

VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE
COMMITTEE MEETING

(COMMITTEE MEMBERS: RAY GORDON, BRADLEY TAYLOR, MACK MCKIM)

THURSDAY, SEPTEMBER 24th, 2015

WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

5:00 PM

MINUTES

1. Call to Order – Chair Ray Gordon called the meeting to order at 5:05 pm. Committee member Mack McKim was present. Also in attendance were President Hilbert Radtke, Treasurer Sara Pullen, and Public Works Supervisor Dennis Whitton, Jr. Committee member Bradley Taylor arrived at 5:27 pm.
2. Approval of Agenda – McKim made a motion seconded by Radtke to approve the agenda as printed. Motion carried.
3. Discussion – 2016 Budget Workshop – Pullen provided the Committee with a list of items to be discussed/reviewed for the 2016 budget. The following quotes were gathered per the last Finance meeting:
 - a. Polk Ave – Asphaltic chip seal surfacing – Scott Construction \$12,700
 - i. The quote states that the Village is to supply 270 ton of crushed blacktop. If the Village is unable to provide crushed blacktop, Scott Construction quoted a cost of \$14,600 or essentially \$1,900 for blacktop. Taylor stated that his dad would offer the Village blacktop for \$1.00/ton plus the crushing fee of \$2.30/ton. This would save the Village roughly \$1,000 compared to the Scott Construction quote.
 - b. Office printers – Orbit Technology - \$3,900
 - i. The office printer in the Clerk’s office has a system error that Orbit has been unable to fix. New printers will be delivered in 2015 with the understanding that no payment is due until 2016. If the new printers are not able to be budgeted for, they will be paid for through the Village Office Equipment Fund.
 - c. Street/Regulatory/Warning sign replacement with hardware and poles - \$16,346
 - i. To comply with minimum sign retroreflectivity requirements set by the Federal Highway Administration, all Village signs will be replaced. There was a fund set up in 2012 with \$17,000 for the sign replacement. This item will not have to be budgeted for.
 - d. Public Works Dept. purchase of:
 - i. Welder - \$660
 - ii. Brush cutter - \$4,688
 1. 66” Brushcat (HF) for the Bobcat
 - iii. Pallet forks - \$684
 1. 42” pallet fork teeth for the Bobcat

- iv. Sweeper attachment for the Bobcat – Whitton stated that he is still waiting on this quote. Pullen reminded the Committee that there is still \$7,992 left from the money that was set aside for Village Equipment purchases back in 2012 which could offset a major portion of the cost of these equipment purchases.
- e. Tree trimming – T&T Tree Trimming - \$900 - \$1,000
 - i. T&T will perform this service in the spring of 2016

Radtke stated that the American Legion will provide the labor to put on a new roof at the old library building and remove the existing porch. They requested that the Village purchase the materials from Wausaukee Lumber as they are local and have been great supporters of the Legion. Gordon stated he would talk to Kenny Gocht and get a quote for the needed materials.

Whitton mentioned that he had spoken to Olson about snow removal and they are interested. The Committee agreed that invitations to bid should be sent out soon so funds can be appropriated.

Quotes for electrical and restroom upgrades in Evergreen Park have not been acquired. The Park's Committee needs to meet to agree on the upgrades before accurate estimates can be given.

The Committee performed an annual review of Resolution No. 2009-9: Mileage Reimbursement. They will recommend a rate of \$.45/mile (no change) to the Board. They also reviewed the Village Fee Schedule and will recommend the following changes:

- a. Adding:
 - i. Blasting permit - \$50
 - ii. Culvert permit - \$35
 - iii. Amplified device permit - \$10
 - iv. Ballfield Pavilion rental/refundable deposit - \$50/\$50
- b. Increase title search fees from \$5.00 to \$15.00 per request.

Pullen presented the Committee with a tentative 2016 budget which they will discuss in detail at the next Finance meeting set for Wednesday, October 7, 2015 at 6:00 pm.

- 4. Adjourn – Taylor made a motion seconded by McKim to adjourn the meeting at 6:45 pm. Motion carried.

Submitted by (SP)