



# VILLAGE OF WAUSAUKEE

VILLAGE BOARD MEETING  
MONDAY, AUGUST 21, 2017  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE

6:00 PM

## MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Laura Petersen, Public Works Supervisor Dennis Whitton, WWTP Operator Lonnie Bamberg, Ruth Jicha, Joellen Simpson, Judy Engelmann with the Wausaukee Business Association, Sharon Kantner, and Zach Rastall with the Peshtigo Times. Trustee Mack McKim was excused.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Christ made a motion seconded by Gordon to approve the agenda as printed. Motion carried.
4. Audience Anyone Wishing to Speak – Ruth Jicha, Wausaukee Community Association member, thanked Trustee Kyle Stumbris for agreeing to provide the electrical set up for the band during Fall Fest. She asked if any other Board members would like to donate their time, as volunteers are always needed. Trustee Joleen Christ volunteered to help with the Scavenger Hunt baskets.  
Sharon Kantner asked the Board if they would stripe the parking spaces immediately north of the public parking spaces in the Family Dollar parking lot. The Board agreed that written permission would need to be obtained from Family Dollar. Kantner stated that she will speak to the manager.  
Kantner also asked the Board if they would allow Whitton to mow along the tracks behind her store. She said the grasses have grown up so much that people are having a hard time parking there. The Board agreed that Whitton could perform this task early in the morning to avoid interference from traffic.  
Trustee Ray Gordon stated that there are complaints from his neighbors about loud parties that continue until the early morning hours. He stated that one of his neighbors called the Sheriff's Department and was told that Wausaukee didn't have a noise ordinance. Pullen stated that she will call the Department and inform them of our noise ordinance.
5. Business with Guest
  - a. Discuss/Consider – Wausaukee Business Association requesting the purchase and installation of brackets for banners on the light poles. Action, if any. – Judy Engelmann, on behalf of the Wausaukee Business Association (WBA), asked the Board if they would consider purchasing and installing brackets for the new light poles to display 24" x 48" banners throughout downtown. She stated that the banners would be purchased by the businesses and have their names on them. Engelmann presented two examples to the Board, one of which was made at Décor; WBA plans on having Décor make the banners, if approved, to keep the business local. She is hoping to have three different banners commemorating 4<sup>th</sup> of July, Fall Fest and Christmas. The Board had several questions including:
    - i. What are the WPS regulations regarding brackets / banners?
    - ii. What are the DOT regulations regarding banners?
      1. Double vs single?
      2. Is this considered advertising? What are the regulations regarding advertising?
      3. Size min / max?
    - iii. How much to rent / buy the equipment necessary to install brackets / put up banners?
    - iv. How many businesses are interested in participating?
    - v. Do we include non-profits?

The WBA will send a letter to businesses in the Town and Village of Wausaukee, and depending on the interest, possibly extend the invitation to the non-profit organizations in the surrounding area. Schmidt will check on the WPS regulations, while Radtke will reach out to the DOT. This item was tabled so that additional data could be collected.

The Board also briefly discussed selling the existing Christmas decorations on Wisconsin Surplus. Pullen will work with Whitton to determine how many lights are available for sale and determine a minimum amount for each light and/or for the group.

