



**VILLAGE OF WAUSAUKEE
FINANCE & PURCHASING COMMITTEE MEETING**

*(Committee members: *Ray Gordon, Randy Schmidt, and Joleen Christ)*

**TUESDAY, OCTOBER 11th, 2016
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

5:00 PM

MINUTES

1. Call to Order – Chair Ray Gordon called the meeting to order at 5:10 pm. Committee members in attendance were Joleen Christ and Randy Schmidt. Also present were Clerk Sara Pullen, Treasurer Tyann Maye, and Ron Christ.
2. Approval of Agenda – Christ made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
3. Discussion – Review front end loader quotes. – The Committee will recommend postponing the purchase of the front end loader until June, 2017.
4. Discussion – 2017 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2017 budget as discussed, but not completed, from the August 31, 2016 Finance meeting. Decisions made on the remaining items are as follows:
 - a. Put ‘WI Municipal Clerk’s & Treasurer’s Institute’ in 2017 education and training budget for Tyann Maye.
 - b. Put ‘WMCA Conference’ in 2017 education and training budget for Sara Pullen.
 - c. Change Resolution 2009-9 to \$.54/mile for 2017.
 - d. Change the Fee Schedule as follows:
 - i. Eliminate Kodiak truck
 - ii. Add ‘Long term camping’ at a rate of \$400/month
 - iii. Remove all 20-amp camping references
 - iv. Update the water and sewer rates to reflect recent increases
 - e. Require all employees to sign up for direct deposit for payroll checks effective 1/1/17.

At the next meeting, the Committee will collect data and discuss the following items:

- a. Cost factor on a postage meter
 - b. Class A/B beer and liquor license fees of surrounding Municipalities
 - c. Wages and related payroll expenses
 - d. Fund transfers.
5. Adjourn – Christ made a motion seconded by Schmidt to adjourn the meeting at 7:28 pm. Motion carried.

Submitted by SP