



VILLAGE OF WAUSAUKEE

VILLAGE BOARD MEETING
WEDNESDAY, APRIL 19, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:00 pm. Trustees in attendance were Joleen Christ, Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt, and Pat Tracy. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Laura Petersen, Streets Supervisor Dennis Whitton, WWTP Operator Lonnie Bamberg, District Court Administrator Thomas Schappa, Near North Municipal Court Clerk of Courts Michelle Kempka, Northeast Asphalt Representative Mike Gonnering, Gerry Stoltenberg, Dennis Taylor, Dave Bedora, Joellen Simpson, Ruth Jicha, and Marcia Barbier with the Peshtigo Times.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Gordon made a motion seconded by Christ to approve the agenda with the exception that item 5 (b) be discussed upon the impending arrival of Judge Morrison. Motion carried.
4. Audience Anyone Wishing to Speak – Ruth Jicha announced that the Friends of the Library will be holding a rummage sale May 26 – 27, 2017 from 9 am to 4 pm at the Wausaukee Town Hall. Donations will be accepted May 24, 2017 from 9 am to 1 pm. Interested persons can find details about the sale on the library's Facebook page.
Joellen Simpson stated that Logan Gruszynski has successfully booked entertainment for the Concert in the Park series to be held on Sunday afternoons from June through August. He is working on getting the posters made.
Simpson voiced her concerns regarding the new sex offender law that would allow violent offenders to live in rural areas. She thanked the Board for their efforts to enact the current sex offender residency ordinance for the Village, and asked for their support in encouraging surrounding communities to do the same. Simpson stated that she has written to Judge Morrison and has asked others to do the same in an effort to repeal the new law.
Gerry Stoltenberg addressed the Board regarding some of the neighboring homes near the DNR building on County C. He stated that they have junk and garbage piled up, and he fears they may burn it producing harmful fumes. The Board directed Pullen to write warning letters to the offenders.
5. Business with Guest
 - a. Discuss/Consider – Dennis Taylor, Taylor Enterprises, to discuss permissions granted for his gravel pit by a previous Board in 2012. Action, if any. – The Board recognized that Taylor had been granted permission by a previous Board in 2012 to open a gravel pit on his land on County Highway C and officially extends that permission as a permanent record in these minutes.
Taylor asked the Board to grant a 5-year blanket blasting permit. The Board denied that request, but did inform him that as long as a blasting permit application is on file and all requirements are met, he will be approved to blast.
 - b. Discuss/Consider – Chief Judge James Morrison and District Court Administrator Thomas Schappa to discuss procedures for joining the Near North Joint Municipal Court. Action, if any. – Schappa addressed the Board on behalf of Judge Morrison. He stated that his role is to help municipalities as they go through the process of creating a municipal court. Schappa provided handouts that list the steps necessary to join the Near North Municipal Court including:
 - i. Enact an ordinance which must be identical for all member municipalities
 - ii. Receive a certification from the Chief Judge of the judicial administrative district that the court meets the requirements of Wis. Stats. 755.09, 755.10, 755.11 and 755.17
 - iii. Provide notification to the director of the state courts of the adoption of the ordinanceMichelle Kempka, Clerk of Courts for the Near North Municipal Court, encouraged Board members to come the Stephenson Town Hall to watch the court in action. Court is held the second Monday of

the month at 6 pm. The Board asked if there was a constable for all the members of the Joint Court, or if each municipality needs to hire their own. Kempka stated that each municipality has their own constable at this point, each of whom are Marinette County Police officers. A suggestion was made to address a Village resident, who is also a police officer with Marinette County, to see if he would be interested in being the Village Constable. Several other questions including sample citations, ordinance changes, an intergovernmental agreement, fine listing, and contract/member status were asked of Kempka. She will research and respond to all questions at a later date.

- c. Discuss/Consider – Dave Bedora, 813 Tyler Avenue, to discuss unlicensed vehicles and dogs at large on neighboring property. Action, if any. – Bedora stated that his neighbors have an excessive amount of junk cars in the shared driveway preventing him from using it. In addition, they have unlicensed, unleashed, vicious dogs that make him fear for his safety when he visits his property. He continued that the neighbors are throwing garbage over the privacy fence. He stated that he has taken his concerns to both the neighbors and the owner of the home to no avail. Previous complaints made in the Clerk’s office were addressed with letters warning the neighbors of their violations and subsequent penalties. The Board instructed Pullen to send another letter.

