



**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, DECEMBER 21st, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:04 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Tyann Maye, Streets Supervisor Dennis Whitton, Jr., WWTP Operator Lonnie Bamberg, and residents Joellen Simpson and Denis Marcusen.
2. Pledge of Allegiance
3. Amend or Approve Agenda – President Radtke announced that Pullen needed to leave the meeting early so he would like to see items 8 and 9 moved above item 5. With that change, Christ made a motion seconded by Tracy to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – Denis Marcusen questioned the use of the village snowblower to remove the snow on the Main Street sidewalks. Joellen Simpson stressed to the board that they are not losing the library.
5. Motion to Approve Minutes
 - a. Regular Board meeting – 11/16/16 – McKim made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
 - b. Budget Hearing – 11/22/16 – Tracy made a motion seconded by McKim to approve the minutes as printed. Motion carried.
6. Village Street Report – The board reviewed the street report as prepared by Dennis Whitton Jr., Streets Supervisor. Whitton added that since snowplowing has begun, there have been minimal problems with parked cars on the side streets. He also stated that there are lights that need to be replaced at well #3 and at the WWTP. He will work on getting an accurate count and quotes to have them fixed.
7. Utility Report
 - a. Discuss/Consider – The board reviewed the Annual Preventative Sanitary Sewer checklist as prepared by Lonnie Bamberg, WWTP Operator.
 - b. Discuss/Consider – The board reviewed the Annual WWTP Preventative Maintenance report as prepared by Lonnie Bamberg, WWTP Operator. The board congratulated Bamberg on passing all of his exams. He is now the licensed operator in charge at WWTP.
8. Motion to Approve Bills – Gordon made a motion seconded by Schmidt to approve the bills. Motion carried.
9. Treasurer's Report – The board reviewed the Treasurer's Report as presented by Clerk-Treasurer, Sara Pullen.
10. President's Report
 - a. 2016 Christmas light competition – The 3 residential winners were George & Marge Smith, Jerry & MaryEllen Edlebeck, and Joe & Leila Gozdecki. The commercial winner was Newingham's Supper Club. Radtke thanked all that participated and commented on how great it would be if every village resident would put up at least one string of lights every year. Radtke informed the board that the last of the landscaping easements were signed.

11. New Business

- a. Discuss/Consider – Additional street light at the south corner of North Avenue and Cedar Street. Action, if any. – Jeff Townsend, Décor Products, is willing to pay for the expenses to put a streetlight on the south corner of North Avenue and Cedar Street. A contract was drawn up prior to the meeting for all board members to review. Radtke suggested we bill him for the light on a yearly basis instead of monthly, so the village has a lump sum of money. The village would have to sign a 3-year contract for the light, so Jeff would have to also agree to that. Christ made a motion seconded by Tracy to rewrite the contract with Décor Products and send it over for approval. Motion carried.
- b. Discuss/Consider – Adjust equipment charges on current Village fee schedule. Action, if any. – Christ made a motion seconded by Gordon to increase the ‘tractor with loader’ charge to \$95.00 per hour. Motion carried.
Stumbris made a motion seconded by Gordon to set a minimum time of 1 hour on all equipment charges. Motion carried.
- c. Discuss/Consider – Snow removal policy and procedures. Action, if any. – Radtke had stated how nice the sidewalks looked in a village that he currently drove through after a snowfall. He did inquire about who’s responsibility it was, and found out that it was their policy to take care of sidewalks along the main street. It was brought up that we would be providing a service to our local businesses by removing all the snow on our main street sidewalks. There were reports of motorized vehicles being used to remove the snow from the sidewalk, because of this, Village Ordinance Sec. 6-2-7 and the WI State Statute 346.94 was discussed. It was decided that letters will be sent to individuals that are not following the regulations to inform them of their actions. In conclusion, there was no action on the snow removal policy and procedures; Village Ordinance Sec. 6-2-7 will remain the same, and Streets Supervisor, Whitton will do a final “sweep” of the main street sidewalks after his other responsibilities are finished.
- d. Discuss/Consider – Approve the purchase of a new desk for the Clerk’s office. Action, if any. – Tabled until January.
- e. Discuss/Consider – Sign permit application for the State Bank of Florence. Action, if any. – Christ made a motion seconded by Stumbris to approve the sign application for the State Bank of Florence. Motion carried.

12. Additional Business

- a. Discuss/Consider – Convene into closed session per State Statute 19.85(1) (c) and (f) to consider the following:
 - i. Employee compensation and part-time employment.
 - ii. Hiring a second part-time snow plow driver.
 - iii. Charges for winter storage of personal property in Evergreen Park.Action, if any. Roll call. – Christ made a motion seconded by Tracy to convene into closed session. A roll call vote was performed. Joleen Christ, yes; Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.
- b. Discuss/Consider – Reconvene in open session per State Statute 19.85(1) (c) and (f) to consider the following:
 - i. Employee compensation and part-time employment. – As a result of closed session, Christ made a motion seconded by Tracy to raise Lonnie Bamberg’s wage to \$16.00 per hour to begin January 1, 2017. Motion carried.
Gordon made a motion seconded by Schmidt to keep Jeff Mayou on as needed at WWTP. Motion carried.
Stumbris made a motion seconded by McKim to advertise for a part time water/sewer utility employee to assist at WWTP up to 20 hours a week; wages negotiable upon experience. Motion carried.
 - ii. Hiring a second part-time snow plow driver. – As a result of closed session, Christ made a motion seconded by Gordon to hire Andy Novak Jr. to fill the position of the second part-time snow plow driver. Motion carried.
 - iii. Charges for winter storage of personal property in Evergreen Park. – Christ made a motion seconded by Gordon to charge Norm Edlebeck \$50.00 per month from November until campground opening. After that, he will be charged the full camp site rate. Motion carried.

13. Adjourn – Christ made a motion seconded by Gordon to adjourn the meeting at 9:15 pm. Motion carried.

Submitted by TM