

**VILLAGE OF WAUSAUKEE**  
**FINANCE & PURCHASING COMMITTEE**  
**COMMITTEE MEETING**

*(COMMITTEE MEMBERS: ROSIE FIGAS, BRADLEY TAYLOR, JASON FIGAS)*

**TUESDAY, SEPTEMBER 23<sup>rd</sup>, 2014**

**WAUSAUKEE VILLAGE HALL**

**428 HARRISON AVENUE**

**5:30 PM**

**MINUTES**

1. Call to Order – Chair Rosie Figas called the meeting to order at 5:45 pm. Committee members in attendance were Jason Figas and Bradley Taylor. Also present was Treasurer Sara Pullen.
2. Approval of Agenda – J. Figas made a motion seconded by Taylor to approve the agenda as printed. Motion carried.
3. Discussion – 2014 Budget Amendments – The Committee made a final decision to order the Wausau snow plow from Olson Trailer and Body for \$12,587. J. Figas will contact President Radtke to place the order in Street Supervisor Darryll Schmidt's absence.

Additional budget amendments were tabled until the next Finance meeting.

4. Discussion – 2015 Budget Workshop – The Committee continued setting 2015 budget amounts by going through each expense category line by line.

R. Figas suggested creating a separate sub-account under Other Financing Sources and Uses that would separate the contributions from the Water & Sewer Utility for the State Trust Fund Loan payment from all other sources.

R. Figas had a concern about the time constraints, if any, as set forth in the General Consulting Services Agreement between the Village and Robert W. Baird & Co. She will contact Brian Ruechel to get clarification as to the specific length of the contract.

The Committee discussed training expenses in great length. They decided to have Pullen merge the Education and Training account with the Travel and Meetings account to create a more concise picture for the Board when it comes to approving training expenses. Further, the Committee would like a separate wage category called Training Pay in which only the additional hours above normal working hours paid for training would be recorded. They would also like to see the Travel Expenses form revamped to better reflect the actual costs for employee trainings. Pullen will draft a new form and present it to the Committee at the next meeting.

Pullen will contact the Board members to set a Special Board meeting to make final decisions on 2015 wages.

5. Adjourn – Taylor made a motion seconded by J. Figas to adjourn at 7:35 pm. Motion carried.

Submitted by (SP)