6. Motion to Approve Minutes

- a. Regular Board meeting – 3/15/17 – Gordon made a motion seconded by Schmidt to approve the minutes as printed. Motion carried.
- b. Personnel Committee – 3/30/17 – Christ made a motion seconded by Tracy to approve the minutes as printed. Motion carried.
- c. Special Board meeting – 4/5/17 – McKim made a motion seconded by Stumbris to approve the agenda as printed. Motion carried.

7. Village Street Report – The Board reviewed the Village Street Report as presented by Dennis Whitton, Jr. Mike Gonnering from NE Asphalt addressed the concern that the Village may not receive the millings from the detour route for free as discussed last summer. The millings were to be placed on Faxton and Polk. He stated that he will speak with Jay directly regarding the millings. Gonnering announced that construction on the detour route will begin between May 8th – May 15th.

8. Utility Report – The Board reviewed the Utility Report as presented by Lonnie Bamberg. Board members asked about the spill on 4/6/17, specifically, why the valves were closed on the pit. Bamberg explained in an effort to keep the levels in each pit equal, the arms were down which required the valve to be closed. The arms are up now and the valve is open.

9. Motion to Approve Bills – Tracy made a motion seconded by Schmidt to approve the bills as printed. Motion carried. Christ stated that the Village was charged over \$500 for color copy overages. She stated that we may need to be more conservative on the amount of color copies we make. Stumbris suggested reviewing the Orbit Technology maintenance contract at the next Board meeting.

10. Treasurer’s Report – The Board reviewed the Treasurer’s Report as presented by Pullen. Christ addressed budget concerns in testing services for both the water and sewer classes. She stated that we are already over in both budget categories and we are only a quarter of the way through the year. Christ directed her concerns to Bamberg and Whitton and explained the importance of budget preparedness during the fall.

11. Committee Reports – None.

12. President’s Report

- a. Municipal Clerks Week Proclamation – President Radtke declared the week of May 7 – 13, 2017 as Municipal Clerks Week.
- b. Appointment of the Board of Review – President, Clerk, and three (3) Trustees – President Radtke named Trustees Christ, Gordon, and McKim to the Board of Review in addition to Pullen and himself.
- c. Open Book will be held on Tuesday, May 30th, 2017 from 10:00 a.m. – 12:00 p.m.
- d. Board of Review will be held on Wednesday, June 14th, 2017 from 3:00 p.m. – 5:00 p.m.
- e. 2016 CCR (Consumer Confidence Report) is available for inspection in the Clerk’s office and online at www.VillageofWausaukee.com
- f. Reminder – Monthly meetings to be held on the 3rd Monday of the month starting in May

- g. Wausaukee Plan Commission – Interested parties are encouraged to submit a letter of intent to the Village Clerk for consideration at the May meeting.
- h. Private signage in Village/State right-of-way – President Radtke reminded all residents that private signage is not allowed in Village or State right-of-way, nor may anyone affix signs of any kind to Village street signs which includes regulatory signs (i.e. stop or yield signs).
- i. Discuss/Consider – Approve appointments to the following Standing Committees (per Ordinance Sec. 2-2-4 (a)):
 - i. Streets & Sanitation – *Pat Tracy, Randy Schmidt, Mack McKim
 - ii. Water & Sewer Utility – *Mack McKim, Ray Gordon, Kyle Stumbris
 - iii. Buildings/Parks/Grounds – *Mack McKim, Ray Gordon, Pat Tracy
 - iv. Finance & Purchasing – *Ray Gordon, Randy Schmidt, Joleen Christ
 - v. Health and Safety – *Kyle Stumbris, Randy Schmidt, Pat Tracy
 - vi. Personnel – *Ray Gordon, Joleen Christ, Mack McKim
 - vii. Smart Growth – *Joleen Christ, Kyle Stumbris, Randy Schmidt

Action, if any. – Gordon made a motion seconded by Christ to approve the President Radtke’s appointments to the Standing Committees as listed above. Motion carried.

As per Village Ordinance Sec. 2-2-4, President Radtke designated the chairperson of each standing committee as indicated above with an asterisk.

