



**VILLAGE OF WAUSAUKEE  
WATER & SEWER UTILITY COMMITTEE MEETING**

*(Committee members: \*Mack McKim, Ray Gordon, and Kyle Stumbris)*

**WEDNESDAY, AUGUST 31<sup>st</sup>, 2016  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**2:00 PM**

**MINUTES**

1. Call to Order – Chairman Mack McKim called the meeting to order at 2:02 pm. Committee member Ray Gordon was in attendance. Also present were Trustee Joleen Christ, Public Works Supervisor Dennis Whitton, Jr., WWTP Operator Lonnie Bamberg, Treasurer Tyann Maye, Clerk Sara Pullen, Brian Ruechel with Robert W. Baird & Co., and Ron Christ. Committee member Kyle Stumbris was absent.
2. Approval of Agenda – Gordon made a motion seconded by Christ to approve the agenda as printed. Motion carried.
3. Discussion – 2017 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2017 budget. The list included items that were tabled from previous budget years as well as items that were discussed in 2016 to be budgeted for 2017; decisions made on these items are as follows:
  - a. Curb stop replacement – Budget \$3,200 for parts (Capital Purchases); keep maintenance and repairs at \$10,000 for water above and beyond the water tower contract amount of \$38,373.
  - b. Hydrant replacements – Budget \$5,000
  - c. Water tower contract – Request Mike Trombly with Utility Services attend a Board meeting to explain the situation with the mixer that hasn't worked properly since installation; may need to also address terminating the contract if the mixer isn't properly fixed.
  - d. Education & training – Budget \$5,000 not including wages; eliminate the 'Training Wages' account.
  - e. Meter purchasing – Continue with the purchase and installation of 90 meters per year for 2017 at a cost of \$10,800
  - f. Well exploration – The Committee would like to discuss this item with Wendy Anderson of the DNR at the September 19, 2016 monthly Board meeting.
  - g. STFL – Pullen informed the Committee that the 2017 loan payment is \$102,208.57.
  - h. Jeff Mayou's continued employment – Budget \$7,560; biweekly visits / \$50 per hour / 3 hours per visit. Bamberg stated that the need for Mayou's continued employment should diminish by 2017 year end.
  - i. Sewer jetting – Do 25% of the Village per year. Budget \$5,000 - this will be part of a total repairs and maintenance budget in the 'Sewer' class of \$20,000.
  - j. Clean out main lift station pit – Bamberg will get a quote for cleaning the pit 3 times per year.
  - k. New meters at well 1 & 3 – Whitton will get quotes for new meters at both wells per Wendy Anderson's recommendation after the sanitary survey audit.

- l. New chlorine scale at well 3 – Budget \$3,400 for a new chlorine scale per Wendy Anderson’s recommendation.
- m. Sewer rate increase – The Committee will recommend a 3% user charge increase from 4.94<sup>9</sup> per 1,000/gal to 5.09<sup>7</sup> per 1,000/gal with the base rate remaining the same at \$76.25 per quarter.

The Committee would like to reconvene in October when all the quotes have been obtained, the Sanitary Survey report is received, and Mike Trombly with Utility Services has reached for discussions on the mixer.

4. Adjourn – Gordon made a motion seconded by Christ to adjourn the meeting at 4:08 pm. Motion carried.

Submitted by (SP)

*\*Indicates Committee Chair*