



VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
MONDAY, MAY 16, 2022
WAUSAUKEE VILLAGE HALL
704 MAIN STREET

6:00 PM

MINUTES

1. Call to Order – President Pat Tracy called the meeting to order at 6:00 pm. Trustees in attendance were Keith Frank, Jr., Steve Stumbris, JoAnn Polomis, Mack McKim, J.J. Feldmann, and Darryll Schmidt. Also present were Administrator/Clerk/Treasurer Sara Pullen, Deputy Clerk/Treasurer Emily Tadisch, Public Works Supervisor Dennis Whitton, WWTP Operator in Charge Jeff Mayou, WWTP Operator Tylor Stumbris, Mario Ruiz and Lisa Witak with the Marinette County Fair Association, Scott & Janine Severson, Ruth Jicha, Hilbert Radtke III, Ron Snyder, and Norbert Van Den Elzen.
2. Pledge of Allegiance
3. Amend or Approve Agenda – Feldmann made a motion seconded by Schmidt to approve the agenda as printed. Motion carried.
4. Oath of Office of Newly Elected Board Member
 - a. James (J. J.) Feldmann
Pullen administered an oath of office to newly elected Trustee J.J. Feldmann.
5. Business with Guest
 - a. Discuss/Consider – Marinette County Fair Board to discuss acquisition of the old library building and land. Action, if any. – Marinette County Fair Board representatives Mario Ruiz and Lisa Witak addressed the Board regarding their desire to take ownership of the old library building. They asked the Board if they would be allowed to raze the building if repairs proved too costly; the Board had no objections. Witak asked why there would have to be an addendum to the lease since the land is already included in the original agreement. She stated that it would be much easier if acquisition of the building could be done by quit claim deed (or something similar) and wouldn't have to involve the County and the Town. Pullen will ask the attorney what can be done. Ruiz and Witak stated that they will take this information to their Board for a final approval. If approved, they would like to meet again in a few weeks to finalize the acquisition.

A discussion ensued regarding the contents of the building which belong to the American Legion and whether those could be removed in the next few weeks. Trustee Schmidt, who is also a long-time Legion member, expressed concern that with only a few members left, there wouldn't be enough manpower to get the items moved. He continued that even if they could move the items, they have nowhere to put it. A suggestion was made to contact the surrounding Legion Posts and see if they could use any of the items or at least house the items for Wausaukee's Post. Schmidt stated that he would get in contact with the surrounding Posts.
6. Audience Anyone Wishing to Speak – Resident Norbert Van Den Elzen addressed the Board regarding the poor condition of the gravel on Faxton Street. He brought in a bag of rusty metal (nails, etc.) and stated that he had picked it up off the road in the last week. Whitton stated that the last loads of gravel placed on Faxton came from the Village pit and he was unaware that it was contaminated with debris. He stated that he will call Richlen to get a quote on clean gravel for Faxton.
7. Motion to Approve Minutes
 - a. Regular Board meeting – 4/18/22 – Stumbris made a motion seconded by McKim to approve the minutes as printed. Motion carried.
8. Village Street Report – The Board reviewed the Street Report as presented by Dennis Whitton.
9. Utility Report – The Board reviewed the Utility Report as presented by Jeff Mayou.

- a. Municipal Well #4 project update – The Board reviewed the recent memo from Doug Kroes regarding the progress of the MW #4 project. Kroes' update states that within the last month, the Contractor reported a significant delay related to the delivery and installation of the electric master control center (MCC) which pushes the final completion of the contract work toward the end of July. It has been made clear to the contractor that all non-related MCC work is to be completed on or before the current substantial completion date of 7/22/22. The CDBG funding extension states a completion of construction by 7/31/22. Cedar will continue to monitor the schedule closely and will communicate the current status to the WI DOA.
Pullen added that Sam's Well Drilling responded to the Village attorney regarding Change Order No. 1 asking for an extension to reply to June 1st. Kroes stated that he is not opposed to this one-time extension.

10. Motion to Approve Bills – McKim made a motion seconded by Polomis to approve the bills as printed. Motion carried.

11. Treasurer's Report – The board reviewed the Treasurer's Report as presented by Sara Pullen.

12. Committee Reports

- a. Wausaukee Planning Commission
 - i. Discuss/Consider – Adopt Ordinance 2022-02: An Ordinance Amending the WHP Wellhead Protection Overlay Zoning District. Action, if any. – Tabled. The WPC will hold a public hearing on Wednesday, May 18th at 5 pm.

