

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, APRIL 15th, 2015
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:06 pm. Board members present were Ann Hartnell, Jason Figas, Kyle Stumbris, Debra Stumbris, Rosie Figas and Bradley Taylor. Also present were Streets Supervisor Dennis Whitton, W/S Operator Lonnie Bamberg, Treasurer Sara Pullen, and Trustee-elect Ray Gordon.
2. Motion to Approve/Amend Agenda – Items 9c and 9d were moved in front of item 9a. With that change, Hartnell made a motion seconded by D. Stumbris to approve the agenda as printed. Motion carried.
3. Audience to Anyone Wishing to Speak – none.
4. Business with Guest – none.
5. Motion to Approve Minutes
 - a. Public Hearing – 3/18/15 – Hartnell made a motion seconded by Taylor to approve the minutes as printed. Motion carried.
 - b. Regular Board Meeting – 3/18/15 – Hartnell made a motion seconded by R. Figas to approve the minutes as corrected. Motion carried.
 - c. Personnel Committee Meeting – 4/1/15 – Hartnell made a motion seconded by D. Stumbris to approve the minutes as printed. Motion carried.
6. Motion to Accept Village Street and Utility Report – Hartnell made a motion seconded by Taylor to approve the Street and Utility reports. Motion carried.
7. Motion to Approve Bills – J. Figas made a motion seconded by Taylor to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – Taylor made a motion seconded by D. Stumbris to approve the Treasurer’s report. Motion carried.
9. Personnel Committee Report
 - a. Discuss/Consider – Healthcare Reimbursement Plan. Action, if any. – Taylor made a motion seconded by J. Figas to adopt a \$400 per month reimbursement program through Zane Benefits. Motion carried.
 - b. Discuss/Consider – Healthcare Reimbursement Plan Resolution. Action, if any. – Hartnell made a motion seconded by D. Stumbris to approve the Healthcare Reimbursement Plan Resolution. Motion carried.
 - c. Discuss/Consider – Employee Handbook Revisions. Action, if any. – Hartnell made a motion seconded by K. Stumbris to approve the revisions as recommended by the Personnel Committee. Motion carried. R. Figas, J. Figas, and Taylor opposed.
 - d. Discuss/Consider – Acceptable Use Policy regarding Electronic Devices. Action, if any. – Hartnell made a motion seconded by Taylor to adopt the Acceptable Use Policy. Motion carried.
10. Water Sewer Committee Report
 - a. Discuss/Consider – Septic Disposal Costs. Action, if any. – R. Figas informed the Board that the current fee for holding disposal is very high according to Mayou. He and Bamberg were instructed to get prices from surrounding communities and report back to the Committee, at which time, the fee schedule would possibly be adjusted. Bamberg stated that the plant will no longer be able to accept grease. Pullen will create a formal letter to inform all of the haulers. Bamberg mentioned that Crivitz will accept grease.
 - b. Discuss/Consider – Second Oxidation Ditch. Action, if any. – Bamberg stated that currently, the plant is operating over maximum capacity with one operational ditch. He would like to contract with

Shade Tree Farms to empty the ditch and get it up and running. Radtke suggested getting quotes from other haulers for emptying the ditch as well.

- c. Discuss/Consider – Review the Decanter Ditch Blower Quotes. Action, if any. – J. Figas made a motion seconded by Hartnell to accept the quote from Sabel Mechanical, LLC for \$3,247.00 for blower replacement and miscellaneous maintenance. Motion carried.
- d. Discuss/Consider – Simplified Water Rate Case. Action, if any. – Radtke explained that the Utility is not able to apply for an SRC at this time because it's been less than twelve months since the effective date of the last rate increase (6/30/14).

11. President's Report

- a. Safe Drinking Water Loan Program and Well Update. Action, if any. – Bamberg stated that the nitrate level at Well #1 is steadily dropping due to the fact that the corn crop, which requires a large amount of nitrogen fertilizer, in the neighboring field has been replaced with alfalfa. He suggest holding off on any further well exploration at this time.
Radtke read a letter from the DNR stating that the Utility's project priority score was 96 for State Fiscal Year 2016. He suggested that Clerk Ranallo continue to submit a Priority Evaluation and Ranking Form (PERF) to keep the Utility in the loop in case the nitrate levels do not decrease. Hartnell made a motion seconded by D. Stumbris to have Clerk Ranallo submit a PERF for State Fiscal Year 2017. Motion carried.

12. Approval of Permits/Licenses

- a. Discuss/Consider – Temporary Retailer's Licenses. Action, if any.
 - 1. Wausaukee Recreation Association, Inc. – J. Figas made a motion seconded by Taylor to approve the temporary retailer's license for WRA. Motion carried.

13. New Business

- a. Discuss/Consider – Reappoint Nate Gamlin to the Marinette County Tourism Alliance Committee as the Village's Representative. Action, if any. – Hartnell made a motion seconded by Taylor to reappoint Nate Gamlin to the Marinette County Tourism Alliance Committee. Motion carried.
- b. Discuss/Consider – Authorizing Resolution for the Submission of a CDBG Application. Action, if any. – Hartnell made a motion seconded by J. Figas to approve the Authorizing Resolution for the Submission of a CDBG Application. Motion carried.
- c. Discuss/Consider – Approval of Water System Operation Basics Training and Expenses for Dennis Whitton Jr. on April 27-30, 2015 in Plover, WI. Action, if any. – J. Figas made a motion seconded by Taylor to approve the training and expenses for Whitton. Motion carried.
- d. Discuss/Consider – Upgrade Mobile Phones to Smart Phones. Action, if any. – Tabled.
- e. Discuss/Consider – Purchase Locating Equipment. Action, if any. – Tabled. Radtke called Eric VanLaanen and requested that staff members be able to demo the two locators before purchasing. Staff will report their findings to the Board.
- f. Discuss/Consider – Brush Pick-up Week May 11th - 15th, 2015 and Spring Clean-Up Day May 16, 2015. Number of Dumpsters Needed (2). Action, if any. – Hartnell made a motion to have spring clean-up day on May 16, 2015 with 2 dumpsters. Motion carried.
- g. Discuss/Consider – Walking Trail Maintenance and purchase of Wood Chips. Action, if any. – Tabled.

- 14. Adjourn – D. Stumbris made a motion seconded by Hartnell to adjourn the meeting at 9:02 pm. Motion carried.