13. Approval of Permits/Licenses

- a. Discuss/Consider – Temporary Retailer’s License for the Wausaukee Recreation Association. Action, if any. – McKim made a motion seconded by Gordon to approve the temporary retailer’s license for the Wausaukee Recreation Association. Motion carried. Christ stated that she would like proof of insurance from the WRA.

14. New Business

- a. Discuss/Consider – Renew open line of credit at Stephenson National Bank and Trust (maturity date 6/15/17). Action, if any. – Christ made a motion seconded by Stumbris to renew the open line of credit at Stephenson National Bank and Trust. Motion carried.
- b. Discuss/Consider – Open bids for reconstruction of County Highway C. Action, if any. – Christ made a motion seconded by Gordon to approve the bid from Northeast Asphalt for the reconstruction of County C for \$48,960, and the shouldering option for \$3,861. Motion carried.
- c. Discuss/Consider – Marinette County Sheriff Deputy presence for 4th of July celebration. Action, if any. – Gordon made a motion seconded by Schmidt to hire one officer for the 4th of July celebration at SSSMP. Motion carried.
- d. Discuss/Consider – Biannual review of the employee pay scale. Action, if any. – The Board will send this to the Personnel Committee to be discussed along with additional changes to the employee handbook.
- e. Discuss/Consider – Approval for Deputy Clerk/Treasurer, Laura Petersen, to attend the WI Municipal Clerk’s and Treasurer’s Institute, July 10-14, 2017, at the Radisson Hotel and Conference Center, Green Bay, WI. Action, if any. – Christ made a motion seconded by Schmidt to approve Petersen’s attendance at the WI Municipal Clerk’s and Treasurer’s Institute, July 9 - 14, 2017, at the Radisson Hotel and Conference Center, Green Bay, WI. Motion carried.
- f. Discuss/Consider – Name Deputy Clerk/Treasurer, Laura Petersen, as a signatory on all accounts at Great North Bank and Stephenson National Bank & Trust. Action, if any. – Gordon made a motion seconded by McKim to name Laura Petersen as a signatory on all accounts at Great North Bank and Stephenson National Bank & Trust. Motion carried.
- g. Discuss/Consider – Gateway monument signs. Action, if any. – Stumbris made a motion seconded by Gordon to go with Cedar monument signs. Motion carried.
- h. Discuss/Consider – Permission for property owner Al Pauls to replace the sidewalk in front of 407 1st Street. Action, if any. – Christ made a motion seconded by Schmidt to permit Al Pauls to replace the sidewalk in front of 407 1st Street with a minimum width of 5 feet. Motion carried.
- i. Discuss/Consider – Permission for property owner Al Pauls to remove the sidewalk from 407 1st Street north to Milwaukee Avenue and not replace with concrete or pavement. Action, if any. – Schmidt made a motion seconded by Christ to permit Al Pauls to remove the sidewalk from 407 1st

Street north to Milwaukee Avenue and not replace with concrete or pavement. Motion carried. The Board expressed their desire to see the area graded and seeded after removal of the sidewalk.

- j. Discuss – Review the Wausaukee Fire District quarterly report. – The Board reviewed the report as presented by WFD secretary Pam Heritsch.

15. Additional Business

- a. Discuss/Consider – Convene in closed session per State Statute 19.85(1) (c) to consider applications for seasonal groundskeeper(s). Action, if any. Roll call vote. – Christ made a motion seconded by Schmidt to convene in closed session per State Statute 19.85(1) (c) to consider applications for seasonal groundskeeper(s). A roll call vote was performed. Joleen Christ, yes; Kyle Stumbris, yes; Mack McKim, yes; Hilbert Radtke, yes; Ray Gordon, yes; Randy Schmidt, yes; Pat Tracy, yes. Motion carried.
- b. Discuss/Consider – Reconvene in open session per State Statute 19.85(1) (c) to consider applications for seasonal groundskeeper(s). Action, if any. – As a result of closed session, Tracy made a motion seconded by Schmidt to hire Andrew Novak, Jr. as a seasonal groundskeeper for 25 hours per week at \$8.50 per hour. Motion carried. The Board stated that Novak can start on Monday, April 24, 2017.

16. Adjourn – Christ made a motion seconded by Tracy to adjourn the meeting at 9:47 pm. Motion carried.

Submitted by SP