6. Motion to Approve Minutes
  - a. Regular Board meeting – 7/17/17 – Gordon made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton, Jr. Radtke instructed Whitton to contact Richlen to get a price on replacing the damaged pipe that runs from the tracks east to the Family Dollar parking lot. Christ thanked Schmidt for his assistance, along with Darryll Schmidt, with repairing the Rhino brush cutter. The Board instructed Whitton to order the new high-resolution street name signs.
8. Utility Report – The Board reviewed the Utility Report as presented by Lonnie Bamberg. The Board instructed Bamberg to contact Scott Suzawith regarding a preventative maintenance schedule for back flushing the fire suppression system.
9. Motion to Approve Bills – Christ made a motion seconded by Tracy to approve the bills as printed. Motion carried.
10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Sara Pullen.
11. President’s Report
  - a. Building permits required – President Radtke reminded all residents that building permits are required prior to the commencement of any work on a new or existing structure. Fees double for any violation of this ordinance. He suggested that ‘Building Permits Required’ signs be placed at the three main entrances to the Village.
  - b. Vacant buildings – Radtke stated that there are several buildings and homes for sale or rent in the Village. He encouraged all to spread the word. He continued that there are many businesses looking for employees, and some are even offering signing bonuses.
  - c. Radtke warned all that there is no parking on Main Street. He stated that he spoke with the Sheriff’s department, and they suggested that DPW put out traffic cones along the US 141 to deter drivers from parking along the highway. Radtke reminded pedestrians that they are to walk against traffic. He suggested that all pedestrians follow this law, even if they are on the sidewalk, to increase safety.
  - d. Radtke publicly thanked Logan Gruszynski for his efforts in organizing the Concert in the Park series in Evergreen Park. He suggested that the Board consider purchasing a larger ‘Concert in the Park’ sign during the 2018 budgeting process that could be put out on Friday’s alerting drivers to the concert series. The Board asked Pullen to send Gruszynski a thank you letter. Radtke also thanked all involved in putting on the Farmer’s Market.
  - e. Radtke reminded all residents that the Wausaukee Fall Festival will be held on October 7, 2017.
  - f. Radtke publicly thanked Darryll Schmidt for his efforts in repairing the Rhino brush cutter, and for mowing grass for the Village. He also thanked Randy Schmidt for assisting Darryll in the repairs.
12. New Business
  - a. Discuss/Consider – Exploratory test well drilling. Action, if any. – The Board reviewed two quotes for drilling a test well with a 24-hour water quality pump test near the site of well #1. There was concern as to whether this expense could be included in the grant portion of the Safe Drinking Water Loan Program (SDWLP) that the Village intends to apply for by October 31, 2017. Christ suggested that the Village may need to publish a class 1 notice in the Peshtigo Times for this service to qualify. The Board also discussed hiring an engineering firm to assist with this process. Pullen was instructed to contact three engineering firms and ask for assistance in writing an RFP. This item was tabled so that additional data could be collected. A Special Meeting will be called when the information is received.
  - b. Discuss/Consider – Annual CMOM review. Action, if any. – The Board reviewed the CMOM Review and Recommendations Report as presented by Lonnie Bamberg. Gordon made a motion seconded by Tracy to approve the CMOM with the approved changes. Motion carried.

- c. Discuss/Consider – Change monthly meeting day to 3<sup>rd</sup> Monday of the month year-round. Action, if any. – Tracy made a motion to change the monthly meeting day to the 3<sup>rd</sup> Monday of the month year-round. Motion died for lack of a second. No action taken.
- d. Discuss/Consider – Renewal of Replacement Fund CD at SNBT for a twelve-month term. Action, if any. – Christ made a motion seconded by Schmidt to approve the renewal of the Replacement Fund CD at SNBT for a twelve-month term. Motion carried.
- e. Discuss/Consider – Set Halloween Trick or Treat hours. Action, if any. – Christ made a motion seconded by Gordon to set Halloween Trick-or-Treat hours from 3:30 pm – 6:30 pm on the same day as the school’s annual Halloween Parade. Motion carried. Pullen will contact Laura Figas to confirm the date and post on the Village’s social media pages.

13. Additional Business

- a. Schedule Finance Committee meeting. – A Finance Committee meeting was set for September 5, 2017 at 10:00 am. The Committee asked Pullen to invite Building Inspector Greg Baas to attend.
- b. Schedule W/S Committee meeting. - A W/S Committee meeting was set for September 6, 2017 at 6:00 pm.

14. Adjourn – Christ made a motion seconded by Tracy to adjourn the meeting at 8:39 pm. Motion carried.

Submitted by SP