



**VILLAGE OF WAUSAUKEE**  
**VILLAGE BOARD MEETING**  
**MONDAY, AUGUST 15, 2016**  
**WAUSAUKEE VILLAGE HALL**  
**428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Randy Schmidt, Ray Gordon, and Mack McKim. Also present were Treasurer Sara Pullen, Streets Supervisor Dennis Whitton, Jr., WWTP Operator Lonnie Bamberg, Marie and Becky Maye, Joellen Simpson, Don and Sharon Kantner, Ron and Joleen Christ, Roger Jicha, Trista Hobbs with UP Engineering, and Joel Rennie with Johnson & Rennie, LLC. Trustees John Ranallo, Kyle Stumbris, and Bradley Taylor were absent.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
4. Audience to Anyone Wishing to Speak – None.
5. Business with Guest
  - a. Discuss/Consider – Wausaukee Community Association requests for the October Fall Festival on October 1, 2016. Action, if any. – Schmidt made a motion seconded by McKim to approve the following requests:
    1. Close Harrison Avenue west of Hwy 141.
    2. Place picnic tables under the tents on Harrison Avenue.
    3. Trash receptacles placed on Main Street.
    4. Permission to use the old school property for helicopter landing zone.
    5. Place barricades where needed.
    6. Place ‘Pedestrian Crossing’ signage where needed.Motion carried.
  - b. Discussion – 2015 Audit presentation with Joel Rennie. – Joel Rennie offered an unmodified opinion of the 2015 financial statements.
6. Motion to Approve Minutes
  - a. Regular Board Meeting – 7/18/16 – Gordon made a motion seconded by McKim to approve the minutes as printed. Motion carried.
  - b. Public Hearing – 8/2/16 – Schmidt made a motion seconded by Gordon to approve the minutes as printed. Motion carried.
  - c. Personnel Committee Meeting – 8/8/16, 8/11/16 – McKim made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
7. Village Street Report – The Board reviewed the Street as prepared by Dennis Whitton, Jr., Streets Supervisor. They would like to include a new chlorine scale at well #3 in the 2017 budget. They also suggested paving all the way across Merrill Street when Monroe Street is repaved to correct a manhole that is down a few inches on one side. Don Kantner stated that the storm sewer in the alley behind Northwoods Traditions did not appear to be flowing; Whitton will inspect it.
8. Utility Report – The Board reviewed Utility report at prepared by Lonnie Bamberg, WWTP Operator.
9. Motion to Approve Bills – Schmidt made a motion seconded by Gordon to approve the bills. Motion carried.
10. Treasurer’s Report – The Board reviewed the Treasurer’s report as prepared by Sara Pullen.

## 11. President's Report

- a. Update on USDA grant award – Radtke stated that the \$50,000 grant for a front end loader had been approved. The grant award is good through December 31, 2017.
- b. Radtke addressed several items related to the reconstruction project:
  1. The scheduled traffic change from the east to the west side will take place on Monday, August 22, 2016.
  2. The DOT will not repave County C from the Village limits to Hwy 141.
  3. All marked detour routes will be repaved including North Avenue from Hwy 141 to County C.
  4. Approximately 30 parking spots, 15 on each side, were lost with the removal of parking on Hwy 141 between Van Buren Avenue and Hoover's. Radtke stated that to make up for this loss, residents / visitors can utilize the following public parking spaces:
    - a. 3 spaces on East Van Buren in front of the Saw Shop
    - b. 1 space on West Van Buren by Mosher's Auto
    - c. 12 spaces on the north side of the Family Dollar lot. They have stated that they do not have an issue with the spaces they own being utilized as well.
    - d. 3 spaces on Harrison Street by the Library
    - e. Approx. 20 spaces in Stephenson National Bank & Trust's lot
    - f. Hoover's Prime Tyme's parking spaces between their building and the Barber Shop
    - g. 5 spaces behind Payant Park
  5. The DOT will not allow the Village to construct a driveway off Hwy 141 into Payant Park to access parking spaces.
- c. Radtke advises Exxon, J&R Auto, WFC, and Wausaukee Medical Center to contact the contractors about adding sidewalks to their businesses from the new sidewalk that was constructed to the south Village limits.

