

VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
MONDAY, AUGUST 18, 2014
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM
MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:02 p.m. Board members present were Ann Hartnell, Jason Figas, Kyle Stumbris, Debra Stumbris, Rosie Figas and Bradley Taylor. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Pam Heritsch, Michelle Pilkington, Darryll Schmidt, Joellen Simpson, Mary McKim Steve Friberg and Joel Rennie.
2. Amend or Approve Agenda – Hartnell made a motion seconded by Taylor to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Business with Guest
 - a. Discuss/Consider – Steve Friberg with Coleman Engineering to discuss a well exploration proposal. Action, if any. – R. Figas made a motion seconded by Taylor to approve the well exploration engineering services proposal. Motion carried.

Scope of Services will include:

 - Review maps, publications and well construction reports of previously drilled wells in the area;
 - Consult with well drillers in the area to determine potential well locations;
 - Bid and contract with a well driller to perform investigative drilling;
 - Conduct a subsurface investigation to determine geology, potential water capacity and water quality in potential well locations; and
 - If a viable well site is located, a test well will be constructed, test pump, and sampled.

The cost for the scope of services listed above is estimated to be in the range of \$80,000 to \$150,000.
 - b. Discussion – 2013 Audit Presentation with Joel Rennie. – Joel Rennie from Johnson and Rennie LLC. presented the 2013 audit and distributed copies to board members. He stated as the result of the 2013 audit and financial statements, the Village received an unmodified opinion which is the best you can get. An unmodified opinion means the auditor did not have to modify any financial statements or notes. See the annual financial report.
5. Motion to Approve Minutes
 - a. Regular Board Meeting – 7/21/14 – R. Figas made a motion seconded by Hartnell to approve the minutes as printed. Motion carried.
 - b. Building, Grounds & Parks Committee Meeting – 7/28/2014 – J. Figas made a motion seconded by Taylor to approve the minutes as printed. Motion carried.
6. Motion to Approve Village Street Report – Taylor made a motion seconded by Hartnell to approve the street report. Motion carried.
7. Motion to Approve Utility Report – Taylor made a motion seconded by Hartnell to approve the utility report. Motion carried.
8. Motion to Approve Bills – Hartnell made a motion seconded by R. Figas to approve the bills. Motion carried.
9. Motion to Approve Treasurer’s Report
 - a. Discuss/Consider – Earmark funds for sanitary sewer line bridge project. Action, if any. – Hartnell made a motion seconded by J. Figas to earmark \$41,000 from the sewer repairs and maintenance fund for the sanitary sewer line. Motion carried.
 - b. Discuss/Consider – Review upcoming projects and discuss funding options. Action, if any. – After reviewing the project list, Clerk Ranallo will contact Tom Clippert the Department of Administration Bureau Director of Community Development to find out if the streetscape project and replacement of hydrants and storm sewers can be combined when applying for a Community Development Block Grant (CDBG).

10. Motion to Approve the Wausaukee Rescue Squad's Financial Report – Taylor made a motion seconded by Hartnell to approve the financial report. Motion carried.

11. Committee Reports

a. Building, Grounds, and Parks Committee:

1. Discuss/Consider – Old library repairs. Action, if any. –Chairman Jason Figas stated the roof can sustain without any repairs for another 5 years. Two pieces of fascia need to be placed on the lower and top roof. The south entry porch needs to be re-leveled and the handrails need to be repaired. R. Figas suggested the American Legion do the repairs since they are using the building. Schmidt will contact the American Legion. President Radtke stated he would contact the Fair Board to see if they are interested in purchasing the building.
2. Discuss/Consider – Evergreen Park restroom repairs. Action, if any. – Hartnell made a motion seconded by R. Figas to repair the vent. Motion carried.
3. Discuss/Consider – Remove dead tree in Evergreen Park. Action, if any. – Hartnell made a motion seconded by Taylor to approve a quote submitted by T & T Tree Trimming for \$300. Motion carried.

12. President's Report

- a. Update on the Transportation Alternatives Program (TAP) application submitted. – The Village of Wausaukee's proposed streetscape project was denied for the Transportation Alternatives Program. The WisDOT received more than 100 pre-scoping applications totaling \$62 million in project requests. WisDOT ultimately was able to award 27 projects and approximately \$13 million in Project funds.

13. New Business

- a. Discuss/Consider – Dilapidated buildings. Action, if any. – R. Figas made a motion seconded by Hartnell to require an application for a variance be submitted by the property owner of 614 Harrison Avenue. Motion carried. Bradley Taylor opposed. A garage was repaired without a building permit and it was determined by the building inspector that the structure would have been beyond the 50% of assessed value to repair which falls under section 15-1-7 (b) of the Village of Wausaukee Code of Ordinances ultimately making the garage noncompliant. Clerk Ranallo will send a letter to the property owner.

A dilapidated building located at 816 Polk avenue was discussed and the Board determined to proceed with a raze order issued by the Building Inspector. Clerk Ranallo will gather quotes for razing the building.

A dilapidated warehouse on First Street is listed as personal property for Stumbris Plumbing. Debra Stumbris stated that she has a copy of the lease agreement and is sure the building belongs to the Railroad. She will provide Clerk Ranallo with a copy of the agreement.

The owner of the property at 321 Church Street will be sent a letter from the Village attorney regarding the unsafe condition of the building.

- b. Discuss/Consider – Bathrooms at Steve Stumbris Sr. Memorial Park. Action, if any. – Taylor made a motion seconded by Hartnell to have the Village Public Works employees open and clean the bathrooms from the first weekend in May to the first Saturday in October each year. Cleaning supplies will be purchased by the Village but paid by the Town and Village's annual allocation to share maintenance expenses. The Wausaukee Recreation Association will be responsible for closing the bathrooms after hosting events. Darryll Schmidt was directed to winterize the bathrooms. Motion carried.
- c. Discuss/Consider – Welcome sign area. Action, if any. – Clerk Ranallo will contact John Grutza with North Countree Christmas Inc. to see if he would be able to prune the area as a donation. Taylor made a motion seconded by J. Figas to gather quotes for pruning if needed. Motion carried.
- d. Discuss/Consider – Approval for Michelle Pilkington to attend the Lab Exam Review Course October 23 – 24, 2014 in Madison, WI. – Hartnell made a motion seconded by J. Figas to approve the training. Training and travel expenses will need to be presented for approval at the next regular board meeting. Motion carried. Rosie Figas opposed.
- e. Discuss/Consider – “Taking Back Our Streets” program. Action, if any. – Tabled.

14. Additional Business

- a. Schedule Finance Committee meeting. – A meeting was scheduled for September 10, 2014 at 5:00 p.m. to start the 2015 budget process.
 - b. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85(1) (c) Considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Action if any. Roll call. – Motion by (J. Figas, Hartnell) to convene into closed session. Motion carried. President Radtke performed a roll call. Ann Hartnell yes, Jason Figas yes, Kyle Stumbris yes, Rosie Figas yes, Debra Stumbris yes and Bradley Taylor yes. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen and Water/Sewer Operator Michelle Pilkington.
 - c. Discuss/Consider – Reconvene to open session per Wis. State Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Action if any. Roll call.– Motion by (Hartnell, Taylor) to reconvene into open session. Motion carried. President Radtke performed a roll call. Ann Hartnell yes, Jason Figas yes, Kyle Stumbris yes, Rosie Figas yes, Debra Stumbris yes and Bradley Taylor yes. As a result of closed session, there was no action taken.
15. Adjourn – J. Figas made a motion seconded by Hartnell to adjourn the meeting at 10:32 p.m. Motion carried.

Submitted by (TR)