



**VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: *Ray Gordon, Randy Schmidt, and Joleen Christ)*

TUESDAY, SEPTEMBER 12, 2017

**WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

10:00 AM

MINUTES

1. Call to Order – Chairman Ray Gordon called the meeting to order at 10:00 am. Committee members in attendance were Randy Schmidt and Joleen Christ. Also present were Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Laura Petersen, Trustee Mack McKim, and Streets Supervisor Dennis Whitton, Jr.
2. Approval of Agenda – Schmidt made a motion seconded by Christ to approve the agenda as printed. Motion carried.
3. Discussion – 2018 Budget Workshop – The Committee continued their discussion from the previous meeting on a list of items to be considered for the 2018 budget. These items include:
 - Fee Schedule – Per the last meeting, the fee schedule will need to be changed to reflect a flat rate of \$25 per site. These changes will take affect after the water lines are installed in the lower campground.
 - Raises – The 2017 budget for wages far exceeds the impending year end actual expenditures. The Committee will recommend leaving this number the same in 2018. The Personnel Committee will meet on September 27, 2017 at 10 am in executive session to discuss employee evaluations and raises.
 - Fireworks – Budget \$2,000. The Committee would like to set a cap on fireworks at \$6,000. Pullen was instructed to contact Joker Fireworks to see if they will continue to provide a display at that amount.
 - Condemned buildings – The Committee instructed Pullen to contact the Village Attorney for instruction on the proper procedure to enforce the 2014 condemnation orders by Building Inspector Greg Baas.
 - Legal fees – Budget \$4,000. Any overages in 2018 will be taken from ‘Designated Funds: Judicial’.
 - Economic Development – Budget \$9,000
 - Public Works: Supplies – Budget \$7,500
 - Street Lighting – Budget \$23,000. The Committee would like Pullen to contact Lynn with WPS and find out why our lighting costs are higher after all of the upgrades to LED and the removal of several lights.
 - Municipal Building Repairs and Maintenance – Budget \$7,000
4. Discussion – 2017 Budget Amendments – The Committee will make the following recommendations to the Board:
 - Take \$5,000 out of General Government: Repairs and Maintenance
 - Take \$2,000 out of General Government: Supplies
 - Take \$3,000 out of Education and Training
 - Take \$4,000 out of Public Works: Supplies

- Take \$1,500 out of Street Lighting
- Move the total of \$15,500 to Capital Purchases: Culverts

5. Adjourn – Christ made a motion seconded by Schmidt to adjourn the meeting at 12:30 pm.
Motion carried.

Submitted by (SP)