reconvene to open session per State Statute 19.85(1) (c) to consider the following:
- a. Discuss/Consider – Hire a part-time snow plow driver. Action, if any. – As a result of closed session, Stumbris made a motion seconded by Schmidt to hire Will Bounds as a part-time snow plow driver at a rate of \$14.00 per hour. Motion carried.
15. Adjourn – McKim made a motion seconded by Gordon to adjourn the meeting at 8:05 pm. Motion carried.

Submitted by SP