

**VILLAGE OF WAUSAUKEE
SMART GROWTH
COMMITTEE MEETING**
(COMMITTEE MEMBERS: Ann Hartnell, Rosie Figas, Jason Figas)
WEDNESDAY, DECEMBER, 10, 2014
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

5:00 PM

MINUTES

1. Call to Order – Chairwoman Ann Hartnell called the meeting to order at 5:05 p.m. Committee member Rosie Figas was present. Jason Figas was excused. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Lynelle Caine and Brian Ruechel.
2. Approval of Agenda – R. Figas made a motion seconded by A. Hartnell to approve the agenda. Motion carried.
3. Discussion – HWY 141 Streetscape Funding Options reviewed with Lynelle Caine from Stantec and the Village’s Financial Consultant Brian Ruechel. –

Caine reported the Wisconsin Department of Administration (WDOA) changed their Community Development Block Grant (CBDG) process to an annual cycle. Grants will be announced in June 2015 and awarded in August 2015.

Stantec submitted 65% complete plans to the DOT in February 2014 but have not received any written response from them. DOT was supposed to submit the lighting plan to WPS but it has not been done as of today.

Todd Mulvey spoke with Paul Zoellner at DOT and Paul agreed to let any additional streetscape be added as an amendment to the bids. The information would have to be submitted to them no later than August 25th (two weeks before letting of bids). This results in a tight timeline of when the CBDG would be awarded.

Coleman Engineering will have final plans completed by May 1, 2015. The Village needs to decide on definite items that are planned to be funded and let Coleman know by mid-January. R. Figas and Hartnell will meet to discuss the items and bring the item list to the January regular Board meeting for approval. Caine commented that sidewalks received a positive reaction at the last Open House meeting. Sidewalk cost and scoring with an 18% contingency would be \$97,893.39 in the phase1 portion of the project.

Hartnell stated she was told by someone in the WisDOT budget department that the project could be delayed again due to funding or put off indefinitely until it absolutely needs to be reconstructed. Clerk Ranallo was directed to contact Paul Zoellner and Dan Segerstrom from WisDOT and inquire about the project timeline and ask for new

projections as to how much CSD funding the Village will receive and what items can be purchased with CSD funds.

The CDBG Facilities Grant Program is still a maximum of \$500,000 grant and can be used as a 50/50 match. Caine understands that it can be used in conjunction with other funding sources such as the DOT CSD funds. Tom Clippert from the DOA stated the Village of Wausaukee is a good candidate for funding after he was told the details about the streetscape project. The downfall of this grant is the timing. The grant application will be due in June and awarded in August resulting in a small timeframe to decide what needs to be put into the State Municipal Agreement. Ann Hartnell stated she would contact Tom Clippert to see if she could get a verbal commitment and explain how crucial the timing is since August 25, 2015 is the last chance to submit amendments to the bids. The bids will be let out on September 8, 2015.

Clerk Ranallo will contact Steve Friberg with Coleman Engineering to request a more concrete estimate for the sanitary sewers and hydrants that are in conflict with the 2016 WisDOT HWY Project. The estimate back in June 2014 was approximately \$90,000, without contingency.

Ann Hartnell stated she would speak with Mark Hannon with WPS to discuss in-ground lighting.

Caine stated over the winter there should be grant writing training for the CDBG and she suggested that the Village Board consider sending Clerk Ranallo. She commented that Stantec would still write the grant but it would be cost effective for the Village to do it themselves.

4. Adjourn – R. Figas made a motion seconded by Hartnell to adjourn the meeting at 6:00 p.m.

Submitted by (TR)

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