

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, MARCH 19th, 2014
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – President Hilbert Radtke called the meeting to order at 6:00 p.m. Board members present were Ann Hartnell, Jason Figas, Debra Stumbris, Rosie Figas and Bradley Taylor. Kyle Stumbris was absent. Also in attendance were Clerk Toshia Ranallo, Treasurer Sara Pullen, Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Heritsch, Jim Figlewicz, Roger Jicha, Dan Clarke, Lois Dunn, Todd Mulvey, Kevin James and Brian Holbrook.
2. Motion to Amend/Approve Agenda – R. Figas made a motion seconded by Hartnell to approve the agenda as printed. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Business with Guest
 - a. Discuss/Consider – Jim Figlewicz requesting to rename Oak Street to Dzielski Drive. Action, if any. – Figlewicz requested the Board rename Oak Street to Dzielski Drive in honor of his grandparents. The board will research the process for renaming a village street and contact residents that have property on Oak Street. Tabled.
 - b. Discuss/Consider – Brian Holbrook to give a presentation for an aerial picture of the Village. Action, if any. – Tabled.
 - c. Discuss/Consider – Lois Dunn to discuss flooding on Cedar Street near HWY 180. Action, if any. – President Radtke stated that he and Darryll will look into sloping out the ditch. A Street committee meeting will be scheduled in the near future to discuss the matter further.
 - d. Discuss/Consider – Todd Mulvey to discuss storm sewers, sanitary sewers, and water mains in regards to the 2016 HWY 141 Reconstruction Project. Action, if any. – Mulvey explained there are sanitary sewers and hydrants that are in conflict with the 2016 WisDOT HWY Project. The Village will be responsible for moving these items. Mulvey will contact Steve Friberg for design options. The board will need to plan for this additional project. Tabled.
5. Motion to Approve Minutes
 - a. Regular Board Meeting – 2/19/2014 – Hartnell made a motion seconded by R. Figas to approve the minutes as printed. Motion carried.
6. Motion to Approve Village Street and Utility Report – J. Figas made a motion seconded by Taylor to approve the street and utility reports. Motion carried.
7. Motion to Approve Bills – Hartnell made a motion seconded by J. Figas to approve the bills. Motion carried.
8. Motion to Approve Treasurer's Report – R. Figas made a motion seconded by B. Taylor to approve the Treasurer's Report as printed. Motion carried.
9. President's Report
 - a. President Radtke emphasized the importance of having residents run their water to prevent water/sewer line freeze ups until further notice and asked that residents keep their fire hydrants clear of snow.

- b. The Village of Wausaukee has been invited to submit a second-round application for the Transportation Alternatives Program (TAP) Project. Clerk Ranallo has been preparing the application and will submit it by the deadline date of March 28, 2014.
- c. President Hilbert Radtke stated that he concurred with WisDOT on March 12, 2014 that the bid should be awarded for the 2014 USH 141 Bridge Replacement Project.

3. Unfinished Business

- a. Discuss/Consider – Expenses to attend the 26th Annual WRWA Technical Conference for Pam Heritsch, Michelle Pilkington and Darryll Schmidt. March 25-28, 2014. – J. Figas made a motion seconded by Hartnell to approve wages, mileage reimbursements and lodging expenses. Motion carried.
- b. Discuss/Consider – Trees to be removed by WisDOT. Action, if any. – The board discussed moving the trees to the Steve Stumbris Sr. Memorial Park. Schmidt will contact DeLaet for a quote. Tabled.
- c. Discuss/Consider – Engebos Heating & Cooling maintenance contract. Action, if any. – Hartnell made a motion seconded by D. Stumbris to approve the one year maintenance contract for \$1085. Motion carried.
- d. Discuss/Consider – Insulation for the Village Hall Building. Action, if any. Tabled.

4. New Business

- a. Discuss/Consider – Resolution 2014-03 Support the Second Round TAP Application to be submitted to the WisDOT for the 2014-2018 Award Cycle. Action, if any. R. Figas made a motion seconded by Hartnell to approve Resolution 2014-03. Motion carried.
- b. Discuss/Consider – Approval for Clerk Ranallo to attend the 5th Annual LWMMI Policyholder Conference in Wisconsin Dells on April 10- 11, 2014. Action, if any. Hartnell made a motion seconded by J. Figas to approve the conference including wage and mileage reimbursements. Motion carried.
- c. Discuss/Consider – Training for Pam Heritsch and Michelle Pilkington Laboratory Sewer 201 on April 3, 2014 in Crivitz. – Hartnell made a motion seconded by J. Figas to approve the training including registration fees, wages and mileage reimbursements. Motion carried.
- d. Discuss/Consider – Renew the annual printer maintenance contract with Orbit Technology. Action, if any. – Hartnell made a motion seconded by D. Stumbris to renew the contract. Motion carried.
- e. Discuss/Consider – Re-Appointment of Wausaukee Housing Authority Representative: Incumbent Rosalyn Figas. Action, if any. – Hartnell made a motion seconded by B. Taylor to reappoint Rosie Figas to the Wausaukee Housing Authority Board for another 5 year term. Motion carried. Rosie Figas and Jason Figas abstained.
- f. Discuss/Approve – Review Wausaukee Rescue Squad 2013 Financial Report. Action, if any. – Hartnell made a motion seconded by Taylor to approve the financial report. Motion carried.
- g. Discuss/Consider – Part-time help to begin spring clean-up in mid-April; summer help including Friday 12:00 pm pavilion and park checks; review employment posting. Action, if any. – Hartnell made a motion seconded by D. Stumbris to advertise for part-time seasonal help. Motion carried.
- h. Discuss/Consider – Close alley for Independence Day Celebration. Action, if any. – D. Stumbris made a motion seconded by Taylor to close the alley on Saturday, July 5, 2014. Motion carried. The board discussed alternate routes for the parade due to the ongoing bridge project. The proposed route will be discussed at the next meeting.
- i. Discuss/Consider – Darryll Schmidt's assistance with forest fire suppression. Action, if any. – Taylor made a motion seconded by J. Figas to approve Darryll Schmidt's assistance with forest fire suppression. Motion carried.

- j. Discuss/Consider – 10 hour days 4 days a week starting in May through September for Darryll Schmidt. Action, if any. – Hartnell made a motion seconded by Taylor to approve 10 hour days 4 days a week starting in May through September for Darryll Schmidt. Motion carried.
- 5. Additional Business
 - a. Discuss – Meeting days change starting in May from Wednesdays to Mondays.
 - b. Discuss – Schedule Personnel Committee Meeting. Hire temporary part-time employees. – A meeting was scheduled for April 8, 2014 at 5:00 p.m.
- 6. Motion to Adjourn – Hartnell made a motion seconded by Taylor to adjourn the meeting at 8:20 p.m. Motion carried.

Submitted by (TR)