13. President's Report

- a. Tracy reminded residents that brush pick-up week is May 16 – 20, 2022.
- b. Tracy announced that Spring Clean-Up Day is scheduled for May 21, 2022, from 8 am – 12 pm at 428 Harrison Avenue (former Village Hall). This event is for Village residents ONLY.
- c. Tracy stated that the first meeting of the Board of Review will be held on Thursday, May 26th at 4:00 pm.
- d. Tracy announced that Open Book will be held on Tuesday, May 31st from 10:00 am to 12:00 pm.
- e. Tracy stated that the second meeting of the Board of Review will be held on Wednesday, June 15th from 3:00 pm to 5:00 pm.
- f. Tracy stated that the Wausaukee Municipal Center Open House will be held on Saturday, June 11, 2022, from 11:00 am to 2:00 pm.

14. Approval of Permits/Licenses

- a. Discuss/Consider – Temporary Retailer's License for the Wausaukee Recreation Association May 9 – October 31, 2022. Action, if any. – McKim made a motion seconded by Schmidt to approve the temporary retailer's license for the Wausaukee Recreation Association for the period of May 9 – October 31, 2022. Motion carried.

15. Old Business

- a. Discuss/Consider – Water/Sewer Committee recommendation to repair the controller and electrical issues in the fire suppression building. Action, if any. – McKim made a motion seconded by Stumbris to approve the quote from Starfire Inc. for \$9,060.95 for the installation and programming of a fire pump controller in the fire suppression building contingent on Carfair Composites agreeing to pay 50% of the expense. Motion carried.
McKim made a motion seconded by Stumbris to approve the quote from Graese Electric for \$14,000 to furnish and install a 600 amp CT cabinet and a 600 amp 480 volt main lug 3R panel in the fire suppression building contingent on Carfair Composites agreeing to pay 50% of the expense. Motion carried.
- b. Discuss/Consider – Quote for Colligo GIS Subscription services for utility mapping. Action, if any. – Tabled.
- c. Discuss/Consider – Quote for Bad Elf handheld GNSS Surveyor and Samsung Galaxy tablet for GIS mapping. Action, if any. – Tabled.

16. New Business

- a. Discuss/Consider – Accept the resignation of JoAnn Polomis from the Wausaukee Housing Authority Board. Action, if any. – Stumbris made a motion seconded by Frank to accept the resignation of JoAnn Polomis from the Wausaukee Housing Authority Board. Motion carried.
- b. Discuss/Consider – Appoint a replacement to fill the vacancy on the Wausaukee Housing Authority Board for the remainder of JoAnn Polomis's term (expiring 2025). Action, if any. – Stumbris made a motion seconded by McKim to appoint Ruth Jicha to fill the unexpired term of JoAnn Polomis on the WHA Board. Motion carried.
- c. Discuss/Consider – Adopt Resolution 2022-02: Compliance Maintenance Resolution. Action, if any. – McKim made a motion seconded by Polomis to adopt Resolution 2022-02: Compliance Maintenance Resolution. Motion carried.
- d. Discuss/Consider – Increase Wausaukee Fire District's rent to include use of the former Village Board room and one office at 428 Harrison Avenue. Action, if any. – McKim made a motion seconded by Polomis to increase the Wausaukee Fire District's rent to \$1,200 per month to include usage of the Board room and one office at 428 Harrison Avenue. Motion carried. McKim mentioned that this increase must be accepted by the Wausaukee Fire District Board.
- e. Discuss/Consider – Quotes for reconstruction of Van Buren Avenue from Church Street west to Third Street. Action, if any. – Stumbris made a motion seconded by Frank to accept the quote from Northeast Asphalt for \$24,840 for the reconstruction of Van Buren Avenue from Church Street to Third Street. Motion carried.
Stumbris made a motion seconded by Frank to approve Advanced Construction's quote of \$4,300 for asphalt removal on Van Buren Avenue from Church Street to Third Street. Motion carried.
- f. Discuss/Consider – Appoint Parade Marshall(s). Action, if any. – Schmidt made a motion seconded by McKim to nominate long-time Village resident and Trustee Steve Stumbris as the 2022 Parade Marshall. Stumbris accepted. Motion carried.

17. Additional Business

- a. Discuss/Consider – Convene to closed session per Wis. State Statute 19.85 (1) (b) to consider an operator's license application request. Roll call vote. Action, if any. – Feldmann made a motion seconded by Polomis to convene to closed session per Wis. State Statute 19.85 (1) (b) to consider an operator's license application request. A roll call vote was performed. Darryll Schmidt, yes; J. J. Feldmann, yes; Mack McKim, yes; Pat Tracy, yes; JoAnn Polomis, yes; Steve Stumbris, yes; and Keith Frank, yes. Motion carried.
- b. Reconvene in open session to consider follow-up to closed session. Action, if any. – As a result of closed session, Stumbris made a motion seconded by McKim to approve Ron Snyder for an operator's license for the period ending June 30, 2023. Motion carried.

18. Adjourn – Stumbris made a motion seconded by McKim to adjourn the meeting at 7:16 pm. Motion carried.

**Submitted by SP*