



**VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: *Ray Gordon, Randy Schmidt, and Joleen Christ)*

**WEDNESDAY, AUGUST 24th, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

2:00 PM

MINUTES

1. Call to Order – Chair Ray Gordon called the meeting to order at 2:00 pm. Committee members Joleen Christ and Randy Schmidt were in attendance. Also present were President Hilbert Radtke, Clerk Sara Pullen, Streets Supervisor Dennis Whitton, Jr., Treasurer Tyann Maye, and Ron Christ.
2. Approval of Agenda – Christ made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
3. Discussion – 2017 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2017 budget. The list included items that were tabled from previous budget years as well as items that were discussed in 2016 to be budgeted for 2017. The Committee began to develop a working budget which included:
 - a. \$2,500 into the Dam Fund
 - b. Reducing ‘Park Fees’ income to \$9,000
 - c. Maintain the \$12,000 expenditure for ‘Park Improvements’ but only \$5,000 is to be used in 2017; the additional \$7,000 will be a transfer to the Parks Fund. Of the \$5,000 budgeted, \$2,000 will be for woodchips/mulch at SSSMP and Evergreen Park, \$1,000 will be for the spring tree trimming in Evergreen Campground, and \$2,000 will be for incidentals.
 - d. \$4,000 into the Village Equipment Fund

The Committee reviewed a quote from Northeast Asphalt for pulverizing/reconstructing Tyler, Harrison, Monroe, and Van Buren from Main Street west to 1st Street. The quote also included pricing for pulverizing Faxton and Polk, and the reconstruction of Monroe east to Merrill. The Committee will recommend going forward with several of these projects in 2016 as follows:

- a. Faxton Rd. \$7,465.00 – Pulverize, fine grade
- b. Polk Ave. \$2,980.00 – Pulverize, fine grade
- c. Tyler Ave. \$5,880.00 Option 2 – Pulverize, fine grade, construct 2” hot mix asphalt pavement
- d. W Harrison Ave. \$6,720.00 Option 2 – Pulverize, fine grade, construct 2” hot mix asphalt pavement
- e. W Monroe Ave. \$4,350.00 – Pulverize, fine grade, construct 2” hot mix asphalt pavement
- f. W Van Buren Ave. \$10,200.00 – Pulverize, fine grade, construct 2” hot mix asphalt pavement

- g. E Monroe Ave. \$21,840.00 – Pulverize, remove excess pulverized material, fine grade, construct 2” hot mix asphalt pavement. The Committee will make an additional recommendation that the reconstruction of E Monroe continue across Merrill Street to address a manhole cover that is sinking.

The total cost of the above reconstruction projects is \$59,435.00 which the Committee intends to fund as follows:

- a. The Village received a \$10,000 MSIPLT grant award for the reconstruction of E. Monroe.
- b. \$20,000 from the Village Streets Fund
- c. \$26,362.40 MSIPLT award from the Hillside Rd project that was received this year
- d. The additional \$3,072.60 will be taken from the unused budgeted item Capital Purchases: Streets.

The Committee instructed Whitton to send out the USDA approved RFP for the front end loader.

The Committee instructed Pullen to withdraw the \$50,000 in the Village Economic Development fund held in the WFC CD to cover the Highway project bills that are beginning to come in from the DOT. These monies will be recovered throughout the process of the grant administration.

4. Adjourn – Christ made a motion seconded by Schmidt to adjourn the meeting at

Submitted by (SP)