

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, APRIL 20th, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Radtke called the meeting to order at 6:01 p.m. Board members present were Kyle Stumbris, Mack McKim, Ray Gordon, Randy Schmidt and Bradley Taylor. John Ranallo was excused. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Dennis Whitton, Lonnie Bamberg, Joellen Simpson, Ruth Jicha, Pam Robold, Tanya Werner, Annette Schmidt, Dawn Dennis Ruleau, and Shirley Pruhdomme from the Peshtigo Times.
2. Pledge of Allegiance
3. Motion to Approve/Amend Agenda – 13c was discussed as item 5a. With that change Stumbris made a motion seconded by Taylor to approve the agenda. Motion carried.
4. Audience to Anyone Wishing to Speak – Joellen Simpson and Ruth Jicha expressed support to make the Clerk’s job full-time instead of part-time and encouraged the Board to make that decision when they discussed agenda item 11c.
5. Motion to Approve Minutes
 - a. Regular Board Meeting – 3/16/16 – Gordon made a motion seconded by McKim to approve the minutes as printed. Motion carried.
6. Motion to Accept Village Street and Utility Report – Stumbris made a motion seconded by Gordon to approve the reports. Motion carried.
7. Motion to Approve Bills – Gordon made a motion seconded by Schmidt to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – Pullen stated that the Village will need to write off the water and sewer debt from 816 Polk Avenue. The property was sold in the Marinette County auction. The sale covered past due taxes but not special assessments from the Village. Schmidt made a motion seconded by McKim to approve the Treasurer’s report. Motion carried.
9. President’s Report
 - a. President Radtke Appointed Mack McKim as the Village’s representative for the Wausaukee Fire District Commission.
 - b. Wausaukee Composites paid their delinquent invoice for their portion of the electricity bill for the warehouse.
10. Approval of Permits/Licenses
 - a. Discuss/Consider – Temporary retailer’s licenses. Action, if any. – Taylor made a motion seconded by Gordon to approve a temporary retailer’s license for the Wausaukee Recreation Association, Inc. from May 1st to September 1st. Motion carried.
11. Old Business
 - a. Discuss/Consider – Gateway monument location. Action, if any. – Clerk Ranallo explained that she and Public Works Supervisor Dennis Whitton met with Tom Klimek from the ELS Railroad to discuss making improvements to the existing welcome sign location. He expressed concern for the visual hazard from the overgrown trees. It was determined to move the existing welcome sign to the Evergreen Park, remove all the trees and plantings and construct a new gateway monument with landscaping in the same location that will correlate with the rest of the Streetscape Project.
 - b. Discuss – Update on Community Development Block Grant for the streetscape project. – Clerk Ranallo explained that she requested a Community Development Block Grant (CDBG) award

increase from \$225,182 to \$362,948.91 to adjust for the underestimated lighting costs. She further explained that the WisDOT will be contributing 80% for landscaping items which amounts to \$137,000. This amount can be used towards the Village's portion of the 50/50 match toward the CDBG. Ranallo stated that this means the Village will be getting the street-scape and lighting for free and will only have to pay engineering and administration costs. Some of those costs have been paid already which will reduce further out of pocket expenses.

- c. Discuss/Consider – Increase hours to full-time for Clerk Ranallo. Action, if any. – McKim made a motion seconded by Stumbris to make the Clerk's job full-time as of April 25, 2016. Motion carried. Bradley Taylor and Randy Schmidt opposed. Before the vote was made, Taylor suggested a paper ballot vote so board members aren't persuaded by other votes. A paper vote was taken and the results were 4 in favor and 2 opposed. It was then determined that a paper vote would be illegal so the votes were announced.
- d. Discuss/Consider – Water/sewer payment and/or disconnection policy. Action, if any. –No action taken.
- e. Discuss/Consider – Warehouse lease renewal. Action, if any. – Taylor made a motion seconded by Gordon to implement the lease if Wausaukee Composites agrees with the lease. Motion carried. President Radtke will contact them and get confirmation.

12. New Business

- a. Discuss/Consider – Renew open line of credit at Stephenson National Bank and Trust (maturity date 6/15/16). Action, if any. – Stumbris made a motion seconded by McKim to renew the open line of credit at SNBT. Motion carried.
- b. Discuss/Consider – Walking trail maintenance and purchase of wood chips. Action, if any. – McKim made a motion seconded by Gordon to purchase wood chips for the walking trails in the Evergreen Park and for the playground located at the Steve Stumbris Sr. Memorial Park. Motion carried.
- c. Discuss/Consider – Request for sewer credit at 715 Church Street. Action, if any. – Taylor made a motion seconded by Stumbris to approve a sewer credit. Motion carried. The credit will be determined by taking the greater of the actual read for this quarter less the 2-year customer average.
- d. Discuss/Consider – Review Wausaukee Fire District quarterly report. Action, if any. – Schmidt made a motion seconded by Stumbris to approve the report. Motion carried.
- e. Discuss/Consider – Approval for Treasurer Pullen and Clerk Ranallo to attend the Municipal Clerks and Treasurers Institute, Clerks Completion track and Treasurers Completion Track July 10-15, 2016 at the Radisson Hotel and Conference Center, Green Bay, WI. Action, if any. – Clerk Ranallo withdrew her request stating that she will need to be at the Village Hall during the ongoing HWY 141 construction project. Taylor made a motion seconded by Schmidt to approve the training for Treasurer Pullen. Motion carried.
- f. Discuss/Consider – Marinette County Sheriff Deputy for Independence Day Celebration. Action, if any. Clerk Ranallo explained that a deputy could be hired for \$65 per hour. Taylor made a motion seconded by Gordon to approve Marinette County Sheriff presence from 7pm to 12pm during the celebration slated for Saturday, July 2, 2016. Motion carried.

13. Additional Business

- a. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85(1) (c). Employee raises. Action if any. Roll call. – Gordon made a motion seconded by Taylor to convene into closed session. Motion carried. Roll call was performed. Kyle Stumbris yes, Mack McKim yes, Hilbert Radtke yes, Ray Gordon yes, Randy Schmidt yes and Bradley Taylor yes.

b. Discuss/Consider – Reconvene to open session per Wis. State Statute 19.85(1) (c). Employee raises. Action if any. Roll call. – Taylor made a motion seconded by Stumbris to reconvene into open session. Motion carried. Roll call was performed. Kyle Stumbris yes, Mack McKim yes, Hilbert Radtke yes, Ray Gordon yes, Randy Schmidt yes and Bradley Taylor yes. As a result of closed session, 50 cent raises retroactive to January 1, 2016 were given to Clerk Toshia Ranallo, Treasurer Sara Pullen and Public Works Director Dennis Whitton. Mike Gavigan, Quentin Ranallo and Will Bounds were hired as seasonal part-time employees.

14. Adjourn – Gordon made a motion seconded by Taylor to adjourn the meeting at 8:40 p.m. Motion carried.

Submitted by (TR)