



VILLAGE OF WAUSAUKEE

VILLAGE BOARD MEETING
WEDNESDAY, MARCH 15, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:04 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, Jr., WWTP Operator Lonnie Bamberg, Ron Christ, Joellen Simpson, and Jean Oehldrich.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – None.
5. Business with Guest – None.
6. Motion to Approve Minutes
 - a. Regular Board meeting – 2/15/17 – Christ made a motion seconded by McKim to approve the minutes as printed. Motion carried.
 - b. Special Board meeting – 2/20/17 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
 - c. Streets Committee – 2/28/17 – Tracy made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
 - d. Smart Growth Committee – 3/8/17 – Christ made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as presented by Whitton.
8. Utility Report – The Board reviewed the Utility Report as presented by Bamberg.
9. Motion to Approve Bills – Christ made a motion seconded by Tracy to approve the bills. Motion carried.
10. Treasurer’s Report – Pullen presented the Board with an updated listing of the delinquent accounts including those that were written off, and those that have paid since the last meeting. Debtors who have not paid or entered into a suitable payment arrangement will be submitted to the WI DOR’s TRIP or SDC programs at the end of March.
11. Committee Reports
 - a. Streets Committee
 - i. Discuss/Consider – Amend the 5 Year Street Improvement plan. Action, if any. – The Board added County Hwy C from USH 141 to North Avenue (26’ in width, 1,150’ in length) to the list under the 2017 improvement year. With that change, Christ made a motion seconded by Tracy to approve the amended 5 Year Street Improvement plan as recommended by the Streets Committee. Motion carried.
 - ii. Discuss/Consider – MSIPLT substitution application for County Hwy C. Action, if any. – Christ made a motion seconded by Schmidt to approve County Hwy C for the MSIPLT substitution application. Motion carried.
 - iii. Discuss/Consider – Permission for property owners Jerry Langenecker, Tim Rohloff, and Hilbert Radtke to pave over gravel shoulders in Village right-of-way abutting their properties on the west side of First Street. Action, if any. – Christ made a motion seconded by Gordon to grant permission to property owners Langenecker, Rohloff, and Radtke to pave in the Village right-of-way from the edge of First Street to going west to the sidewalk. In addition,

permission will be granted to pave up to their property lines if they remove the sidewalk at their expense. Motion carried.

- b. Smart Growth Committee – Christ stated that she has been going through the estimates provided by Paul Romenesko to determine how much has actually been spent on the USH 141 project. She informed the Board that the Village may be over budget and they may have to consider scaling down the monument signs to save money. She continued that she has a call into Romenesko for updates from last week’s Smart Growth meeting, as well as, a call in to Jim Frymark of Cedar Corporation for updates on the CDBG grant. Christ stated that she would like to schedule another meeting as soon as she gets the requested information from Romenesko and Frymark.

12. President’s Report

- a. Road bans – President Radtke stated that the Village has posted weight restrictions on County Highway C.
- b. Upcoming LWMMI Policyholder Conferences and trainings – President Radtke informed the Board about upcoming events sponsored by the League. Any Trustees interested in attending should see Pullen for registration.

Radtke again reminded residents that snow removal on sidewalks abutting their property is their responsibility within 24 hours of the cessation of snow fall, not the Village’s. He would like feedback from residents on whether or not they feel that the Village, with taxpayer dollars, should remove the snow from the sidewalks along Main Street.

Radtke stated that residents interested in blacktop should think about doing it this year when the crews are here for the detour route to save money on mobilization fees.

Radtke issued a warning to all residents that the stop sign on 180 is no longer out near USH 141 like it used to be, but rather, behind the crosswalk. He stated that police have been pulling people over for failure to stop at a stop sign. Radtke also reminded residents to slow down through the Village.

13. New Business

- a. Discuss/Consider – Appointment of Wausaukee Housing Authority Representative: Incumbent Jean Oehldrich. Action, if any. – Christ made a motion seconded by Gordon to appoint Jean Oehldrich to another 5-year term on the Wausaukee Housing Authority Board. Motion carried.
- b. Discuss/Consider – Hire part-time seasonal help. Action, if any. – Christ made a motion seconded by Tracy to run an advertisement for part-time seasonal help. Motion carried.
- c. Discuss/Consider – Close alley for Independence Day celebration, July 1, 2017. Action, if any. – Christ made a motion seconded by Schmidt to close the alley for the Independence Day celebration. Motion carried.
- d. Discuss/Consider – Brush Pick-up Week May 15th - 19th, 2017 and Spring Clean-Up Day May 20, 2017; order dumpsters needed. Action, if any. – Stumbris made a motion seconded by Christ to order 2 dumpsters for Spring Clean-Up Day. Motion carried.
- e. Discuss/Consider – Waive interest penalties on delinquent accounts for debtors who pay their balances before they are turned over to the State Debt Collection Program. Action, if any. – Christ made a motion seconded by McKim to waive interest penalties on delinquent accounts for debtors who pay their balances before they are turned over to the State Debt Collection Program. Motion carried.
- f. Discuss/Consider – Adopt amended Ordinance 2017-01; Sec 8-1-14 Sump Pump Discharge Regulated. Action, if any. – Christ made a motion seconded by Tracy to adopt amended Ordinance 2017-01. Motion carried.
- g. Discuss/Consider – Adopt amended Ordinance 2017-02; Sec 1-2-3 Form of Citation. Action, if any. – Stumbris made a motion seconded by McKim to adopt amended Ordinance 2017-02. Motion carried.
- h. Discuss/Consider – Approve submission of substitution application for MSIPLT project #14591 – County Highway C. Action, if any. – Stumbris made a motion seconded by McKim to approve the submission of the substitution application for MSIPLT project #14591 for County Highway C. In addition, the bid notice should be published upon receipt of the agreement from the state. Motion carried.
- i. Discuss/Consider – Approve budget amendments to finance County C pavement replacement project. Action, if any. – Christ stated that the number used for the reconstruction of County C, \$50,196, is

only an approximation. If there is a significant difference in the actual quotes, the Board may have to amend the budget again. Christ made a motion seconded by Gordon to amend the budget as follows:

- i. \$5,000 from Economic Development (Stantec) to Capital Purchases: Streets
- ii. \$7,000 from Transfer to Reserves: Parks to Capital Purchases: Streets
- iii. \$2,500 from Transfer to Reserves: Dam Fund (Village) to Capital Purchases: Streets
- iv. \$4,000 from Transfer to Reserves: Village Equipment (PW) to Capital Purchases: Streets
- v. \$9,500 from Public Works: Repairs & Maintenance to Capital Purchases: Streets

Motion carried.

Additional money to cover the expenses will come from”

- i. \$10,000 MSIPLT award
 - ii. \$13,133 currently in the Capital Purchases: Streets budget
- j. Discuss/Consider – Accept the resignation of Deputy Clerk/Treasurer Tyann Maye. Action, if any. – Christ made a motion seconded by Tracy to accept the resignation of Deputy Clerk/Treasurer Tyann Maye. Motion carried.
 - k. Discuss/Consider – Post for Deputy Clerk/Treasurer vacancy. Action, if any. – Christ made a motion seconded by Stumbris to post for the vacancy for one week in the Peshtigo Times, on the Village website, and in the Village’s four dedicated posting locations. Motion carried. The Personnel Committee would like to hold interviews on Thursday, March 30, 2017.

14. Adjourn – Christ made a motion seconded by Gordon to adjourn at 7:25 pm. Motion carried.

Submitted by SP