



**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, FEBRUARY 15, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:04 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, WWTP Operator Lonnie Bamber, Public Works Supervisor Dennis Whitton, Jr., Joellen Simpson, Ron Christ and Vicki Gocht.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Christ made a motion seconded by Gordon to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – Joellen Simpson informed the Board that the library fundraiser will end on Friday, February 17, 2017. The expected delivery date of goods sold is March 8, 2017.
5. Business with Guest
 - a. Discuss – Vicki Gocht to request rezoning parcels 191-1472.3 and 191-1473.3 from A-1 Agricultural to R-1 Residential on behalf of property owners. – Gocht explained that the current property owners would like to sell, but the new potential owner of the property would like to build a home which is not a permitted use in an agricultural district unless you're farming the land. The Board expressed their desire to see all the parcels currently zoned as agricultural in the area east of Faxton Street, west of Poplar, north of North Avenue and south of Hillside to be rezoned as R-1 Residential. A Public Hearing on the proposed rezoning will be held April 19, 2017 at 5:30 pm.
6. Motion to Approve Minutes
 - a. Regular Board meeting – 1/18/17 – Christ made a motion seconded by Tracy to approve the minutes as printed. Motion carried.
 - b. Finance Committee – 2/10/17 – Christ made a motion seconded by McKim to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as prepared by Dennis Whitton, Jr., Public Works Supervisor. He informed the Board that the indicator light on the water tower will be fixed in the spring.
8. Utility Report – The Board reviewed the Utility Report as prepared by Lonnie Bamberg, WWTP Operator. He stated that the RAS pump will be installed on 2/16/17. He also noted that he is working with Jeff to possibly use the decant ditches as a secondary final clarifier instead of a digester. This would save a significant amount of energy and money.
9. Motion to Approve Bills – Christ questioned President Radtke on the MJB bill for jetting in the amount of \$12,285 asking who had authorized it. She continued that only \$5,000 was budgeted for jetting last year, and over spending by \$7,000 has essentially expended our funds for 2017. Bamberg stated that he spoke with the operator before jetting began and let him know that there was a budget of \$5,000. The Board would like a call to be made to the office from this point forward so that it is clear with those who do the billing what our budget is. In addition, more money will be budgeted for jetting in future years.
10. Treasurer's Report – The Board reviewed the Treasurer's Report as presented by Clerk/Treasurer, Sara Pullen. Pullen stated that due to a number of large bills paid in the W/S Company, cash flow has become an issue. The Board agreed to transfer funds from the W/S Repairs and Maintenance CD to the general fund at a Special meeting to be held on Monday, February 20, 2017 at 2 pm.

11. Committee Reports

a. Finance Committee

- i. Discuss/Consider – Recommendation to utilize TRIP and the State Debt Collection program for accounts receivable over 90 days. Action, if any. – Christ made a motion seconded by Schmidt to utilize the TRIP and SDC programs for accounts receivable over 90 days. Motion carried.
- ii. Discuss/Consider – Participation in a joint municipal court. Action, if any. – Gordon made a motion seconded by Tracy to pursue joining the Near North Municipal Court. Motion carried.
- iii. Discuss/Consider – Recommendation to write off all delinquent accounts found to be uncollectable as listed in Attachment A of the Finance Committee minutes. Action, if any. – Christ made a motion seconded by Gordon to discharge \$3,472.26 of debt as presented in Exhibit A of the Finance Committee meeting minutes of 2/10/17. Motion carried.
- iv. Discuss/Consider – Recommendation to adopt a new billing procedure. Action, if any. – Christ made a motion seconded by Gordon to adopt a new billing procedure as follows:
 1. Send bill – due in 30 days
 2. Send statement with a 1% finance charge (31 – 60 days)
 3. Send another statement accompanied by a letter which states all balances over 90 days old will be turned over to the state for collection in the TRIP or SC program (61 – 90 days)
 4. Send the warning letter as required by the TRIP/SDC (at 91 days)
 5. Enter delinquent bill in TRIP/SDC (30 days notice after 90 days delinquent)
- v. Discuss/Consider – Address the Wausaukee Fire Department regarding responsible party reporting after a fire call or accident. Action, if any. – Tabled.

12. President's Report

- a. Snow removal – President Radtke thanked all residents and business owners that are keeping their sidewalks clean this winter.
- b. W/S payment locations – President Radtke would like to remind all residents that W/S payments can be made at SNBT, Great North Bank, Village Hall, by mail or online.
- c. Wausaukee Planning Commission (WPC) member needed – President Radtke stated that members are needed to reestablish the Planning Commission. All interested residents should contact the Village office.
- d. Damaged trees on Hwy 141 – The Marinette County Sheriff's Department has been contacted regarding two accidents that damaged two of the new trees recently planted.
- e. Update on the grant for the generator at the FD – President Radtke stated that he has put Chief Edlebeck in direct contact with Eric Burmeister, Director of Marinette County Emergency Management.
- f. Update on the Community Garden Program – Radtke stated that there are 8 MGV's interested in a possible Community Garden Program in Wausaukee.

Radtke also addressed a concern that there is an increased police presence in Wausaukee. He stated that increased traffic speed is a big reason, and encourages all residents to slow down on Main Street.

13. New Business

- a. Discuss/Consider – Sign permit for August Magestro, The Message Community Church, 703 Main Street. Action, if any. – Christ made a motion seconded by McKim to approve the sign permit contingent on approval by the Building Inspector. Motion carried.
- b. Discuss/Consider – Quotes for replacing the lighting fixtures at both well houses. Action, if any. – Christ made a motion seconded by Tracy to approve the replacement of the lighting fixtures at both well houses at a cost not to exceed \$800. Motion carried.

14. Additional Business

- a. Discuss/Consider – Convene into closed session per State Statute 19.85(1) (c) to consider applications for a part time water/sewer assistant. Action, if any. Roll call vote. – Christ made a motion seconded by Gordon to convene to closed session per State Statute 19.85(1) (c) to consider applications for a part time water/sewer assistant. A roll call vote was performed. Christ, yes; Stumbris, yes; McKim, yes; Radtke, yes; Gordon, yes; Schmidt, yes; Tracy, yes. Motion carried.

- b. Discuss/Consider – Reconvene in open session per State Statute 19.85(1) (c) to consider applications for a part time water/sewer assistant. Action, if any. – As a result of closed session, no action was taken.

15. Adjourn – Schmidt made a motion seconded by Gordon to adjourn the meeting at 8:50 pm. Motion carried.

Submitted by SP