

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, MARCH 16th, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE
6:00 p.m.**

MINTUES

1. Call to Order – President Radtke called the meeting to order at 6:00 p.m. Board members present were Jason Figas, Ray Gordon, Rosie Figas and Bradley Taylor. Trustees John Ranallo and Mack Mckim were absent. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Dennis Whitton Jr., Lonnie Bamberg, Ron Rost, Jerry Figas, Trista Hobbs, Chris Larsen, Lynelle Caine and Shirley Pruhdomme from the Peshtigo Times.
2. Motion to Amend/Approve Agenda – Agenda item 11a was moved to be discussed as 4c. With that change, J. Figas made a motion seconded by Taylor to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Business with Guest
 - a. Discuss/Consider – Trista Hobbs with U.P Engineers & Architects, Inc. Action, if any. – Hobbs addressed the Board and offered engineering services for any upcoming projects.
 - b. Discuss/Consider – Lynelle Caine with Stantec to discuss a change order for Streetscape Project. – Action, if any. – J. Figas made a motion seconded by Taylor to approve the change order and not to exceed \$31,500 for additional design activities. Motion carried.
5. Motion to Approve Minutes
 - a. Special Village Board – 2/17/2016 – Taylor made a motion seconded by J. Figas to approve the minutes as printed. Motion carried.
 - b. Regular Board Meeting – 2/17/2016 – Taylor made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
6. Motion to Approve Village Street and Utility Report – Taylor made a motion seconded by Gordon to approve the street and utility reports. Motion carried.
7. Motion to Approve Bills – R. Figas made a motion seconded by Gordon to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – R. Figas made a motion seconded by J. Figas to approve the Treasurer’s Report as printed. Motion carried.
9. President’s Report
 - a. President Radtke stated that areas around poles and railroad tracks will be sprayed this year.
10. Unfinished Business
 - a. Discuss/Consider – Wausaukee Composites invoice for warehouse electric charges. Action, if any. President Radtke will schedule a meeting with Ed Truman from Wausaukee Composites to discuss the past due invoice. Tabled.
 - b. Discuss/Consider – Storage system quotes. Action, if any. – J. Figas made a motion seconded by Taylor to approve a quote for \$4,191.08 from Systems Furniture for stationary shelving in the records room. Motion carried.
11. New Business

