



**VILLAGE OF WAUSAUKEE
WATER & SEWER UTILITY COMMITTEE MEETING**

*(Committee members: *Mack McKim, Ray Gordon, and Kyle Stumbris)*

**WEDNESDAY, SEPTEMBER 6, 2017
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:00 PM

MINUTES

1. Call to Order – Chairman Mack McKim called the meeting to order at 6:03 pm. Committee members in attendance were Ray Gordon and Kyle Stumbris. Also present were President Hilbert Radtke, Trustee Joleen Christ, Clerk/Treasurer Sara Pullen, and Streets Supervisor Dennis Whitton, Jr.
2. Approval of Agenda – Gordon made a motion seconded by Stumbris to approve the agenda as printed. Motion carried.
3. Discussion – 2018 Budget Workshop – Pullen provided the Committee with a list of items to be considered for the 2018 budget. The list included items that were tabled from previous budget years, items that were discussed in 2017 to be budgeted for 2018, and new expenditures as provided by W/S Department heads; tentative decisions made on these items are as follows:
 - a. Curb Stops – Budget \$3,200 for 3 curb stops. Parts for each curb stop will be approximately \$450 and the remaining expenditure will be for installation.
 - b. Hydrant Replacement - \$13,000 which includes \$10,000 for hydrants and \$2,800 for isolation valves.
 - c. Valve cleaning – This item is tabled until Tylor is finished exercising the valves. He is keeping track of any valve that may need cleaning, replacement, repair, etc.
 - d. Water tower contract – The contract drops down to \$15,038 in the 4th quarter of 2018 (the conclusion of the higher rate to pay off the mixer), thus the total cost of the contract for next year will be \$32,539.16.
 - e. Education and training - \$2,000
 - f. Jetting sewers - \$10,000
 - g. Meters – The replacement of all meters in the Village must be completed, per the DNR, by December 31, 2018. The Committee will recommend a budget amendment in 2017 to increase the \$10,900 expenditure for 2017 to \$14,312 in order to purchase 8 - ¾” meters, 8 – 1” meters, and 5 – 1 ½” meters before year end. This will leave a 2018 budget expenditure of \$13,331 for the remaining meters needed to complete the replacements necessary for compliance.
 - h. Well replacement – A discussion on proceeding with a new well was tabled awaiting results of the test well. Kleiman should be performing this task by month end.
 - i. Testing services for 2018 were set at \$750 for water and \$3,750 for sewer. If a new well is online in 2018, an additional \$100 will need to be added to water.

- j. Variable frequency drives for the oxidation ditches – This item was tabled until further information can be collected from Focus on Energy regarding grants and rebates.
 - k. Main lift station cleaning – \$5,400 was added to Repairs and Maintenance (sewer) to clean the valve pit 3 times in 2018.
 - l. Supplies – \$8,000 split equally between water and sewer
 - m. WWTP Repairs and Maintenance – \$48,000 for water, and \$20,000 for sewer.
4. Adjourn – Stumbris made a motion seconded by Gordon to adjourn the meeting at 7:50 pm. Motion carried.

Submitted by SP