

**VILLAGE OF WAUSAUKEE
SMART GROWTH
COMMITTEE MEETING**
(COMMITTEE MEMBERS: Ann Hartnell, Rosie Figas, Jason Figas)
WEDNESDAY, JANUARY, 8, 2014
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

2:00 PM

MINUTES

1. Call to Order – Chairman Ann Hartnell called the meeting to order at 2:00 p.m. The following committee members present were Rosie Figas and Hilbert Radtke. Also present were Clerk Toshia Ranallo, Lynelle Caine from Stantec, Todd Mulvey from Coleman Engineering, Paul Zoellner and Dan Segerstrom from WisDOT. Kate Lamers from Stantec was tuned in by telecommunications.
2. Approval of Agenda – R. Figas made a motion seconded by Radtke to approve the agenda as printed. Motion carried.
3. Discussion – Stantec, Coleman Engineering and WisDOT to discuss the 2016 reconstruction of HWY 141 and Streetscape Plans including Sidewalks and Lighting. –

Segerstrom stated that it is now WisDOT's policy that sidewalk is 100% covered due to Chapter Trans 25 *Bikeways and Sidewalks in Highway Projects*. The only exception to the rule is if there is existing sidewalk that is only being replaced because the Village wants to, or sidewalk is not directly affected by construction. He reassured if they touch part of a slab of sidewalk the entire sidewalk will be replaced. Driveway aprons and pedestrian ramps will also be 100% covered by WisDOT. Concrete driveways that have been affected by construction are included; however, new openings are not. Segerstrom stated that any encrypting, imprinting and colored concrete on sidewalks or crosswalks are eligible for CSD (Community Sensitive Design) funding. Areas of new sidewalk are not eligible for CSD funding.

Lamers stated seeding is used from HWY 180 to Jackson Street and from that point to the north would be sod. Segerstrom stated that the WisDOT will cover 100% for seed and sod. He added that seeding would be the best option for a rural area and salt resistant seed is available. Segerstrom stated that if the seed fails to germinate because of the timing of when it was planted and there were no watering provisions in the contract, WisDOT would come back and reseed the area the following year.

Trees, shrubs, perennials and etc. could be provided by the WisDOT but the cost would be significantly higher than Stantec's current estimate because of mandatory warranties and plant care surveillance. Segerstrom stated that the WisDOT landscaping policy is an 80/20 split with the State picking up the 80 percent. CSD funds could go towards the local share. Segerstrom will provide Stantec with a list of landscaping items approved by

DOT. Stantec will compare it and find the best cost effective option for the Village. Segerstrom stated that the Village could reduce costs by taking on the responsibility of plant surveillance. This is usually a two year cycle where WisDOT waters and maintains the plants.

CSD funds could also be used for other items such as trash receptacles and benches but the WisDOT will first review if these items could potentially be a safety hazard. WisDOT has a two foot clear zone behind the curb and gutter where there absolutely cannot be any obstructions. Stone benches beyond that point is technically allowable but are discouraged by the WisDOT. Hartnell suggested putting the stone benches on the back of the sidewalk and property owners right-a-way extending to 6 feet wide from the clear zone. Segerstrom stated that could be WisDOT approved.

WisDOT will pay for the initial striping for permitted crosswalks across HWY 141 but the Village must maintain them from that day forward. Striping for side street crosswalks would only be funded by WisDOT if striping had existed before construction and impacted by the construction. Segerstrom will send Clerk Ranallo crosswalk permitting applications and a sample resolution. Segerstrom stated that thermoplastic is used and very common for crosswalks which are grooved, striped or have checkerboard patterns. This can only be utilized on the outside of the crosswalk as an eight inch border and would be 100 percent Village cost. Stantec and Mulvey will check into different options for crosswalk costs and report back to the Board.

A State Municipal Agreement will have to be signed by March 2015 and funding for the streetscape project will need to be established by that time. Figas suggested having the plans finalized with community support by January 2015.

Caine stated it was her understanding if there were any changes to the existing lighting the Village would fall under permit requirements and will have to meet WisDOT standards. Continuous lighting was considered but the Village doesn't want to add more power poles. The current option is to look at adding more cobra lights on existing power poles. WPS will not come up with a design until they receive the utility plans. Zoellner interjected and said that a preliminary permit must be obtained before a plan can go forward. Caine's questioned whether the Village needs to apply for the permit or does WPS get the permit. Segerstrom stated that WPS will get the permit on behalf of the Village. Any lighting on a state highway will need to be permitted including spot lighting at intersections. "Continuous lighting" (certain amount of luminaires hitting the pavement) is a WisDOT cost share of 50/50. The state has a separate funding mechanism that is approved by the legislature every year for lighting. That fund is what pays the WisDOT share excluding maintenances costs directly to WPS. This fund is not guaranteed every year because it needs to be approved by the Legislature. It is a limited fund that where other municipalities are competing for projects. Historically the fund has never been depleted and no one has ever been turned down.

There are still many unanswered lighting questions that Stantec needs to work out with Bob Schuurmans with the WisDOT.

Caine will attend the January regular board meeting to discuss materials to be presented at the Open House scheduled for Tuesday, January 28, 2014.

4. Adjourn – R. Figas made a motion seconded by H. Radtke to adjourn the meeting at 4:17 p.m.

Submitted by (TR)

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

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