## 12. Old Business

- a. Discuss/Consider – Review the final draft of the CMOM Program. Action, if any. – Schmidt made a motion seconded by Gordon to approve the final draft of the CMOM. Motion carried.
- b. Discuss/Consider – Street repairs. Action, if any. – Tabled until Whitton receives the quotes from Northeast Asphalt.
- c. Discuss/Consider – Review 5 year street improvement plan. Action, if any. – Tabled until November.

## 13. New Business

- a. Discuss/Consider – Payant Park parking lot development. Action, if any. – Tabled.
- b. Discuss/Consider – Fill in Alberg Street from Hwy 141 right of way east to private property line. Action, if any. – Gordon made a motion seconded by McKim to fill in Alberg Street from Hwy 141 right-of-way east to the private property line. Motion carried.
- c. Discuss/Consider – Set Halloween Trick or Treat hours. Action, if any. – Tabled until September.
- d. Discuss/Consider – Purchase of a new front end loader and sale of equipment. Action, if any. – Gordon made a motion seconded by Schmidt to list the Kubota on WI Surplus with a minimum sale price of \$18,500. Motion carried.  
The purchase of the front end loader and the sale of the John Deere tractor were tabled.
- e. Discuss/Consider – Welcome sign color scheme. Action, if any. – Gordon made a motion seconded by McKim to approve the welcome sign color scheme, burgundy background with white lettering, as presented by Creative Sign. Motion carried.
- f. Discuss/Consider – Sign permit for Roubal Funeral Home at 513 1<sup>st</sup> Street. Action, if any. – Gordon made a motion seconded by Schmidt to approve a sign permit for Roubal Funeral home. Motion carried.

- g. Discuss/Consider – Renewal of Replacement Fund CD at SNBT for a twelve month term. Action, if any. – McKim made a motion seconded by Schmidt to renew the Replacement Fund CD at SNBT for another twelve month term. Motion carried.
- h. Discuss/Consider – Review the sex offender residency restriction map from Bay Lake Regional Planning Commission. Action, if any. – Tabled to seek advice from legal counsel.
- i. Discuss/Consider – Accept Trustee John Ranallo’s resignation and appoint a replacement to fill the vacancy. Action, if any. – Gordon made a motion seconded by Schmidt to accept the resignation of Trustee John Ranallo. Motion carried. President Radtke read letters of intent to fill the vacant seat from Joleen Christ, Pat Tracy and Darryll Schmidt. The Board elected to discuss the appointment in closed session.

14. Additional Business

- a. Schedule Finance Committee meeting. – A budget workshop was scheduled for Wednesday, August 24, 2016 at 5:30 pm.
- b. Schedule W/S Committee meeting. – A budget workshop was scheduled for Wednesday, August 31, 2016 at 5:30 pm.

15. Discuss/Consider – Convene into closed session per State Statute 19.85(1) (c) to consider the following:

- a. Personnel Committee’s recommendation for the part time treasurer position.
- b. Appointment to fill Trustee Ranallo’s vacated seat.
- c. Employee performance evaluation.

Roll call vote. Action, if any. – McKim made a motion seconded by Gordon to convene to closed session per Wis. State Statute 19.85 (1) (c). A roll call vote was performed; McKim, yes, Radtke, yes, Gordon, yes, Schmidt, yes. Motion carried.

16. Reconvene to open session per State Statute 19.85(1) (c) to consider the following:

- a. Discuss/Consider – Hire candidate for the part time treasurer position. Action if any. – As a result of closed session, McKim made a motion seconded by Schmidt to hire Tyann Maye at \$11.50 per hour, 24 hours a week to fill the part time treasurer position. Motion carried.
- b. Discuss/Consider – Appointment to fill Trustee Ranallo’s vacant seat. Action, if any. – As a result of closed session, Gordon made a motion seconded by McKim to appoint Joleen Christ to fill Trustee John Ranallo’s vacant seat. Motion carried.
- c. Discuss/Consider – Employee performance evaluation. Action, if any. – Gordon made a motion seconded by Schmidt to give Dennis Whitton, Jr. a \$1.00 per hour raise retroactive to the start of the current pay period beginning August 13, 2016. Motion carried.

17. Adjourn – McKim made a motion seconded by Schmidt to adjourn the meeting at 9:10 pm. Motion carried.

Submitted by SP