



VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
MONDAY, APRIL 18, 2022
WAUSAUKEE VILLAGE HALL
704 MAIN STREET

6:00 PM

MINUTES

1. Call to Order – President Pat Tracy called the meeting to order at 6:00 pm. Trustees in attendance were Keith Frank Jr., Steve Stumbris, and JoAnn Polomis. Trustee Mack McKim attended the meeting virtually. Also present were Administrator/Clerk/Treasurer Sara Pullen, Public Works Supervisor Dennis Whitton, WWTP Operator in Charge Jeff Mayou, WWTP Operator Tylor Stumbris, Jeff Schwaller with Ranger City Riders Snowmobile Club, Scott & Janine Severson, Kyle Stumbris, and Shirley Prudhomme with the Peshtigo Times. Trustee Darryll Schmidt was excused. Trustee J.J. Feldmann was absent.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Stumbris made a motion seconded by Polomis to approve the agenda as printed. Motion carried.
4. Oath of Office of Newly Elected Board Members
 - a. Keith Frank Jr.
 - b. Steve Stumbris
 - c. James (J. J.) FeldmannPullen administered oaths to newly elected Trustees Keith Frank Jr. and Steve Stumbris.
5. Discuss/Consider – Elect a Village Trustee to serve as President Pro Tem (per Village Ordinance 2-2-13). Action, if any. – Polomis made a motion seconded by McKim to nominate Stumbris to serve as President Pro Tem (per Village Ordinance 2-2-13). Motion carried.
6. Discuss/Consider – Appoint a Weed Commissioner to a one-year term to begin May 1, 2022 and administer Oath of Office (per Village Ordinance Sec. 2-3-9). Action, if any. – Stumbris made a motion seconded by Polomis to appoint Dennis Whitton as the Village Weed Commissioner for a one-year term to begin May 1, 2022. Motion carried. Pullen administered the oath of office to Whitton.
7. Business with Guest
 - a. Discussion – Jeff Schwaller, Ranger City Riders Snowmobile Club, to provide an update on the 21/22 snowmobile season – Schwaller stated that the Club had an extraordinary season this year with the amount and condition of the snow in this area. He noted no issues with the new route along North Avenue which bypassed the campground as in previous years. Schwaller asked if there were any problems with riders illegally passing through the well #4 construction zone; Whitton stated he didn't hear of any. Schwaller informed the Board that the nine clubs in the area, in partnership with the Marinette County Tourism Department applied for and were successful in achieving a 'Snowmobile Friendly Community' status for the next four years. Businesses are welcome to print and display signs.
8. Audience Anyone Wishing to Speak – None
9. Motion to Approve Minutes
 - a. Regular Board meeting – 3/21/22 – Stumbris made a motion seconded by Polomis to approve the minutes as printed. Motion carried.
 - b. Water & Sewer Committee – 4/11/22 – Stumbris made a motion seconded by McKim to approve the minutes as printed. Motion carried.
10. Village Street Report – The Board reviewed the Public Works Report as presented by Dennis Whitton.

11. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.
 - a. Municipal Well #4 project update – The Board reviewed the recent memo from Doug Kroes regarding the progress of the MW #4 project. Kroes’ update states final clean-up and punch list is scheduled for May 2022. The memo also states that despite attempts to obtain a status from Sam’s Well Drilling regarding Change Order No. 1, Cedar has not received any acknowledgment to date. Kroes recommends that the Village engage the services of the Village Attorney to prepare correspondence to the contractor related to contract Change Order No. 1 and the contractor’s response to the same.
 - b. Discuss/Consider – Quote to remove and replace lift station control panel with new USEMCO panel. Action, if any. – Stumbris made a motion by McKim to remove and replace lift station control panel with new USEMCO panel from Mueller Electric LLC in the amount of \$5,200. Motion carried.
12. Motion to Approve Bills – Polomis made a motion seconded by Stumbris to approve the bills as printed. Motion carried.
13. Treasurer’s Report – The board reviewed the Treasurer’s Report as presented by Sara Pullen.
14. Committee Reports
 - a. Water Sewer Committee
 - i. Discuss/Consider – Recommendation to hire the Village Attorney to draft a Fire Suppression Building Maintenance Agreement between the Village and Carfair Composites. Action, if any. – McKim made a motion seconded by Stumbris to hire the Village Attorney to draft a Fire Suppression Building Maintenance Agreement between the Village and Carfair Composites for an amount not to exceed \$3,000. Motion carried.
 - ii. Discuss/Consider – Recommendation to repair the controller and electrical issues in the fire suppression building. Action, if any. – Tabled.
15. President’s Report –
 - a. Discuss/Consider – Approve appointments to the following Standing Committees (per Ordinance Sec. 2-2-4 (a)):
 - i. Streets & Sanitation – *Steve Stumbris, J.J. Feldmann, Darryll Schmidt
 - ii. Water & Sewer Utility – *Mack Mc Kim, Steve Stumbris, Darryll Schmidt
 - iii. Parks, Buildings, & Grounds – *Keith Frank Jr., Mack McKim, JoAnn Polomis
 - iv. Finance & Purchasing – *JoAnn Polomis, Steve Stumbris, Keith Frank Jr.
 - v. Health & Safety – *Darryll Schmidt, J.J. Feldmann, Keith Frank Jr.
 - vi. Personnel – *Pat Tracy, JoAnn Polomis, Mack Mc Kim
 - vii. Smart Growth – *J.J. Feldmann, Mack Mc Kim, Darryll SchmidtAction, if any. – Stumbris made a motion seconded by Polomis to approve appointments to the committees as listed above for the 2022-2023 term. Motion carried.
 - b. Discuss/Consider – Approve 2-year appointment to the Wausaukee Plan Commission (per Ordinance Sec. 2-4-3 (f)) to fill the expiring term of Trustee Steve Stumbris. Action, if any. – McKim made a motion seconded by Polomis to reappoint Stumbris to the Wausaukee Plan Commission for a two-year term. Motion carried.
 - c. Discuss/Consider – Appoint a Trustee to serve on the Near North Joint Municipal Court Committee for a one-year term. Action, if any. – Stumbris made a motion seconded by Polomis to appoint Trustee Mack McKim to serve on the Near North Joint Municipal Court Committee for a one-year term. Motion carried.
 - d. Appointment of the Board of Review – President, Clerk, and three (3) Trustees – President Tracy appointed Trustees JoAnn Polomis, Mack McKim, and Keith Frank Jr. to the Board of Review along with himself and Administrator/Clerk/Treasurer, Sara Pullen.
 - e. Tracy stated that the 2021 CCR (Consumer Confidence Report) is available for inspection in the Clerk’s office and online at www.VillageofWausaukee.com.

- f. Tracy stated that dog licenses are required annually by April 1st. Late fees of \$5.00 will now be assessed.
- g. Tracy proclaimed May 1-7, 2022, as Municipal Clerk's Appreciation Week and extended his thanks to Pullen and Tadisch for their dedication and service to the community.
- h. Tracy reminded residents that brush pick-up week will be May 16 – 20, 2022.
- i. Tracy reminded residents that Spring Clean-Up Day is scheduled for May 21, 2022, from 8 am – 12 pm at 428 Harrison Avenue. This event is for Village residents ONLY.
- j. Tracy stated that road bans are still in effect as of March 12, 2022 on County C.

16. New Business

- a. Discuss/Consider – Approval of Blasting permit for Dennis Taylor for a period ending December 31, 2023. Action, if any. – Stumbris made a motion seconded by Polomis to approve the blasting permit for Dennis Taylor for a period ending December 31, 2023. Motion carried.
- b. Discuss/Consider – Quote for Colligo GIS Subscription services for utility mapping. Action, if any. – Tabled.
- c. Discuss/Consider – Quote for Bad Elf handheld GNSS Surveyor and Samsung Galaxy tablet for GIS mapping. Action, if any. – Tabled.
- d. Discuss/Consider – Sewer credit request from Linda McClister, 303 1st Street. Action, if any. – Stumbris made a motion seconded by Polomis to approve the sewer credit request from Linda McClister, 303 1st Street, in the amount of \$98.97. Motion carried.
- e. Discuss/Consider – Appoint a replacement to fill the vacancy on the Wausaukee Housing Authority Board for the remainder of Sue LaCoy's term (expiring 2025). Action, if any. – Stumbris made a motion seconded by McKim to appoint JoAnn Polomis to fill the vacancy on the Wausaukee Housing Authority Board for the remainder of Sue LaCoy's term (expiring 2025). Motion carried.
- f. Discuss/Consider – Razing of the former library building on Cedar Street. Action, if any. – Tabled. Pullen will contact the Marinette County Fair Association and ask if they are still interested in obtaining the building. If there is no interest, Pullen will gather quotes for razing the structure.
- g. Discuss/Consider – Approve pay application #3 from Advance Construction for the Municipal Well #4 Project. Action, if any. – Stumbris made a motion seconded by McKim to approve pay application #3 from Advance Construction in the amount of \$118,474.50 for the Municipal Well #4 Project. Motion carried.

17. Adjourn – Polomis made a motion seconded by Stumbris to adjourn the meeting at 7:25 pm. Motion carried.

Submitted by SP