- a. Discuss/Consider Only – Rezoning a specific area from Shore-land to R-1 Single-Family Residential District. – It was the consensus of the board to move forward with the rezoning process. A Public hearing will be held on Wednesday, April 20th at 5:30 p.m. Motion carried.
- b. Discuss/Consider – Enforcement of parking ban for Hwy 141. Action, if any. – “No Parking” signs will be laminated and positioned along the highway with the approval of WisDOT.
- c. Discuss/Consider – Adopt amended Ordinance 2016-01; Sec. 3-1-12 Public Contracts and Competitive Bidding. Action, if any. – Gordon made a motion seconded by R. Figas to approve the amended ordinance. Motion carried.
- d. Discuss/Consider – Adopt amended Ordinance 2016-02; Sec 2-1-5 Official Newspaper; Legal Posting. Action, if any. –Taylor made a motion seconded by R. Figas to approve the amended ordinance including Sal’s Food Center and Stephenson National Bank & Trust for posting locations. Smith’s Market and Bank North are to be removed. Motion carried.
- e. Discuss/Consider – Adopt amended Ordinance 2016-03; Sec 7-2-1 thru 7-2-5 Regulation of Fermented Malt Beverage, Wine or Intoxicating Liquor Licenses. Action, if any. – R. Figas made a motion seconded by Gordon to approve the amended ordinance. Motion carried.
- f. Discuss/Consider – Adopt Ordinance 2016-04; Sec. 3-1-24 Alternative Forms of Sworn Testimony at Board of Review Hearings. Action, if any. – Figas made a motion seconded by Gordon to adopt the ordinance. Motion carried.
- g. Discuss/Consider – Approval for Clerk Ranallo to attend the 7th Annual LWMMI Policyholder Conference in Wisconsin Dells on April 28-29, 2016. Action, if any. – After a lengthy and heated discussion, Clerk Ranallo was asked to leave the board room after President Radtke was instructed by Rosie Figas to make the order. Jason Figas stated that he heard from two people in the public that Clerk Ranallo was relocating and demanded an answer. He justified it as why he disagreed sending Clerk Ranallo to her training. Clerk Ranallo expressed frustration towards Jason Figas. She voiced that the question had no business being asked or should be used while making a decision on whether or not to send her to her training she attends every year. She stated that she has not given any formal notice to anyone that she was relocating and said Jason Figas was very brazen to ask such a question and base his decision on it. Jason Figas insisted on an answer and Clerk Ranallo stood her ground. Clerk Ranallo stated the training expenses had already been allocated in the 2016 Budget. Rosie Figas questioned the \$30 meal reimbursement and Bradley Taylor question the \$70 hotel expense. Clerk Ranallo explained the meal reimbursement policy was approved by the board and the hotel charge is for the night before training. She further explained that The League of Wisconsin Municipality Mutual Insurance does not charge for the conference and they pay for the hotel fee for the night of the conference. Rosie Figas stated that the board doesn’t have to spend money that is budgeted. Treasurer Pullen was asked by Clerk Ranallo to take the remaining minutes for the meeting after she was instructed to leave. Treasurer Pullen reported the training was tabled.
- h. Discuss/Consider – Warehouse lease renewal. Action, if any. – The Board would like to propose a three (3) year lease to Wausaukee Composites at a rental rate of \$2.00 per square foot. They would also like to see Composites pay eighty percent (80%) of the electric charges. R. Figas asked that the lease be rewritten and proposed to Composites by President Radtke.
- i. Discuss/Consider – Flower Plan. Action if any. – Radtke explained that due to the construction, most of the planters will be collected and stored. Planters by the welcome sign, Payant Park and the Village Hall will be planted. Erik’s Garden Center has agreed to give the Village the same pricing as last year.
- j. Discuss/Consider – Jill Dunlap requesting special rate to rent all sites at Evergreen Campground for a one-night Girl Scout Retreat. Action, if any. – R. Figas made a motion seconded by Gordon to close the campground to the public and rent all sites to the Girl Scouts at a rate of \$300. Motion carried. Dunlap will coordinate the date with the Village office.

- k. Discuss/Consider – Appointment of Wausaukee Housing Authority Representative: Garry Parrett. Action, if any. – Gordon made a motion seconded by J. Figas to appoint Garry Parrett as a WHA representative. Motion carried. R. Figas abstained.
- l. Discuss/Consider – Hire part-time seasonal help. Action, if any. – The Board agreed to advertise for seasonal help to begin April 1st as needed.
- m. Discuss/Consider – Brush Pick-up Week May 16th - 20th, 2016 and Spring Clean-Up Day May 21, 2016. Number of dumpsters needed (2). Action, if any. – Ron Rost stated that the Wausaukee Lion’s Club would like to participate in collecting recyclable material on Spring Clean-up Day. All profits raised will be donated to the Wausaukee Fire Department. He provided a list of acceptable materials and asked that it be included in the Village’s posting. Taylor made a motion seconded by J. Figas to have brush pick-up week May 16th – 20th, and Spring Clean-up Day May 21st with 2 dumpsters. Motion carried.
- n. Discuss/Consider – 2016 4th Independence Day route. Action, if any. – Taylor made a motion seconded by J. Figas to change the Independence Day route as follows:
 - Begin – intersection of Elizabeth Street and Butternut Avenue
 - North down Elizabeth Street to Harrison Avenue
 - Continue north down the alley behind SNBT
 - East on Fairgrounds Road to Cedar Street
 - End at the intersection of Fairgrounds Road and Cedar Street

Motion carried.

12. Additional Business

- a. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85(1) (f) Considering personal histories or the investigation of charges against specific persons. Action if any. Roll call. – The closed session was cancelled at the request from Rosie Figas.

13. Motion to Adjourn – R. Figas made a motion seconded by Gordon to adjourn at 8:05 pm. Motion carried.

Submitted by TR/SP